

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Assessor, Lisa Roberson; County Treasurer, Renee Howard; County Sheriff, Roger Levick; Court Clerk, Rhonda Stepanovich; Altus Christian Fellowship Representative, Rebecca Urbina (left at 9:09 a.m., Item 13); Main Street Altus Representative, Darren Cramer (left at 9:09 a.m., Item 13); Standley Systems Representative, Scarlett Frank (arrived at 9:08 a.m., Item 12); Altus Times Reporter, Katrina Goforth; and County Clerk's 1st Deputy, Jennifer Sunday.

ABSENT: Chairman, Rhet Johnson

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Vice-Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Butler, seconded by Clinton to approve the minutes of the last meeting(s); a regular meeting held on February 5, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse, and a special meeting held on February 7, 2018 at 1:00 p.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: JANUARY 2018 MONTHLY REPORT & RECONCILEMENT FOR OSU EXTENSION OFFICE. A Motion was made by Clinton, seconded by Butler to approve the following reports for January 2018 as follows:

- OSU Extension Office \$15,000.60

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. County Treasurer, Renee Howard presented the Board with the County Sales Tax Report for the month of December, 2017 received February 9, 2018 totaling \$111,834.41 resulting in a total of \$5,131.99 down from the previous month; and the Use Tax Report for the month of December, 2017 received February 9, 2018 totaling \$11,100.04 resulting in a total of \$3,692.64 up from the previous month. Vice-Chairman Kirk Butler advised that Safety Training for employees will be held on May 4, 2018 this year. The Courthouse will be closed on this day. He also reminded the officers that March 2 is the last day to surplus items before the election cycle begins.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve one (1) blanket purchase order for the Highway Department as follows:

- Iron Planet \$35,000.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON PUBLICATION OF COMMISSIONERS' PROCEEDINGS FOR THE MONTH OF JANUARY 2018. A Motion was made by Clinton, seconded by Butler to approve Publication of Commissioners' Proceedings for the Month of January 2018.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON MEMORANDUM OF AGREEMENT BETWEEN DAVID SCOTT AND BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY TO ENTER PROPERTY DESCRIBED AS SW ¼, SECTION 17, TOWNSHIP 2 NORTH, RANGE 22 WIM FOR THE PURPOSE OF CLEANING OUT WATERWAY. No action taken at this time.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION DECLARING EQUIPMENT SURPLUS; CANON MULTI-FUNCTION FAX MACHINE WITH TELEPHONE (C-221.1) AND A 15" COMPAQ SVGA COLOR MONITOR (C-218.7A); TREASURER'S OFFICE. A Motion was made by Clinton, seconded by Butler to approve Resolution 2018-17 Declaring Equipment Surplus; Canon multi-function fax machine with telephone (C-221.1) and a 15" Compaq SVGA color monitor (C-218.7A); Treasurer's Office.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON REQUEST BY ALTUS CHRISTIAN FELLOWSHIP REPRESENTATIVE TO USE NORTH PARKING LOT AND GRASS AREAS OF COURTHOUSE PROPERTY ON SATURDAY, FEBRUARY 24, 2018, FOR CHILDREN'S MINISTRY EVENT. Altus Christian Fellowship representative, Rebecca Urbina stated it would be similar to the previous year. They would mainly just need the grassy area for activities for the children. A Motion was made by Clinton, seconded by Butler to approve request by Altus

Christian Fellowship representative to use North parking lot and grass areas of Courthouse property on Saturday, February 24, 2018, for children's ministry event.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON REQUEST FROM MAIN STREET ALTUS TO USE THE COURTHOUSE PARKING LOT(S) MAY 4-6, 2018, FOR THE ROCK-N-RUMBLE CAR SHOW & CRUISE. Main Street Altus representative, Darren Cramer stated this event will be done similar to all previous years. A Motion was made by Clinton, seconded by Butler to approve request from Main Street Altus to use the Courthouse parking lot(s) May 4-6, 2018, for the Rock-N-Rumble Car Show & Cruise.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON REQUEST FROM MAIN STREET ALTUS TO USE THE COURTHOUSE PARKING LOT(S) OCTOBER 5-7, 2018, FOR THE COTTON PICKIN' CHILI COOK-OFF. A Motion was made by Clinton, seconded by Butler to approve request from Main Street Altus to use the Courthouse parking lot(s) October 5-7, 2018, for the Cotton Pickin' Chili Cook-Off.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON REQUEST FROM MAIN STREET ALTUS TO USE THE COURTHOUSE PARKING LOT(S) DECEMBER 14-16, 2018, FOR THE CANDY CANE CASH "SWEET"STAKES. Main Street Altus Representative, Darren Cramer said that the event went well when they held it at another location in 2017, but no final decision has been made about where it will be held at in 2018. They may or may not need the area for these dates. A Motion was made by Clinton, seconded by Butler to approve request from Main Street Altus to use the Courthouse parking lot(s) December 14-16, 2018, for the Candy Cane Cash "Sweet"stakes.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON STANDLEY SYSTEMS BUSINESS TECHNOLOGY REVIEW. Standley Systems representative, Scarlett Frank presented copies to all present of the original cost breakdown, and a usage breakdown for the first year of service. The county as a whole went over the estimated amount of black and white images by approximately 1,000. County Assessor, Lisa Roberson said her office did more audits than usual this year and she thinks there should be less the next few years. Scarlett recommended no change if we anticipate making less copies this year. County Sheriff, Roger Levick has one device that isn't working well with his current system. Scarlett recommended removing that device, which will save around \$10 per billing cycle, with the possibility of replacing that with a newer one in the future. Roger would like to wait to make any changes, as he is looking into replacing other systems in the jail that will affect that device. No action taken at this time.

Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment:

Fiscal Year: 2017-2018

Payments by Fund

Approved

From: 2/12/2018

To: 2/12/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
250	Wal-Mart	\$4.50	Supplies
251	Verizon	\$173.80	Monthly Service
252	Verizon	\$59.04	Monthly Service
253	Turner, Tara	\$93.15	Travel
254	Moonlight Maintenance & Supply LLC	\$212.53	Toilet Paper
255	Privett Sales	\$40.56	Office Supplies
256	Wal-Mart	\$13.08	Supplies
Emergency Management Preparedness Grant			
27	Verizon	\$40.01	Monthly Service
FEMA DR 4222			
3	T& G Construction	\$2,889.68	Mudrock
General			
783	Privett Sales	\$87.70	Office Supplies
784	Salmon, Halee	\$577.09	Travel
785	Swailles, Tina M	\$182.34	Travel
786	Stepanovich, Rhonda J	\$36.61	Travel
787	Cable One	\$90.19	Monthly Service

788	Moonlight Maintenance & Supply LLC	\$170.07	Janitorial Supplies
789	Graystone Media Group	\$77.20	Publication
790	Jackson County Dist. 2	\$41.70	Fuel
791	Caffey, Zac	\$140.00	Computer Repair

Highway Cash

926	Humphreys Farmers Union Coop.	\$15,743.45	Fuel
927	Moonlight Maintenance & Supply LLC	\$47.09	Supplies
928	Southwest Oklahoma Internet	\$29.95	Monthly Service
929	Jackson County Water	\$36.85	Monthly Service
930	Okla. Dept. Of Transportation	\$2,207.14	Lease Payment
931	Okla. Dept. Of Transportation	\$2,452.38	Lease Payment
932	Okla. Dept. Of Transportation	\$2,575.00	Lease Payment
933	Okla. Dept. Of Transportation	\$1,134.78	Lease Payment
934	Okla. Dept. Of Transportation	\$2,062.45	Lease Payment
935	Okla. Dept Of Transportation	\$22,071.64	Lease Payment
936	Iron Planet	\$32,193.50	Equipment
937	Southwest Oklahoma Internet	\$49.95	Monthly Service
938	Altus Power	\$288.21	Monthly Service
939	Altus Power	\$46.61	Monthly Service
940	Okla. Dept. Of Transportation	\$2,575.00	Lease Payment
941	Okla. Dept. Of Transportation	\$2,414.06	Lease Payment
942	Okla. Dept. Of Transportation	\$1,876.07	Lease Payment
943	Okla. Dept. Of Transportation	\$2,237.03	Lease Payment
944	Williams, Wendy	\$110.00	Clay
945	Braker, Jimmy	\$110.00	Clay
946	Glenn Oil Company	\$16,833.66	Fuel
947	Town Of Eldorado	\$444.29	Monthly Service
948	Okla. Dept. Of Transportation	\$2,452.38	Lease Payment
949	Okla. Dept. Of Transportation	\$1,325.22	Lease Payment
950	Okla. Dept. Of Transportation	\$1,034.62	Lease Payment
951	Okla. Dept. Of Transportation	\$2,173.42	Lease Payment
952	Altus Power	\$37.31	Monthly Service

Jackson County Sales Tax Revolving Fund

284	Southwest Rural Electric	\$44.38	Monthly Service
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Sheriff Contract Prisoners

178	Clinic Pharmacy	\$941.66	Prescriptions For Inmate
179	Cable One	\$394.66	Monthly Service

Sheriff Service Fees

127	Finish Line Fleet Dept 50	\$3,143.00	Fuel
128	Fox Building Supply	\$53.96	Merchandise/Supplies
129	Wilmes Superstore	\$1,251.33	Repair

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Tuesday, February 20, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:28 a.m. on Friday, February 9, 2018.

