

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Kirk Butler; Member, Mike Wallace; Member, Rhet Johnson; County Treasurer, Renee Howard; County Assessor, Lisa Roberson; Court Clerk, Rhonda Stepanovich; County Sheriff, Roger LeVick; Commissioner's Administrative Assistant, Debbie New; Altus Times Reporter, Rick Carpenter; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman, Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Johnson, seconded by Wallace to approve the minutes of the following meeting(s); a regular meeting held on January 14, 2019 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

Item #3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE

Item No. 4: OFFICERS REPORTS. County Sheriff, Roger LeVick presented to the Board the Annual Commissary Report from January 1, 2018 – December 31, 2018 for Jackson County Sheriff's Department. Chairman Butler presented the ACCO SIG 6 year Loss History for Jackson County on Property/Liability.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. There were none at this time.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF JUDGE BRAD BENSON AND JUDGE BRAD LEVERETT TO SERVE AS REQUISITIONING OFFICERS FOR ALL DISTRICT 3 DRUG COURT AND CASH FUND ACCOUNTS, JDC-1A, JDC-1C, JDC-2. A Motion was made by Johnson, seconded by Wallace on Designation of Judge Brad Benson and Judge Brad Leverett to serve as Requisitioning Officers for all District #3 Drug Court and Cash Fund Accounts.

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO A CONTRACT BETWEEN GROUND ZERO ROOFING AND CONSTRUCTION CO., LLC AND THE JACKSON COUNTY COMMISSIONERS IN THE AMOUNT OF \$121,500.00 FOR REPAIRS ON ROOF OF THE JACKSON COUNTY JAIL. A Motion was made by Johnson, seconded by Wallace to enter into a Contract between Ground Zero Roofing and Construction Co., LLC and the Jackson County Commissioners in the amount of \$121,500.00 for repairs on roof of the Jackson County Jail.

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION DECLARING EQUIPMENT SURPLUS FOR MIKE GRAHAM AUCTION; 1994 TRAIL KING HYDRAULIC FIFTH WHEEL, DISTRICT #2; 1984 HYSTER PAD FOOT ROLLER, 1992 CAT RECLAIMER, DISTRICT #6; GE MOVIE CAMERA, DISTRICT #5. Upon the recommendation of Butler, A Motion was made by Wallace, seconded by Johnson on Resolution 2019-08 Declaring Equipment Surplus for Mike Graham Auction; 1994 Trail King Hydraulic Fifth Wheel, District #2; 1984 Hyster Pad Foot Roller, 1992 CAT Reclaimer, District #6; GE Movie Camera, District #5.

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION DECLARING EQUIPMENT SURPLUS FOR MIKE GRAHAM AUCTION; HERBICIDE SPRAY TRAILER; 2016 ENDURA SPRAY TRAILER; 2003 TEN WHEELERS SPREADER & PLOW; 1998 BELLY DUMP TRAILER; 1998 PETERBILT 378; 1996 CAT TRACK LOADER; 2007 DODGE RAM, DISTRICT #1. A Motion was made by Johnson, seconded by Wallace on Resolution 2019-09 Declaring Equipment Surplus for Mike Graham Auction; Herbicide Spray Trailer; 2016 Endura Spray trailer; 2003 Ten Wheelers Sreader & Plow; 1998 Belly Dump Trailer; 1998 Peterbilt 378; 1996 CAT Track Loader; 2007 Dodge Ram, District #1.

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Johnson, seconded by Wallace to approve the following claims for payment: Fiscal Year: 2018-2019 Payments by Fund

Approved

From: 1/22/2019 to: 1/22/2019

Warrant No. Vendor Name

Amount Purpose

County Clerk Lien Fee

6	U.S. Post Office	\$400.00	Stamp(s)
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County Health Department

214	Okla. State Dept. Of Health	\$36,681.50	Salaries
215	Southwest Transit	\$10.00	Transit Rides
216	AT & T	\$180.00	Monthly Service
217	Moore Medical	\$70.49	Medical Supplies
218	ThermoWorks	\$88.76	Thermometer
219	In the Swim	\$131.45	Test Screen Kits
220	Wal-Mart	\$25.05	Supplies
221	Okla. Dept. Of Commerce	\$80.00	Registration Fee
222	Wal-Mart	\$6.94	Office Supplies
223	Wal-Mart	\$46.16	Cleaning Supplies

Expo Center

13	A-1 Locksmith	\$17.50	MAINTENANCE
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FEMA DR 4222

13	Southwestern State Sand Corp	\$4,124.25	Rock
14	Doane, Bennie	\$1,488.00	Clay

General

776	Sleep Inn & Suites	\$161.48	Lodging
777	Baymont Inn	\$80.00	Lodging
778	Standley Systems	\$277.76	Copier Lease
779	Touchtone Communications	\$2.32	Monthly Service
780	AT & T	\$67.47	Monthly Service
781	Advantage Office Products	\$33.87	Office Supplies
782	U S Post Office	\$2,000.00	Stamp(s)
783	CODA	\$200.00	CODA Conference
784	OSU- CTP	\$30.00	Training
785	Standley Systems	\$159.62	Copier Lease
786	Advantage Office Products	\$473.05	Supplies
787	Locke Wholesale Electric Supply	\$37.34	Thermostat
788	Standley Systems	\$315.92	Copier Lease
789	Touchtone Communications	\$4.96	Monthly Service
790	U.S. Post Office	\$600.00	Stamp(s)
791	AT & T	\$67.47	Monthly Service
792	Touchtone Communications	\$5.58	Monthly Service
793	Cintas Corporation #628	\$59.60	Monthly Service
794	AT & T	\$1,469.13	Monthly Service
795	Centerpoint Energy	\$1,031.32	Monthly Service
796	Young Electric	\$227.12	Repair
797	Kellpro	\$166.67	Webhosting Fee
798	Comanche County Regional	\$5,280.00	Juvenile Detention
799	Chamber of Commerce-Altus	\$426.00	Membership Dues
800	Western Plains Youth & Family	\$1,682.00	Juvenile Detention
801	American Elevator Company	\$571.66	Repair
802	Southwest Printing	\$55.00	Business Cards
803	Standley Systems	\$32.20	Copier Lease
804	Touchtone Communications	\$3.28	Monthly Service
805	Quill	\$127.98	Office Supplies
806	Standley Systems	\$171.28	Copier Lease
807	U.S. Post Office	\$2,500.00	Stamp(s)

Highway Cash

761	Summit Truck Group	\$335.79	Part(s)
762	Planters Coop Station	\$378.00	Propane
763	Linares, Javier	\$75.00	Paint
764	Okla. Dept. of Transportation	\$2,452.38	Lease Payment
765	Okla. Dept. of Transportation	\$2,575.00	Lease Payment
766	Okla. Dept. of Transportation	\$2,881.55	Lease Payment
767	Okla. Dept. of Transportation	\$1,134.78	Lease Payment
768	Okla. Dept. of Transportation	\$2,062.45	Lease Payment

769	Glenn Oil Company	\$13,116.98	Fuel
770	Martins Building & Plumbing	\$10.98	Part(s)
771	Helena Chemical	\$392.00	Shop Supplies
772	Arnett New Holland	\$17,600.00	Mower
773	AT & T	\$257.84	Monthly Service
774	Andersons Radiator Shop Inc.	\$600.00	Part(s)
775	Lonestar Truck Group	\$502.02	Repair
776	Lonestar Truck Group	\$40.23	Part(s)
777	Okla. Dept. of Transportation	\$2,452.38	Lease Payment
778	Okla. Dept. of Transportation	\$2,521.35	Lease Payment
779	Okla. Dept. of Transportation	\$1,325.22	Lease Payment
780	Okla. Dept. of Transportation	\$1,034.62	Lease Payment
781	Okla. Dept. of Transportation	\$2,173.42	Lease Payment
782	Standley Systems	\$88.29	Copier Lease
783	Touchtone Communications	\$11.04	Monthly Service

Hwy CBRI-103

2	Consolidated Bearing & Supply	\$93.60	Part(s)
3	Fox Building Supply	\$542.49	Part(s)

Jackson County Sales Tax Revolving Fund

288	Southwest Rural Electric	\$42.00	Monthly Service
289	Centerpoint Energy	\$1,704.86	Monthly Service

Sheriff Contract Prisoners

133	Bob Barker Company Inc.	\$963.23	Supplies
134	Wal-Mart	\$767.12	Food For Inmates
135	JCMH Orthopedics	\$156.40	Medical Attention of Inmates
136	Standley Systems	\$467.68	Copier Lease
137	Shortgrass Community Health Center	\$40.00	Medical Attention of Inmates

Sheriff Service Fees

156	McClure, Madison L	\$166.65	Travel
157	Jackson County Memorial Hospital	\$1,620.00	Medical Attention of Inmates
158	Lawton Communications	\$3,950.00	Radio & Accessories
159	Okla. Sheriff s Association	\$600.00	Membership Fees
160	Oklahoma Texas Telecommunications	\$325.00	Supplies
161	Oklahoma Texas Telecommunications	\$140.00	Equipment
162	Oklahoma Texas Telecommunications	\$90.00	Service Call
163	Cooters Garage & Towing	\$175.00	Towing Fee
164	U.S. Post Office	\$400.00	Stamp(s)

Sheriffs Commissary Fund

65	South Central Industries	\$556.32	Toilet Paper
66	Hagar Restaurant Service Inc.	\$967.82	Repair

Fiscal Year: 2018-2019

Payments by Fund

Approved

From: 1/31/2019 to: 1/31/2019

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Clerk Preservation Fee			
50	Allen, Lonna Gail	\$904.11	Payroll
51	Smith, MKenzie	\$1,906.03	Payroll
52	Jackson County Treasurer	\$829.95	Payroll
53	Jackson County Treasurer	\$101.00	Payroll
54	O.P.E.R.S.	\$513.81	Payroll
55	Okla. State & Edu. Emp. Group Ins.	\$646.74	Payroll
Court Fund Payroll			
83	Briscoe, Teresa L	\$684.95	Payroll
84	Jackson County Treasurer	\$123.57	Payroll
85	Jackson County Treasurer	\$1.00	Payroll
86	Bailey, Kendall J	\$1,906.03	Payroll
87	Cook, Rosetta	\$1,889.03	Payroll
88	Ramirez, Joanna	\$1,934.72	Payroll
89	Shaw, Emilie M	\$1,882.72	Payroll
90	Aflac	\$137.54	Payroll

91	American Fidelity Assurance	\$122.54	Payroll
92	Jackson County Treasurer	\$2,287.63	Payroll
93	Jackson County Treasurer	\$244.00	Payroll
94	O.P.E.R.S.	\$2,055.24	Payroll
95	Okla. State & Edu. Emp. Group Ins.	\$2,649.84	Payroll
96	Texas Life Insurance Company	\$11.50	Payroll
General			
808	Austin, Lori Lynn	\$1,793.92	Payroll
809	American Fidelity Assurance	\$23.24	Payroll
810	American Fidelity Assurance Company	\$220.83	Payroll
811	Jackson County Treasurer	\$400.63	Payroll
812	Jackson County Treasurer	\$22.00	Payroll
813	O.P.E.R.S.	\$588.57	Payroll
814	Okla. State & Edu. Emp. Group Ins.	\$714.68	Payroll
815	Garrett, Galen R	\$2,139.32	Payroll
816	LeVick, Roger C	\$2,549.38	Payroll
817	McMahon, Dennis Lakey	\$2,059.62	Payroll
818	Randolph, Stacy P	\$2,283.28	Payroll
819	Ratzlaff, Dennis E	\$1,935.76	Payroll
820	Sharp, Ronald	\$1,898.37	Payroll
821	Southall, David A	\$2,194.87	Payroll
822	Starkey, Ryland	\$1,459.64	Payroll
823	Fleming, Robin E	\$2,032.08	Payroll
824	Howard, Brenda Renee	\$2,459.67	Payroll
825	Howard, Brenda Renee	\$369.40	Payroll
826	Butler, Kirk	\$2,459.31	Payroll
827	English, Kirstie M	\$113.06	Payroll
828	Johnson, Jared Rhet	\$2,833.75	Payroll
829	Wallace, Michael J	\$2,645.09	Payroll
830	Butler, Kirk	\$554.10	Payroll
831	Johnson, Jared Rhet	\$554.10	Payroll
832	Wallace, Michael J	\$554.10	Payroll
833	Booker, Robin R	\$2,466.00	Payroll
834	Graham, Randi R	\$1,585.19	Payroll
835	Guerra, Simona	\$2,000.74	Payroll
836	Sunday, Jennifer D	\$1,992.35	Payroll
837	Booker, Robin R	\$369.40	Payroll
838	Altom, Anne	\$1,977.58	Payroll
839	Roberson, Lisa M	\$2,734.04	Payroll
840	Roberson, Lisa M	\$461.75	Payroll
841	Powell, Ali Jo	\$1,993.95	Payroll
842	Stepanovich, Rhonda J	\$2,233.62	Payroll
843	Swailles, Tina M	\$2,173.64	Payroll
844	Stepanovich, Rhonda J	\$361.07	Payroll
845	Alcorta, Michael	\$985.62	Payroll
846	Osborn, Donald K	\$1,612.80	Payroll
847	Abbott, Jerry	\$1,872.02	Payroll
848	Howard, Linda	\$1,552.60	Payroll
849	Wilson, Jennifer L	\$1,957.68	Payroll
850	Bryant, Terri	\$1,892.84	Payroll
851	Duggins, Paul	\$2,305.50	Payroll
852	Thornton, Billie D.	\$2,032.17	Payroll
853	Aflac	\$168.48	Payroll
854	American Fidelity Assurance	\$766.74	Payroll
855	American Fidelity Assurance Company	\$574.98	Payroll
856	Colonial Life Insurance	\$36.12	Payroll
857	Jackson County Treasurer	\$19,206.57	Payroll
858	Jackson County Treasurer	\$2,222.00	Payroll
859	Liberty National Life Insurance Company	\$45.76	Payroll
860	O.P.E.R.S.	\$18,164.66	Payroll

861	Okla. State & Edu. Emp. Group Ins.	\$22,469.40	Payroll
862	Texas Child Support	\$708.00	Payroll
863	Texas Life Insurance Company	\$93.60	Payroll

Highway Cash

784	Duval, Robert	\$1,927.99	Payroll
785	Graumann, Brandon S	\$2,136.43	Payroll
786	Lehrman, Gregory	\$2,272.29	Payroll
787	Martinez, Adolfo	\$2,105.58	Payroll
788	Martinez, Ramiro	\$2,202.11	Payroll
789	Martinez, Raul	\$2,092.40	Payroll
790	Morris, Nicholas	\$2,257.21	Payroll
791	Pruitt, Norman	\$2,345.05	Payroll
792	Waldroop, Aaron Todd	\$1,905.18	Payroll
793	Alcorta, Michael	\$811.29	Payroll
794	Burrow, Billy R	\$2,274.46	Payroll
795	Fixico, Anthony G	\$1,500.63	Payroll
796	McElwee, Braden	\$2,029.51	Payroll
797	Palmer, Leroy	\$2,237.83	Payroll
798	Richardson, Craig L.	\$1,845.81	Payroll
799	Roberts, Elda L	\$2,215.80	Payroll
800	Villarreal, Sostenes O	\$1,826.40	Payroll
801	Watson, Donald	\$2,188.37	Payroll
802	Basaldua, Esequiel M	\$1,809.42	Payroll
803	Dehtan, Buddy D	\$1,644.46	Payroll
804	Hamersley, Michael S	\$2,094.20	Payroll
805	Hoover, Roger	\$2,154.08	Payroll
806	Kitchen, Jeremy Robert	\$1,974.74	Payroll
807	Linares, Christopher J	\$2,031.66	Payroll
808	Rall, Melvin	\$2,060.58	Payroll
809	Summers, Edward	\$2,499.71	Payroll
810	New, Debora R	\$2,172.74	Payroll
811	American Fidelity Assurance	\$525.24	Payroll
812	American Fidelity Assurance Company	\$562.49	Payroll
813	Hartford Insurance	\$50.00	Payroll
814	Jackson County Treasurer	\$14,634.04	Payroll
815	Jackson County Treasurer	\$1,464.00	Payroll
816	Liberty National Life Insurance Company	\$53.00	Payroll
817	O.P.E.R.S.	\$13,850.65	Payroll
818	Okla. State & Edu. Emp. Group Ins.	\$15,868.06	Payroll

Jackson County Sales Tax Revolving Fund

290	Basaldua, Sarina	\$1,885.81	Payroll
291	Bridges III, Ulysees	\$2,276.01	Payroll
292	Callins, Keion	\$1,687.97	Payroll
293	Callins, Rosalyn E.	\$1,994.25	Payroll
294	Carnes, Paula M	\$2,111.95	Payroll
295	Carter, Cynthia A	\$2,156.06	Payroll
296	Cobb, Randy	\$1,869.62	Payroll
297	Davis, Alexis Coreen	\$1,932.31	Payroll
298	DiMarco, April Kinsley	\$2,079.30	Payroll
299	Dodd, Hyejung Kim	\$2,049.95	Payroll
300	Dorsey, Jarmal	\$1,977.55	Payroll
301	Edwards, Leighton	\$1,935.65	Payroll
302	Gonzales, Abel	\$2,108.44	Payroll
303	Gosnell, Ryne D	\$2,007.16	Payroll
304	Hamersley, John D	\$2,324.55	Payroll
305	Juarez, Frank	\$2,250.98	Payroll
306	Latham, Anita	\$1,999.12	Payroll
307	McGrath, Rachel	\$2,361.94	Payroll
308	Nasluchacz, Dominick	\$2,016.60	Payroll
309	Redden, Kade M	\$2,065.95	Payroll

310	Rogers, Jerry Lynn	\$1,970.27	Payroll
311	Stoker, Delana	\$2,059.94	Payroll
312	Stone, Estella T	\$2,179.26	Payroll
313	Thomas, Crystal M	\$2,296.62	Payroll
314	Tice, Scotty L	\$2,132.59	Payroll
315	Uptergrove, Jacob	\$2,026.25	Payroll
316	American Fidelity Assurance	\$518.33	Payroll
317	American Fidelity Assurance Company	\$241.64	Payroll
318	Jackson County Treasurer	\$15,540.72	Payroll
319	Jackson County Treasurer	\$1,883.00	Payroll
320	Liberty National Life Insurance Company	\$43.09	Payroll
321	O.P.E.R.S.	\$14,209.99	Payroll
322	Okla. State & Edu. Emp. Group Ins.	\$15,808.36	Payroll
323	Oklahoma Centralized Support Registry	\$546.43	Payroll
324	Texas Life Insurance Company	\$75.75	Payroll
Resale			
55	Holmes, Maria G	\$1,937.00	Payroll
56	Varney, Regina E	\$2,066.05	Payroll
57	American Fidelity Assurance	\$172.75	Payroll
58	Jackson County Treasurer	\$1,100.80	Payroll
59	Jackson County Treasurer	\$160.00	Payroll
60	O.P.E.R.S.	\$1,067.58	Payroll
61	Okla. State & Edu. Emp. Group Ins.	\$1,307.58	Payroll
Sheriff Contract Prisoners			
138	McMahon, Richard C.	\$2,222.36	Payroll
139	Turner, Michael E	\$1,687.91	Payroll
140	Jackson County Treasurer	\$979.83	Payroll
141	Jackson County Treasurer	\$99.00	Payroll
142	Liberty National Life Insurance Company	\$36.69	Payroll
143	O.P.E.R.S.	\$548.28	Payroll
144	Okla. State & Edu. Emp. Group Ins.	\$691.64	Payroll
Sheriff Service Fees			
165	Barnes, Patricia A	\$1,443.96	Payroll
166	Edwards, Trent	\$1,679.03	Payroll
167	Hall, Scott	\$2,223.03	Payroll
168	Harris, Robert Dale	\$708.40	Payroll
169	McClure, Madison L	\$2,056.54	Payroll
170	American Fidelity Assurance	\$26.10	Payroll
171	Jackson County Treasurer	\$2,328.77	Payroll
172	Jackson County Treasurer	\$181.00	Payroll
173	O.P.E.R.S.	\$2,056.09	Payroll
174	Okla. State & Edu. Emp. Group Ins.	\$2,719.34	Payroll
Sheriffs Commissary Fund			
67	Pulley, Terrie A	\$2,107.88	Payroll
68	Jackson County Treasurer	\$676.44	Payroll
69	Jackson County Treasurer	\$95.00	Payroll
70	O.P.E.R.S.	\$568.28	Payroll
71	Okla. State & Edu. Emp. Group Ins.	\$662.10	Payroll
72	Pre-Paid Legal Services Inc.	\$15.95	Payroll

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Wallace, seconded by Johnson to adjourn.

THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.

The next meeting is set for Thursday, January 31, 2019 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:54 a.m. on Friday, January 18, 2019.