

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Rhet Johnson; Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Assessor, Lisa Roberson; County Treasurer, Renee Howard; County Sheriff, Roger LeVick (arrived at 9:00 a.m., item #2) Altus Times Reporter, Katrina Goforth (arrived at 9:02 a.m., item #4); and County Clerk, Robin Booker.

AGENDA:

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman Rhet Johnson.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on Monday, January 8, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: DECEMBER 2017 MONTHLY REPORT & RECONCILEMENT FOR ELECTION OFFICE, OSU EXTENSION OFFICE, AND CASE BALANCE SUMMARY REPORT & RECONCILEMENT FOR COURT CLERK'S OFFICE.** A Motion was made by Clinton, seconded by Butler to approve the following reports for December 2017 as follows:

- |                        |              |
|------------------------|--------------|
| • Election Office      | \$3,2515.66  |
| • OSU Extension Office | \$0          |
| • Court Clerk's Office | \$102,297.48 |

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 4: OFFICERS REPORTS.** County Clerk, Robin Booker stated she will be attending a statewide American Fidelity Meeting if anyone has any questions or complaints they would like her to present to representatives. County Treasurer, Renee Howard presented the Board with the County Sales Tax Report for the month of November, 2017 received January 8, 2018 totaling \$116,966.40 resulting in a total of \$7,792.12 more from the previous month; the Use Tax Report for the month of November, 2017 received January 8, 2018 totaling \$7,407.40 resulting in a total of \$653.40 more from the previous month; County Tobacco Tax Report for the month of November, 2017 received January 10, 2018 totaling \$1,138.69 resulting in a total of \$191.44 less from the previous month. Chairman Johnson stated the Courthouse is in the process of upgrades to the phone, computer and security system.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Butler, seconded by Clinton to approve one (1) blanket purchase order for the Highway Department, one (1) blanket purchase order for the Assessor's Office, and one (1) blanket purchase order for the Sheriff's Department as follows:

- |                                 |            |
|---------------------------------|------------|
| • Southwestern State Sand Corp. | \$5,000.00 |
| • Aquathin Heartland            | \$17.00    |
| • Prodigy Solutions, Inc.       | 10,000.00  |

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON PUBLICATION OF COMMISSIONERS' PROCEEDINGS FOR THE MONTH OF DECEMBER 2017.** A Motion was made by Butler, seconded by Clinton on approval of Publication of Commissioners' Proceedings for the month of December 2017.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON MEMORANDUM OF AGREEMENT BETWEEN BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND JIMMIE BRISCOE TO ENTER PROPERTY DESCRIBED AS SE ¼, SECTION 27, TOWNSHIP 1S, 20 WIM TO CLEAN AND RE-SHAPE WATERWAY ON NORTH SIDE OF ECR 178 BETWEEN SCR 206.5 AND 207.** Upon the recommendation of Butler, A Motion was made by Butler, seconded by Clinton on approval of Memorandum of Agreement between Board of County Commissioners of Jackson County and Jimmie Briscoe to enter property described as SE ¼, Section 27, Township 1S, 20 WIM to clean and re-shape waterway on north side of ECR 178 between SCR 206.5 and 207.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS IN THE AMOUNT OF \$12,000 FROM CAPITAL OUTLAY TO COMMISSARY MAINTENANCE & OPERATIONS; SHERIFF'S DEPARTMENT.** A Motion

was made by Clinton, seconded by Butler on approval of Transfer of Appropriations in the amount of \$12,000.00 from Commissary Capital Outlay to Commissary Maintenance & Operations; Sheriff's Department.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION DECLARING EQUIPMENT SURPLUS FOR MIKE GRAHAM AUCTION; 2001 WHITCO HOT WATER HIGH PRESSURE WASHER, 2013 JD ROTARY CUTTER MOWER, AND 1987 DAVEY ROTARY AIR COMPRESSOR; DISTRICT #2.** A Motion was made by Butler, seconded by Clinton on Resolution 2018-7 Declaring Equipment Surplus for Mike Graham Auction; 2001 Whitco Hot Water High Pressure Washer, 2013 JD Rotary Cutter Mower, and 1987 Davey Rotary Air Compressor; District #2.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.** A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2017-2018 Payments by Fund

Approved

From: 1/16/2018 to: 1/16/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Health Department</b>			
218	Standley Systems	\$669.53	Copier Lease
219	Verizon	\$135.23	Monthly Service
220	Verizon	\$59.04	TSET HEALTHY LIVING
221	Advantage Office Products	\$195.05	Office Supplies
222	Privett Sales	\$221.97	Printer
223	AUDIO TECH	\$320.00	Bulbs
224	Jaymar Plumbing	\$145.00	Plumbing Repairs
<b>Emergency Management Preparedness Grant</b>			
24	Wilmes Superstore	\$1,195.74	Lights
<b>General</b>			
686	Standley Systems	\$118.59	Copier Lease
687	Kellpro	\$7,613.50	Software License
688	Standley Systems	\$147.70	Copier Lease
689	Standley Systems	\$309.05	Copier Lease
690	Advantage Office Products	\$33.99	Office Supplies
691	James & Lane Air & Plumbing	\$752.98	Boiler Repair
692	Cintas Corporation #628	\$49.26	Auto Flush Service
693	American Elevator Company	\$571.66	Elevator Maintenance
694	Comanche Co. Regional Juvenile Detention	\$4,680.00	Juvenile Detention
695	Allied Lab Inc	\$60.00	Drug Testing
696	Graystone Media Group	\$16.75	Publication
697	Standley Systems	\$90.08	Copier Lease
698	Standley Systems	\$210.31	Copier Lease
699	Total Assessment Solutions Corp.	\$21,667.50	Revaluation
700	Jackson County Dist. 2	\$41.36	Fuel
<b>Highway Cash</b>			
803	Atwoods	\$97.89	Parts / Supplies
804	Weldon Parts Inc.	\$340.15	Part(s)
805	Southwest Trailers & Equipment	\$274.40	Part(s)
806	Weldon Parts Inc.	\$61.94	Part(s)
807	Western Oklahoma Power Train	\$918.23	Repair
808	Okla. Dept of Transportation	\$2,207.14	Lease Payment
809	Okla. Dept of Transportation	\$2,207.14	Lease Payment
810	Okla. Dept of Transportation	\$2,452.38	Lease Payment
811	Okla. Dept of Transportation	\$2,575.00	Lease Payment
812	Okla. Dept of Transportation	\$1,134.78	Lease Payment
813	Okla. Dept of Transportation	\$2,062.45	Lease Payment
814	NAPA Auto Parts	\$9.28	Parts / Supplies

815	Direct Discount Tire	\$3,600.00	Tire(s)
816	Box Inc.	\$140.25	Part(s)
817	Okla. Dept of Transportation	\$2,575.00	Lease Payment
818	Okla. Dept of Transportation	\$2,414.06	Lease Payment
819	Okla. Dept of Transportation	\$1,876.07	Lease Payment
820	Okla. Dept of Transportation	\$2,237.03	Lease Payment
821	Security State Bank	\$1,702.88	Lease Payment
822	Security State Bank	\$1,702.88	Lease Payment
823	O.P.E.R.S.	\$4,935.65	Unused Sick Leave
824	Daniel Truck Parts Inc.	\$246.54	Parts/Repair
825	Okla. Natural Gas	\$378.99	Monthly Service
826	Altus Oil & Feed LLC	\$106.59	Supplies
827	Okla. Dept of Transportation	\$2,452.38	Lease Payment
828	Okla. Dept of Transportation	\$1,325.22	Lease Payment
829	Okla. Dept of Transportation	\$1,034.62	Lease Payment
830	Okla. Dept of Transportation	\$2,173.42	Lease Payment
831	Security State Bank	\$1,749.61	Lease Payment
832	Security State Bank	\$1,708.61	Lease Payment
833	Western Equipment	\$36,000.25	Equipment
834	Johnson, Jared Rhet	\$187.65	Travel Reimbursement
835	Standley Systems	\$97.69	Copier Lease
<b>Jackson County Sales Tax Revolving Fund</b>			
244	Southwest Rural Electric	\$44.47	Monthly Service
<b>Sheriff Contract Prisoners</b>			
154	Standley Systems	\$539.33	Copier Lease
<b>Sheriffs Commissary Fund</b>			
82	South Central Industries	\$556.32	Toilet Paper

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Butler, seconded by Clinton to adjourn

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

The next meeting is set for Monday, January 22, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

\_\_\_\_\_  
Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:23 a.m. on Friday, January 12, 2018.