

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Rhet Johnson; Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Assessor, Lisa Roberson; County Treasurer, Renee Howard (arrived at 9:00 a.m., item #3); County Sheriff, Roger LeVick; OSU Extension Director, Gary Strickland (arrived at 9:03 a.m., item #6); Emergency Manager Director/ Safety Director, Eric Mowbray; 1st Assistant Volunteer for Emergency Manager, Brian Burson; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Rhet Johnson.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Butler, seconded by Clinton to approve the minutes of the last meeting(s); a regular meeting held on Tuesday, January 16, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: None

Item No. 4: OFFICERS REPORTS. County Sheriff, Roger LeVick presented the Annual Commissary Report from 1-1-2017 to 12-31-2017 for the Sheriff's Department with a total profit of \$28,014.18.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve one (1) blanket purchase order for the Highway Department as follows:

- Govdeals.com \$30,000.00

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT BETWEEN JACKSON COUNTY HEALTH DEPARTMENT AND FILE THIRTEEN FOR SHREDDING AND DOCUMENT DESTRUCTION SERVICES EFFECTIVE JANUARY 16, 2018 THROUGH JUNE 30, 2018. A Motion was made by Clinton, seconded by Butler on approval of Contract between Jackson County Health Department and File Thirteen for shredding and document destruction services effective January 16, 2018 through June 30, 2018. It is understood that containers are the property of File Thirteen and will, upon termination of the agreement, return all containers or compensate File Thirteen for replacement cost. The agreement is for 2 bins at a cost of \$50.00 with the option of adding more bins if needed at a cost of \$10.00 each. The bins will be picked up every 12 weeks.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON PURCHASE CONTRACT THROUGH THE ODOT COUNTY ROAD MACHINERY & EQUIPMENT REVOLVING FUND FOR A 2018 JD 622GP MOTOR GRADER IN THE AMOUNT OF \$246,600.00; DISTRICT #1. A Motion was made by Clinton, seconded by Butler on Purchase Contract through the ODOT County Road Machinery & Equipment Revolving Fund for a 2018 JD 622GP Motor Grader in the amount of \$246,600.00; District #1.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON PURCHASE CONTRACT THROUGH THE ODOT COUNTY ROAD MACHINERY & EQUIPMENT REVOLVING FUND FOR A 2018 JD 672G MOTOR GRADER IN THE AMOUNT OF \$238,000.00; DISTRICT #2. A Motion was made by Butler, seconded by Clinton on Purchase Contract through the ODOT County Road Machinery & Equipment Revolving Fund for a 2018 JD 672G Motor Grader in the amount of \$238,000.00; District #2.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON PURCHASE CONTRACT THROUGH THE ODOT COUNTY ROAD MACHINERY & EQUIPMENT REVOLVING FUND FOR A 2018 JD 672G MOTOR GRADER IN THE AMOUNT OF \$242,250.00; DISTRICT #3. A Motion was made by Butler, seconded by Clinton on Purchase Contract through the ODOT County Road Machinery & Equipment Revolving Fund for a 2018 JD 672G Motor Grader in the amount of \$242,250.00; District #3.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION FOR DISPOSING OF EQUIPMENT; AXION COMPUTER, PRINTER & MONITOR; D299-0007; DISTRICT #3. A Motion was made by Clinton, seconded by Butler on Resolution 2018-8 for Disposing of Equipment; Axion Computer, Printer & Monitor; D299-0007; District #3.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION FOR DISPOSING OF EQUIPMENT; 1996 ELECTRIC CONCRETE VIBRATOR; D406-0008; DISTRICT #3. A Motion was made by Clinton, seconded by Butler on Resolution 2018-9 for Disposing of Equipment; 1996 Electric Concrete Vibrator; D406-0008; District #3.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION FOR DISPOSING OF EQUIPMENT; 2012 STIHL POLE SAW; D330-0030; DISTRICT #1. A Motion was made by Butler, seconded by Clinton on Resolution 2018-10 for Disposing of Equipment; 2012 Stihl Pole Saw; D330-0030; District #1.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION FOR DISPOSING OF EQUIPMENT; 2013 REDMAX CHAINSAW; D330-0039; DISTRICT #1. A Motion was by Clinton, seconded by Butler on Resolution 2018-11 for Disposing of Equipment; 2013 Redmax Chainsaw; D330-0039; District #1.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 14: OPEN BIDS WITH POSSIBLE ACTION ON INVITATION TO BID #8 FOR HAULING GRAVEL AND HAULING RIP RAP. A Motion was made by Clinton, seconded by Butler to accept bid #8 received from Farmers Supply & Transportation, Box 443, Cheyenne, Ok 73628 for hauling gravel and hauling rip rap. No other bids were received.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. Chairman of the Board, Rhet Johnson presented a Resolution for a Burn Ban. Jackson County Emergency Manager/ Safety Director, Eric Mowbray stated that the county meets all the criteria to issue a Burn Ban. Mowbray stated the surrounding fire departments were contacted and a majority agreed a Burn Ban needs to be issued. Mowbray stated the resolution shall be effective immediately from the date of passage by the Board of County Commissioners. A Motion was made by Clinton, seconded by Butler on Resolution 2018-12. The Jackson County Commissioners do hereby proclaim that extreme fire danger exists in Jackson County. The Resolution shall be effective immediately for a period not to exceed fourteen (14) days from the date of passage by the Board of County Commissioners. If extreme fire danger conditions persist, subsequent resolutions may be passed. This Burn Ban may be removed at any time during the fourteen (14) day period by the same method by which it was approved. This order is in effect from January 22, 2018 until February 5, 2018 unless removed sooner by a new resolution.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS/ PAYROLL. A Motion was made by Butler, seconded by Clinton to approve the following claims for payment: Fiscal Year: 2017-2018

Payments by Fund

Approved

From: 1/22/2018 to: 1/22/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
225	Cleveland, Victoria	\$400.45	TSET HEALTHY LIVING
226	Turner, Tara	\$140.30	TSET Travel
227	Cleveland, Victoria	\$13.63	TSET Travel
228	Touchtone Communications	\$172.40	Monthly Service
229	Wal-Mart	\$18.80	Supplies
230	Wal-Mart	\$164.72	TSET Supplies
231	Wal-Mart	\$19.08	Supplies
232	Moonlight Maintenance & Supply LLC	\$133.69	Supplies
233	U S Postal Service (Postage by Phone)	\$800.00	Postage
Expo Center			
13	Altus Power	\$580.98	Monthly Service
14	Centerpoint Energy	\$48.36	Monthly Service
General			
701	Aquathin Heartland	\$17.00	Water

702	Southwest Area Economic Dev. Corp.	\$6,000.00	Membership Dues
703	AT & T	\$1,438.95	Monthly Service
704	Centerpoint Energy	\$847.66	Monthly Service
705	James & Lane Air & Plumbing	\$561.75	Repair

Highway Cash

836	Altus Power	\$62.05	Monthly Service
837	AT & T	\$52.93	Monthly Service
838	Centerpoint Energy	\$149.34	Monthly Service
839	C.L. Boyd	\$697.18	Part(s)
840	CED #7	\$88.00	Sign(s)
841	OKLAHOMA TAX COMMISSION	\$100.00	Registration Fee
842	Bruckner Truck Sales Inc.	\$37.75	Part(s)
843	Sign Farm	\$15.00	Decals
844	Commercial Billing Service	\$1,032.73	Part(s)
845	OKLAHOMA TAX COMMISSION	\$12.50	Title
846	Allied Lab Inc.	\$423.00	Drug Testing
847	AT & T	\$97.14	Monthly Service
848	Western Equipment	\$16.85	Part(s)
849	Consolidated Bearing & Supply	\$9.50	Part(s)
850	Consolidated Bearing & Supply	\$7.64	Part(s)

Jackson County Sales Tax Revolving Fund

245	Centerpoint Energy	\$1,493.41	Monthly Service
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Sheriff Contract Prisoners

155	Jackson County Memorial Hospital	\$69.36	Physical exam
156	Bob Barker Company Inc.	\$1,144.71	Hygiene Supplies
157	Clinic Pharmacy	\$2,238.14	Prescriptions for Inmate
158	Wal-Mart	\$596.98	Food for Inmates
159	Interstate Battery Center	\$118.95	Batteries
160	Allied Lab Inc.	\$140.00	Drug Testing
161	Touchtone Communications	\$55.14	Monthly Service

Sheriff Service Fees

115	Jackson County Dist. 2	\$88.00	Sign(s)
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Sheriffs Commissary Fund

83	Wal-Mart	\$260.49	Commissary Merchandise
84	Hagar Restaurant Service Inc.	\$3,444.25	Repair

Fiscal Year: 2017-2018

Payments by Fund

Approved

From: 1/31/2018 to: 1/31/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
Court Fund Payroll			
79	Briscoe, Teresa L	\$631.98	Payroll
80	Jackson County Treasurer	\$108.66	Payroll
81	Cook, Rosetta	\$1,756.34	Payroll
82	Duncan, Tricia	\$1,351.03	Payroll
83	Shaw, Emilie M	\$1,732.94	Payroll
84	Silman, Kendall J	\$1,761.60	Payroll
85	Aflac	\$137.54	Payroll
86	American Fidelity Assurance	\$121.70	Payroll
87	Jackson County Treasurer	\$1,889.29	Payroll
88	Jackson County Treasurer	\$178.00	Payroll
89	O.P.E.R.S.	\$1,895.24	Payroll
90	Okla. State & Edu. Emp. Group Ins.	\$3,232.00	Payroll
91	Texas Life Insurance Company	\$23.50	Payroll
General			
706	Austin, Lori Lynn	\$1,659.49	Payroll
707	American Fidelity Assurance	\$23.24	Payroll
708	American Fidelity Assurance Company	\$212.50	Payroll
709	Jackson County Treasurer	\$355.64	Payroll
710	Jackson County Treasurer	\$14.00	Payroll
711	O.P.E.R.S.	\$542.75	Payroll

712	Okla. State & Edu. Emp. Group Ins.	\$708.76	Payroll
713	LeVick, Roger C	\$2,415.66	Payroll
714	Randolph, Stacy P	\$2,145.30	Payroll
715	Ratzlaff, Dennis E	\$1,798.83	Payroll
716	Starkey, Ryland	\$1,242.86	Payroll
717	Fleming, Robin E	\$1,884.81	Payroll
718	Howard, Brenda Renee	\$2,307.37	Payroll
719	Howard, Brenda Renee	\$369.40	Payroll
720	English, Kirstie M	\$2,040.99	Payroll
721	Allen, Lonna Gail	\$1,736.78	Payroll
722	Booker, Robin R	\$2,315.88	Payroll
723	Graham, Randi R	\$1,922.73	Payroll
724	Guerra, Simona	\$1,854.75	Payroll
725	Sunday, Jennifer D	\$2,031.15	Payroll
726	Booker, Robin R	\$369.40	Payroll
727	Altom, Anne	\$1,759.87	Payroll
728	Roberson, Lisa M	\$2,524.37	Payroll
729	Roberson, Lisa M	\$461.75	Payroll
730	Elkins, Sonya L	\$1,871.71	Payroll
731	Stepanovich, Rhonda J	\$2,102.53	Payroll
732	Swailles, Tina M	\$2,019.50	Payroll
733	Stepanovich, Rhonda J	\$360.23	Payroll
734	Alcorta, Michael	\$864.77	Payroll
735	Osborn, Donald K	\$2,001.98	Payroll
736	Johnson, Jared Rhet	\$2,723.51	Payroll
737	Johnson, Jared Rhet	\$554.10	Payroll
738	Mowbray, Erik A	\$2,157.48	Payroll
739	Howard, Linda	\$1,773.66	Payroll
740	Wilson, Jennifer L	\$1,808.05	Payroll
741	Bryant, Terri	\$1,788.05	Payroll
742	Duggins, Paul	\$2,097.49	Payroll
743	Thornton, Billie D.	\$1,883.65	Payroll
744	Aflac	\$168.48	Payroll
745	American Fidelity Assurance	\$500.58	Payroll
746	American Fidelity Assurance Company	\$639.99	Payroll
747	Jackson County Treasurer	\$15,169.36	Payroll
748	Jackson County Treasurer	\$1,735.00	Payroll
749	Liberty National Life Insurance Company	\$45.76	Payroll
750	O.P.E.R.S.	\$14,635.62	Payroll
751	Okla. State & Edu. Emp. Group Ins.	\$17,901.44	Payroll
752	Texas Child Support	\$708.00	Payroll
753	Texas Life Insurance Company	\$100.60	Payroll

Highway Cash

851	Abbott, Jerry	\$1,757.43	Payroll
852	Clinton, Marty	\$2,158.64	Payroll
853	Duval, Robert	\$2,166.42	Payroll
854	Graumann, Brandon S	\$2,121.30	Payroll
855	Lehrman, Gregory	\$2,103.41	Payroll
856	Martinez, Ramiro	\$2,055.16	Payroll
857	Martinez, Raul	\$1,950.52	Payroll
858	Morris, Nicholas	\$2,110.22	Payroll
859	Waldroop, Aaron Todd	\$1,789.98	Payroll
860	Alcorta, Michael	\$743.95	Payroll
861	Burrow, Billy R	\$2,100.58	Payroll
862	Butler, Kirk	\$2,312.80	Payroll
863	McElwee, Braden	\$1,885.07	Payroll
864	Palmer, Leroy	\$2,087.63	Payroll
865	Richardson, Craig L.	\$1,888.31	Payroll
866	Roberts, Elda L	\$2,065.60	Payroll
867	Tucker, Robert G	\$1,863.68	Payroll

868	Villarreal, Sostenes O	\$1,685.96	Payroll
869	Watson, Donald	\$2,041.26	Payroll
870	Basaldua, Esequiel M	\$1,675.16	Payroll
871	Bryant, Brady	\$1,861.87	Payroll
872	Dehtan, Buddy D	\$1,625.70	Payroll
873	Kitchen, Jeremy Robert	\$1,889.05	Payroll
874	Linares, Christopher J	\$1,887.23	Payroll
875	Rall, Melvin	\$2,019.33	Payroll
876	Springer, Eric S	\$1,967.41	Payroll
877	Summers, Edward	\$2,389.60	Payroll
878	Leveille, Christine M	\$1,875.50	Payroll
879	Clinton, Marty R	\$554.10	Payroll
880	Butler, Kirk	\$554.10	Payroll
881	American Fidelity Assurance	\$700.16	Payroll
882	American Fidelity Assurance Company	\$500.81	Payroll
883	Colonial Life Insurance	\$70.79	Payroll
884	Hartford Insurance	\$50.00	Payroll
885	Jackson County Treasurer	\$15,065.85	Payroll
886	Jackson County Treasurer	\$1,562.00	Payroll
887	Liberty National Life Insurance Company	\$85.00	Payroll
888	O.P.E.R.S.	\$14,677.73	Payroll
889	Okla. State & Edu. Emp. Group Ins.	\$18,495.60	Payroll

Jackson County Sales Tax Revolving Fund

246	Brian, Stephen	\$325.59	Payroll
247	Bridges III, Ulysees	\$2,148.32	Payroll
248	Callins, Rosalyn E.	\$1,671.70	Payroll
249	Carnes, Paula M	\$1,966.45	Payroll
250	Carter, Cynthia A	\$2,045.49	Payroll
251	Dodd, Hyejung Kim	\$1,908.33	Payroll
252	Downs, Sandra	\$1,912.84	Payroll
253	Elkins, Diana M	\$2,093.93	Payroll
254	Garrett, Galen R	\$1,999.59	Payroll
255	Gonzales, Abel	\$1,963.50	Payroll
256	Gosnell, Ryne D	\$1,862.73	Payroll
257	Harris, DeAnte	\$1,891.53	Payroll
258	Horn, Rebecca	\$1,965.04	Payroll
259	Juarez, Frank	\$2,100.78	Payroll
260	Latham, Anita	\$1,897.09	Payroll
261	Martinez, Mitchell	\$1,858.00	Payroll
262	McGrath, Rachel	\$2,061.35	Payroll
263	McMahon, Dennis	\$1,771.77	Payroll
264	Nasluchacz, Dominick	\$1,920.95	Payroll
265	Ray, William J	\$1,996.59	Payroll
266	Redden, Kade M	\$1,920.95	Payroll
267	Rogers, Elizabeth	\$1,777.25	Payroll
268	Rogers, Jerry Lynn	\$1,973.86	Payroll
269	Stobaugh, Jeffrey W	\$1,984.71	Payroll
270	Stoker, Delana	\$1,914.52	Payroll
271	Stone, Estella T	\$1,993.01	Payroll
272	Thomas, Crystal M	\$2,077.49	Payroll
273	Turner, Michael E	\$1,877.13	Payroll
274	American Fidelity Assurance	\$375.26	Payroll
275	American Fidelity Assurance Company	\$183.41	Payroll
276	Jackson County Treasurer	\$15,056.21	Payroll
277	Jackson County Treasurer	\$1,753.00	Payroll
278	Liberty National Life Insurance Company	\$83.28	Payroll
279	O.P.E.R.S.	\$13,752.23	Payroll
280	Okla. State & Edu. Emp. Group Ins.	\$13,931.74	Payroll
281	Texas Life Insurance Company	\$37.50	Payroll

Resale

55	Holmes, Maria G	\$1,787.80	Payroll
56	Varney, Regina E	\$1,916.78	Payroll
57	American Fidelity Assurance	\$172.75	Payroll
58	Jackson County Treasurer	\$1,004.62	Payroll
59	Jackson County Treasurer	\$140.00	Payroll
60	O.P.E.R.S.	\$987.58	Payroll
61	Okla. State & Edu. Emp. Group Ins.	\$1,305.76	Payroll
Sheriff Contract Prisoners			
162	McMahon, Richard C.	\$2,072.25	Payroll
163	Sharp, Ronald	\$1,813.05	Payroll
164	Southall, David A	\$1,999.54	Payroll
165	American Fidelity Assurance	\$118.90	Payroll
166	American Fidelity Assurance Company	\$158.33	Payroll
167	Jackson County Treasurer	\$1,528.32	Payroll
168	Jackson County Treasurer	\$146.00	Payroll
169	Liberty National Life Insurance Company	\$36.69	Payroll
170	O.P.E.R.S.	\$1,544.84	Payroll
171	Okla. State & Edu. Emp. Group Ins.	\$2,015.86	Payroll
Sheriff Service Fees			
116	Barnes, Patricia A	\$1,314.01	Payroll
117	Hall, Scott	\$2,076.81	Payroll
118	Jackson County Treasurer	\$1,006.04	Payroll
119	Jackson County Treasurer	\$56.00	Payroll
120	O.P.E.R.S.	\$1,022.05	Payroll
121	Okla. State & Edu. Emp. Group Ins.	\$2,048.38	Payroll
Sheriffs Commissary Fund			
85	Pulley, Terrie A	\$1,962.39	Payroll
86	Jackson County Treasurer	\$623.63	Payroll
87	Jackson County Treasurer	\$85.00	Payroll
88	O.P.E.R.S.	\$528.28	Payroll
89	Okla. State & Edu. Emp. Group Ins.	\$662.10	Payroll
90	Pre-Paid Legal Services Inc.	\$15.95	Payroll

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 17: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

The next meeting is set for Wednesday, January 31, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:29 a.m. on Friday, January 19, 2018.