

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Rhet Johnson (left at 9:54 a.m., item #12); Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Assessor, Lisa Roberson; County Treasurer, Renee Howard; Standley Systems Representative, Scott Overture; Standley Sales Representative, Scarlett Frank (arrived at 9:04 a.m., item #8); Oklahoma Texas Telecommunications Representative, Bull Watkins; Revize Representative, Ellie Hawkins; Jesus Walk Representative, Robert Cantu (left at 9:05 a.m., item #9); Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Rhet Johnson.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on, February 28, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: FEBRUARY 2018 MONTHLY REPORT & RECONCILEMENT FOR ASSESSOR'S OFFICE, TREASURER'S OFFICE, HEALTH DEPARTMENT, COUNTY CLERK'S OFFICE, ELECTION OFFICE, AND CASE BALANCE SUMMARY REPORT & RECONCILEMENT FOR COURT CLERK'S OFFICE. A Motion was made by Butler, seconded by Clinton to approve the following reports for February 2018 as follows:

- Assessor's Office \$132.00
- Treasurer's Office \$4,223.61
- Health Department \$12,090.89
- County Clerk's Office \$11,878.38
- Election Office \$1,140.46
- Court Clerk's Office \$124,872.78

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. There were none at this time.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Butler, seconded by Clinton to approve two (2) blanket purchase orders for the Highway Department as follows:

- Fox Building Supply \$700.00
- Dolese Bros. \$200,000.00

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL APPROPRIATIONS FOR THE MONTH OF FEBRUARY 2018. A Motion was made by Clinton, seconded by Butler to approve the Supplemental Appropriations for the month of February 2018 as follows:

- County Assessor Fees Revolving Fund \$132.00
- Sheriff Service Fee \$1,650.00
- Drug Court \$800.00

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON PUBLICATION OF COMMISSIONERS' PROCEEDINGS FOR THE MONTH OF FEBRUARY 2018. A Motion was made by Butler, seconded by Clinton on Publication of Commissioners' Proceedings for the month of February 2018.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON REQUEST BY ROBERT CANTU TO USE NORTH PARKING LOT OF COURTHOUSE PROPERTY ON SATURDAY, MARCH 24, 2018, FOR THE JESUS WALK MINISTRY ACTIVITIES TO INCLUDE BAND AND COOKOUT. A Motion was made by Clinton, seconded by Butler on request by Robert Cantu to use North parking lot of Courthouse property on Saturday, March 24, 2018, for the Jesus Walk ministry activities to include a band and cookout.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Will skip to item #13

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON PROPOSAL FOLLOWING DEMONSTRATION FROM REVIZE FOR COUNTY WEBSITE. Revize Representative Ellie Hawkins presented to the board government websites which provide applications & features specifically designed for municipalities. Websites consist of citizen's communication center apps which feature notification center & email alerts, language translations, photo gallery, online bill pay, staff directory, citizen request & many other helpful links. Cost of the website design would run \$8,284.00 which includes the annual software subscription, tech support, CMS updates & website hosting with 10GB website storage with an annual cost of \$1,800.00. No Action taken at this time.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON PROPOSAL BETWEEN JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS AND STANDLEY SYSTEMS ON PHONE/NETWORK SYSTEM. Standley Systems Representative, Steve Overture gave an update on Proposal between Jackson County Board of County Commissioners and Standley Systems on phone/ network system. Overture stated the phone/ network system with firewall networking components which consist of five (5) fortinet access for wireless connectivity, one (1) HPE switch for Commissioner's Office, one (1) switch for Election Board Office, three (3) switches for County Clerk's Office, Treasurer's Office and Assessor's Office and 5 year support. Overture went on to state the phone system components consist of small business edition and license to support 30 users, virtual edge gateway server license for remote user and twenty-seven (27) handsets. Overture stated there would be training on the phone system. Overture stated the optional components consist of call recorder, shoretel emergency notification with up to 50 email and 50 phone alerts and 5 year support for a total cost of \$59,231.00. No Action taken at this time.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON MASTER SERVICE AGREEMENT BETWEEN JACKSON COUNTY BOARD OF COMMISSIONERS AND WPS INC., FOR FIBER OPTIC AND TELEPHONE CONNECTIONS SERVICES. No Action taken at this time.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON PROPOSAL FROM OKLAHOMA TEXAS TELECOMMUNICATIONS ON PHONE/ NETWORK SYSTEM. Oklahoma Texas Telecommunications Representative, Bull Watkins stated Jackson County is under contract with AT & T for the plexar system until March 18, 2018 at which time a new contract will need to be signed. Watkins stated the county has five (5) plus years of credits due to rates being doubled five (5) years ago. Watkins stated the complete installation, wiring, programming, training and one (1) year warranty would cost the county \$17,385.00. No Action taken at this time.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF BID FOR COMMISSIONERS' SALE BY JACKSON COUNTY TREASURER, RENEE HOWARD ON PROPERTY ACQUIRED AT RESALE: LOT 6, BLOCK 81, CRAIN'S ADD., ALTUS; 620 W. WALNUT. County Treasurer, Renee Howard stated her office received a bid of \$50.00 for said property. A Motion was made by Butler, seconded by Clinton on approval on bid of \$50.00 for Commissioners' Sale by Jackson County Treasurer, Renee Howard on property acquired at resale: Lot 6, Block 81, Crain's Add., Altus; 620 W. Walnut.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION TO CANCEL EQUIPMENT D209-0007 DECLARED SURPLUS FROM RESOLUTION 2018-14 APPROVED JANUARY 31, 2018. A Motion was made by Clinton, seconded by Butler on Resolution 2018-21 to cancel equipment D209-0007 declared surplus from Resolution 2018-14 approved January 31, 2018.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Butler, seconded by Clinton to approve the following claims for payment: Fiscal Year: 2017-2018

Approved

Payments by Fund

From: 3/5/2018 to: 3/5/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
265	Okla. State Dept. Of Health	\$40,389.00	Salaries
266	Touchtone Communications	\$139.39	Monthly Service
267	SW OK Community Action Group	\$18.00	Rides
268	Bugmaster Inc.	\$67.00	Pest Control
269	Centerpoint Energy	\$455.48	Monthly Service
270	Altus Power	\$1,113.26	Monthly Service
271	Beauchamp, Phillip	\$860.00	Janitorial Service
272	Partners in Participation LLC	\$59.00	TSET Supplies
273	Techsico Enterprise Solutions	\$212.80	Fire Alarm Service

274	Wal-Mart	\$35.12	Supplies
275	Wal-Mart	\$25.94	Batteries
Emergency Management Preparedness Grant			
28	Wal-Mart	\$329.00	iPad
29	Bank of America	\$36.01	Monthly Service
Expo Center			
15	Altus Power	\$591.53	Monthly Service
16	Centerpoint Energy	\$49.28	Monthly Service
General			
869	Touchtone Communications	\$2.59	Monthly Service
870	Touchtone Communications	\$22.31	Monthly Service
871	Embassy Suites Hotel and Conf. Center	\$190.00	Lodging & Incidentals
872	OSU- CTP	\$90.00	Training
873	Aquathin Heartland	\$13.25	Water
874	Advantage Office Products	\$136.44	Office Supplies
875	Touchtone Communications	\$8.23	Monthly Service
876	Aquathin Heartland	\$17.50	Water
877	Touchtone Communications	\$4.88	Monthly Service
878	James & Lane Air & Plumbing	\$323.85	Thermostat
879	Bugmaster Inc.	\$75.00	Monthly Service
880	Johnsons Vacuum Shop & Sewing Basket	\$27.00	Vacuum Bags
881	Altus Times	\$92.40	Subscription
882	Advantage Office Products	\$13.79	Office Supplies
883	Quill	\$124.97	Office Supplies
884	Touchtone Communications	\$4.40	Monthly Service
885	AT & T	\$210.65	Monthly Service
886	Washita County Assessor	\$175.00	Registration Fee
887	Advantage Office Products	\$67.98	Office Supplies
888	Bank of America	\$95.87	Travel and Meals
889	Bank of America	\$14.40	Postage
Highway Cash			
1006	Altus Power	\$62.05	Monthly Service
1007	Public Service Co. Of Oklahoma	\$211.85	Monthly Service
1008	Hooper Auto Parts	\$52.85	Supplies
1009	Haskell Lemon Construction	\$2,643.24	Patching Material
1010	A-1 Locksmith	\$5.00	Key(s)
1011	G. W. Van Keppel Co.	\$1,521.16	Part(s)
1012	U S Cellular	\$79.93	Monthly Service
1013	Glenn Oil Company	\$16,030.81	Fuel
1014	Direct Discount Tire	\$160.00	Tire(s)
1015	Villarreal, Sostenes O	\$92.07	Travel Reimbursement
1016	AT & T	\$227.98	Monthly Service
1017	Public Service Co. Of Oklahoma	\$111.63	Monthly Service
1018	Town Of Olustee	\$35.70	Monthly Service
1019	T& G Construction	\$1,644.24	Patching Material
1020	C.L. Boyd	\$1,000.00	Warranty Repair
1021	C.L. Boyd	\$1,749.61	Lease Payment
1022	C.L. Boyd	\$1,708.61	Lease Payment
1023	Standley Systems	\$109.22	Copier Usage
1024	Touchtone Communications	\$12.43	Monthly Service
1025	Bank of America	\$7.98	Part(s)
1026	Bank of America	\$7.60	Postage
1027	Bank of America	\$52.40	Part(s)
1028	Bank of America	\$100.00	Stamp(s)
1029	Bank of America	\$225.29	Equipment
1030	Bank of America	\$96.92	Antenna
1031	Bank of America	\$285.00	Part(s)
1032	Bank of America	\$6.70	Postage
Hwy CBRI-103			
5	Farmers Supply	\$131.93	Hauling

6	Martin Marietta Materials	\$881.85	Materials
Hwy CBRI-105			
28	Doane, Bennie	\$200.00	Clay
29	Southwestern State Sand Corp	\$963.75	Mud Rock
Jackson County Sales Tax Revolving Fund			
321	Southwest Chemical & Restaurant Supply	\$858.04	Supplies
Sheriff Contract Prisoners			
192	Wal-Mart	\$858.43	Food for Inmates
193	Bob Barker Company Inc.	\$2,604.41	Hygiene Supplies
194	Bugmaster Inc.	\$120.00	Monthly Service
195	Advantage Office Products	\$223.86	Office Supplies
196	Earthgrains Baking Co INC.	\$588.00	Bread for Inmates
197	HAC INC.	\$849.84	Food for Inmates
198	US Foods Inc.	\$4,945.84	Food for Inmates
199	Okla. Dept. Of Public Safety	\$350.00	OLETS User Fee
200	Touchtone Communications	\$55.69	Monthly Service
201	Okla. Dept. Of Public Safety	\$350.00	OLETS User Fee
Sheriff Service Fees			
137	Jackson County Memorial Hospital	\$1,890.00	Medical Attention of Inmates
138	Wal-Mart	\$485.50	Merchandise/Supplies
139	Jackson County Memorial Hospital	\$1,755.00	Medical Attention of Inmates
140	Jackson County Memorial Hospital	\$1,890.00	Medical Attention of Inmates
Sheriffs Commissary Fund			
99	Hagar Restaurant Service Inc.	\$1,059.85	Repair
100	Janus Supply Company	\$254.04	Supplies
101	Hagar Restaurant Service Inc.	\$537.12	Repair
102	Young Electric	\$378.12	Repair
103	Hagar Restaurant Service Inc.	\$267.00	Repair

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

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Item No. 17: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

The next meeting is set for Monday, February 12, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:59 a.m. on Friday, March 2, 2018.