

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Kirk Butler; Member, Mike Wallace; Member, Rhet Johnson; County Treasurer, Renee Howard; County Assessor, Lisa Roberson; Commissioner's Administrative Assistant, Debbie New; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman, Kirk Butler.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Wallace, seconded by Johnson to approve the minutes of the following meeting(s); a regular meeting held on January 7, 2019 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item #3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE**

**Item No. 4: OFFICERS REPORTS.** County Treasurer, Renee Howard presented the Board with the County Sales Tax Report for the month of November, 2018 received January 10, 2019 totaling \$121,077.69 resulting in a total of \$4,286.29 more from the previous month; the Use Tax Report for the month of November, 2018 received January 10, 2019 totaling \$13,374.79 resulting in a total of \$3,033.68 more from the previous month, and Tobacco Tax collection for the month of November, 2018 in the amount of \$1,208.86 resulting in a total of \$106.74 more than last month. Chairman Butler stated there was a waterline break at the Jackson County Expo Center. Butler stated there was also a frozen waterline break. County Clerk, Robin Booker presented the Reimbursement to General Fund Account for the Election Board, Resolution 2018-48 in the amount of \$180.72.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Johnson, seconded by Wallace to approve one (1) blanket purchase orders for the Highway Department as follows:

- M & B Contracting \$8,600.00

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON PUBLICATION OF COMMISSIONERS PROCEEDINGS FOR THE MONTH OF DECEMBER 2018.** A Motion was made by Johnson, seconded by Wallace on Publication of Commissioners Proceedings for the month of December 2018.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF NORMAN PRUITT TO SERVE AS A RECEIVING OFFICER IN JACKSON COUNTY DISTRICT #1 EFFECTIVE JANUARY 14, 2019.** A Motion was made by Wallace, seconded by Johnson on Designation of Norman Pruitt to serve as a Receiving Officer for Jackson County District #1 effective January 14, 2019.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON BRIDGE INSPECTION INVOICE(S), CONSULTANT INVOICE AMOUNTS AND APPROVALS, AND REPORT OF CONFERENCE BETWEEN BRIDGE OWNER AND BRIDGE INSPECTION CONSULTANT PREPARED BY CIRCUIT ENGINEERING DISTRICT (CED) #7 AND TO EXECUTE ANY DOCUMENTS PERTAINING TO SUCH.** Upon the recommendation of Butler, A Motion was made by Wallace, seconded by Johnson on Bridge Inspection Invoice(s), Consultant Invoice Amounts and Approvals, and Report of Conference between Bridge Owner and Bridge inspection Consultant prepared by Circuit Engineering District (CED) #7 and to execute any documents pertaining to such.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON MEMORANDUM OF AGREEMENT BETWEEN BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND MIKE THOMASON TO ENTER PROPERTY DESCRIBED AS WEST ½ OF SE ¼ OF SECTION 1, TOWNSHIP 2S, 24W, LOCATED ON ECR 180 IN JACKSON COUNTY FOR THE PURPOSE OF CLEAN OUT WATERWAY.** A Motion was made by Wallace, seconded by Johnson on Memorandum of Agreement between Board of County Commissioners of Jackson County and Mike Thomason to enter property described as West ½ of SE ¼ of Section 1, 2S-24W, located on ECR180 in Jackson County for the purpose of clean out waterway. Butler stated to note that the year on contract was incorrect but corrected.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 10: CONSIDERATION AND POSSIBLE ACTION TO PARTICIPATE IN THE CIRCUIT ENGINEERING DISTRICTS AUCTIONS AND AGREE TO THE AUCTION POLICIES IN ORDER TO DISPOSE OF SURPLUS EQUIPMENT.** A Motion was made by Wallace, seconded by Johnson to participate in the Circuit Engineering Districts Auctions and agree to the Auction Policies in order to dispose of surplus equipment.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.** A Motion was made by Johnson, seconded by Wallace to approve the following claims for payment: Fiscal Year: 2018-2019: **Payments by Fund**  
 Approved

From: 1/14/2019 to: 1/14/2019

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Health Department</b>			
205	Cleveland, Victoria	\$99.64	TSET Travel
206	KSWO TV 7 - Raycom Media	\$675.00	Advertisement
207	Verizon	\$113.01	Monthly Service
208	Verizon	\$59.04	Monthly Service
209	File Thirteen	\$40.00	Paper Shredding
210	Winters Electric	\$615.34	Electrical Work
211	Sanofi Pasteur	\$150.38	TB Test/Solution
212	Privett Sales	\$470.12	Office Supplies
213	Bugmaster Inc.	\$67.00	Pest Control
<b>Emergency Management Preparedness Grant</b>			
10	Verizon	\$80.02	Monthly Service
<b>General</b>			
746	Kellpro	\$7,613.50	Annual License Fee
747	Salmon, Halee	\$57.15	Travel
748	Capri Storage	\$638.00	Storage Unit Rental
749	Advantage Office Products	\$141.87	Supplies
750	CODA	\$300.00	Registration Fee
751	Aquathin Heartland	\$12.75	Water
752	Cable One	\$82.69	Monthly Service
753	Locke Wholesale Electric Supply	\$366.80	Light Bulbs
754	Wal-Mart	\$2,520.00	Safety Awards
755	Atwoods Distributing LP	\$440.00	Safety Awards
756	Fox Building Supply	\$260.00	Safety Awards
757	State Auditor And Inspector	\$1,340.14	Auditing
758	Jackson County Dist. 2	\$10.56	Fuel
759	McKenzie, Bill	\$122.20	Travel
760	Masonic Lodge Hall	\$25.00	Polling Place Rent
761	Southside Baptist Church	\$30.00	Polling Place Rent
762	St. John's Baptist Church	\$25.00	Polling Place Rent
763	Prince Of Peace Catholic Church	\$25.00	Polling Place Rent
764	Duke Community Building	\$25.00	Polling Place Rent
765	Eldorado Community Center	\$25.00	Polling Place Rent
766	Elmer Community Building	\$25.00	Polling Place Rent
767	Warren Church Of Christ	\$25.00	Polling Place Rent
768	Headrick Utility Trust	\$25.00	Polling Place Rent
769	Martha Town Hall	\$25.00	Polling Place Rent
770	Olustee Community Building	\$25.00	Polling Place Rent
771	U.S. Post Office	\$455.00	Stamp(s)
772	AT & T	\$228.58	Monthly Service
773	LandMark GSI	\$1,400.00	Software License
774	Randall-Reilly	\$280.00	Service
775	Bank Of America	\$99.30	Supplies
<b>Highway Cash</b>			

723	Altus Municipal Landfill	\$355.85	Landfill Use
724	Haskell Lemon Construction	\$2,687.17	Proline
725	Asphalt & Fuel Supply	\$40,055.04	Oil
726	Western Equipment	\$160.68	Parts / Supplies
727	Weldon Parts	\$86.25	Parts/Repair
728	O Reilly Automotive	\$308.24	Parts / Supplies
729	Atwoods Distributing LP	\$334.61	Parts / Supplies
730	Sign Farm	\$38.25	Decals
731	Hall s Hydraulic & Welding	\$220.00	Service On Equipment
732	Southwest Oklahoma Internet	\$29.95	Monthly Service
733	Jackson County Water	\$36.85	Monthly Service
734	O Reilly Automotive	\$8.00	Shop Supplies
735	Janus Supply Company	\$57.70	Shop Supplies
736	Fox Building Supply	\$70.44	Parts / Supplies
737	NAPA Auto Parts	\$287.88	Parts / Supplies
738	Western Equipment	\$46.65	Parts / Supplies
739	O Reilly Automotive	\$26.72	Parts / Supplies
740	Kirbys Wrecker & Service Station	\$182.50	Parts / Supplies
741	Dillons 66 Service Station	\$92.50	Parts / Supplies
742	Atwoods Distributing LP	\$14.99	Parts / Supplies
743	Amsco Steel	\$95.00	Parts / Supplies
744	Southwest Oklahoma Internet	\$49.95	Monthly Service
745	Altus Power	\$50.18	Monthly Service
746	Altus Power	\$223.16	Monthly Service
747	Okla. Dept Of Transportation	\$2,575.00	Lease Payment
748	Okla. Dept Of Transportation	\$2,414.06	Lease Payment
749	Okla. Dept Of Transportation	\$2,521.35	Lease Payment
750	Okla. Dept Of Transportation	\$1,876.07	Lease Payment
751	Okla. Dept Of Transportation	\$2,237.03	Lease Payment
752	Prosperity Bank	\$2,376.19	Lease Payment
753	Atwoods Distributing LP	\$427.51	Parts / Supplies
754	Western Equipment	\$337.13	Parts / Supplies
755	O Reilly Automotive	\$526.66	Parts / Supplies
756	Okla. Natural Gas	\$343.93	Monthly Service
757	Prosperity Bank	\$2,423.36	Lease Payment
758	Touchtone Communications	\$11.59	Monthly Service
759	Altus Power	\$37.11	Monthly Service
760	Bank Of America	\$27.82	Part(s)
<b>Hwy CBRI-105</b>			
20	CED #7	\$17,262.35	Fog Seal
<b>Jackson County Sales Tax Revolving Fund</b>			
287	Travis Septic Service	\$900.00	Grease Trap Cleaning
<b>Sheriff Contract Prisoners</b>			
131	Clinic Pharmacy	\$1,947.13	Prescriptions For Inmate
132	Cable One	\$394.66	Monthly Service
<b>Sheriff Service Fees</b>			
151	Lawton Communications	\$95.00	Repair
152	Graystone Media Group	\$35.90	Advertisement
153	Southwest Printing	\$26.00	Business Cards
154	CLEET	\$1,770.00	Meals
155	Touchtone Communications	\$80.82	Monthly Service

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

**Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Butler, seconded by Wallace to adjourn.

**THE VOTE: Butler, aye; Wallace, aye; and Johnson, aye.**

The next meeting is set for Tuesday, January 22, 2019 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

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Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:46 a.m. on Friday, January 11, 2019.