

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Chairman, Rhet Johnson; Member, Kirk Butler; Member, Marty Clinton; County Treasurer, Renee Howard; County Assessor, Lisa Roberson; County Sheriff, Roger LeVick; Court Clerk, Rhonda Stepanovich; Election Board Secretary, Jennifer Wilson; Jackson County District #1 Commissioner Elect, Mike Wallace; Commissioner’s Administrative Assistant, Debbie New; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman, Rhet Johnson.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Butler, seconded by Clinton to approve the minutes of the following meeting(s); a regular meeting held on December 17, 2018 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

Item #3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: MONTHLY REPORT AND RECONCILEMENT FOR ELECTION OFFICE. A Motion was made by Butler, seconded by Clinton on the following reports for the month of December 2018:

- Election Board \$0.00

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. County Treasurer, Renee Howard presented the December 2018 tax collections report but stated that it would be higher due to collections coming in until 4:00 p.m.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve two (2) blanket purchase orders for the County Clerk’s Office, two (2) blanket purchase orders for the County Courthouse, one (1) blanket purchase order for the Safety Director, eleven (11) blanket purchase orders for the Highway Department, and nineteen (19) blanket purchase orders for the Sheriff’s Department, as follows:

- Aquathin Heartland \$25.00
- Advantage Office Products \$150.00
- Moonlight Maintenance \$800.00
- Aquathin Heartland \$75.00
- Jackson County District #2 \$100.00
- Western Equipment \$2,000.00
- Kirby’s Wrecker & Service Station \$1,500.00
- Dillion’s Service Station \$300.00
- O’Reilly’s Automotive \$1,000.00
- Amsco Steel \$500.00
- Atwoods Distributing \$750.00
- Napa Auto Parts \$500.00
- Fox Building Supply \$700.00
- CED #7 \$30,000.00
- Western Equipment \$2,000.00
- O’Reilly’s Automotive \$500.00
- Atwoods Distributing \$750.00
- Walmart Community \$5,000.00
- United Supermarkets \$2,500.00
- Clinic Pharmacy \$2,500.00
- Bugmaster, Inc. \$120.00
- Bob Barker Company, Inc. \$3,000.00
- Advantage Office Products \$1,500.00
- Earthgrains Baking Co., Inc. \$1,000.00
- Sysco \$7,500.00
- US Food Service \$7,500.00
- Southwest Chemical Company \$3,000.00
- Finish Line Fleet Department \$5,000.00
- Fox Building Supply \$1,500.00
- Jackson County Memorial Hospital \$3,000.00
- Smith’s Firestone \$2,500.00
- Walmart Community \$2,000.00
- Aquathin Heartland \$200.00
- Locke Wholesale Electric Supply \$500.00

- Wilmes Superstore \$3,000.00
- Janus Supply \$1,500.00

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON APPROPRIATIONS FOR THE MONTH OF DECEMBER 2018.

A Motion was made by Clinton, seconded by Butler to approve the Appropriations for the month of December 2018 as follows:

- T County Highway (A) \$199,867.44
- T County Highway (B) \$335.83
- T County Highway (C) \$428.38
- Highway CBRI-105 \$41,162.50
- Highway CBRI-103 \$21.57
- County General \$2,119.23
- Law Library \$909.54
- County Treasurer Resale \$58.96
- County Health Department \$206.08
- Sales Tax Revolving Fund \$56.16
- Sheriff Contract Prisoners \$16,562.00
- Sheriff Service Fee \$28,425.13
- Sheriff Commissary Fund \$2,754.34
- County Clerk Lien Fee \$122.00
- County Clerk Preservation Fee \$1,510.00
- Mortgage Certification Fees \$279.92
- Drug Court (a) \$3,899.00
- Jackson County Reward Fund \$26.34
- EMPG Grant 08 \$15,000.00
- Alcoholic Beverage Tax \$17,384.87

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING COUNTY TREASURER, RENEE HOWARD TO APPORTION EARNED INTEREST TO DESIGNATED ACCOUNTS BEGINNING JANUARY 1, 2019 AND ENDING JUNE 30, 2019. A Motion was made by Butler, seconded by Clinton on Resolution 2018-65 Authorizing County Treasurer, Renee Howard to Apportion Earned Interest to designated accounts beginning January 1, 2019 and ending June 30, 2019.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF M’KENZIE SMITH TO SERVE AS A RECEIVING OFFICER IN THE COUNTY CLERK’S OFFICE BEGINNING DECEMBER 31, 2018 AND ENDING JUNE 30, 2019. A Motion was made by Clinton, seconded by Butler on designation of M’Kenzie Smith to serve as a Receiving Officer in the County Clerk’s office beginning December 31, 2018 and ending June 30, 2019.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF SIMONA GUERRA TO SERVE AS REQUISITIONING OFFICER IN THE COUNTY CLERK’S OFFICE BEGINNING DECEMBER 31, 2018 AND ENDING JUNE 30, 2019. A Motion was made by Butler, seconded by Clinton on designation of Simona Guerra to serve as a Requisitioning Officer in the County Clerk’s office beginning December 31, 2018 and ending June 30, 2019.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATING RANDI GRAHAM AS INSURANCE COORDINATOR AND ROBIN BOOKER AS ALTERNATE INSURANCE COORDINATOR BEGINNING DECEMBER 31, 2018 AND ENDING JUNE 30, 2019. A Motion was made by Clinton, seconded by Butler on designating Randi Graham as Insurance Coordinator and Robin Booker as Alternate Insurance Coordinator beginning December 31, 2018 and ending June 30, 2019.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 11: DISCUSSION WITH KELLI WOODSON, ASSISTANT DISTRICT ATTORNEY OF JACKSON COUNTY ON COUNTY ORDINANCES AND REGULATIONS. No Action Taken.

Item No. 12: OPEN BIDS WITH POSSIBLE ACTION ON PRINTING AND DELIVERY OF DIGITAL BALLOTS FOR ALL ELECTIONS DURING THE TWELVE (12) MONTH PERIOD BEGINNING JANUARY 1, 2019 AND ENDING December 31, 2019.

Upon the recommendation of County Election Board Secretary, Jennifer Wilson, A Motion was made by Clinton, seconded by Butler to accept the bid from Royal Printing Company, Inc. Bids received were as follows:

- Royal Printing Company, Inc., 1830 Northwest 4th Drive, Oklahoma City, OK 73106-2613
- Administrative Services, 633 West Third Street, Tulsa, OK 74127-8942
- Mid-West Printing, P.O. Box 650, Sapulpa, OK 74067

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON STATE OF OKLAHOMA DEPARTMENT OF TRANSPORTATION COUNTY IMPROVEMENTS FOR ROADS AND BRIDGES PROJECT AGREEMENT BETWEEN BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND DEPARTMENT OF TRANSPORTATION FOR BRIDGE & APPROACHES OVER AN IRRIGATION CANAL ON EW-158, APPROXIMATELY 4.0 MILES SOUTH & 0.1 MILE EAST OF BLAIR, PROJECT NO.: J3-3496(004) CI, STATE J/P NO. 33496(04), DISTRICT #1. A Motion was made by Clinton, seconded by Butler on State of Oklahoma Department of Transportation County Improvements for Road and Bridges Project Agreement between Board of County Commissioners of Jackson County and Oklahoma Department of Transportation for Bridge & Approaches over an irrigation canal on EW-158, approximately 4.0 miles south and 0.1 mile east of Blair, Project No. J3-3496(004)CI, State J/P No. 33496(04).

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON PROGRAMMING RESOLUTION FOR BRIDGE AND APPROACHES OVER AN IRRIGATION CANAL ON EW-158, APPROXIMATELY 4.0 MILES SOUTH AND 0.1 MILES EAST OF BLAIR, PROJECT NO.: JC-3496(004) CI, DISTRICT #1. A Motion was made by Clinton, seconded by Butler on Programming Resolution 2018-66 for bridge and approaches over an irrigation canal EW-158, approximately 4.0 miles south and 0.1 mile east of Blair, Project No.: JC-3496(004)CI, District #1.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON JACKSON COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2018. A Motion was made by Butler, seconded by Clinton on Jackson County Schedule of Expenditures of Federal Awards for the Fiscal Year Ended June 30, 2018.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON ACCEPTANCE ON BIDS FOR ROAD, BRIDGE MATERIALS AND TIRES FOR PERIOD BEGINNING JANUARY 1, 2019 AND EDNING JUNE 30, 2019. A Motion was made by Butler, seconded by Clinton to table item #16 until January 7, 2019.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 17: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO AN AGREEMENT BETWEEN VALIR HEALTHFORCE AND JACKSON COUNTY COMMISSIONERS FOR THE PURPOSE OF PRE-EMPLOYMNET AND EMPLOYEE DRUG SCREENING. A Motion was made by Clinton, seconded by Butler to enter into an Agreement between Valir Healthforce and Jackson County Commissioners for the purpose of pre-employment and employee drug screening.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 18: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 19: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Butler, seconded by Clinton to approve the following claims for payment: Fiscal Year: 2018-2019: Fiscal Year: 2018-2019 **Payments by Fund**
Approved

From: 12/31/2018 to: 12/31/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
189	Southwest Transit	\$18.00	Transit Rides
190	AT & T	\$180.00	Monthly Service
191	Centerpoint Energy	\$285.10	Monthly Service
192	Altus Power	\$1,027.95	Monthly Service
193	Main Street Altus	\$250.00	Membership Fees
194	Quill	\$354.25	Office Supplies

195	Quill	\$51.98	Supplies
196	Walmart Community	\$296.02	T- Set Supplies
197	Moonlight Maintenance & Supply LLC	\$223.96	Supplies
Emergency Management Preparedness Grant			
9	Hazard Mitigation Specialists LLC	\$7,425.00	Planning
Expo Center			
11	Altus Power	\$928.67	Monthly Service
12	Centerpoint Energy	\$60.34	Monthly Service
General			
717	AT & T	\$63.18	Monthly Service
718	Touchtone Communications	\$4.16	Monthly Service
719	Strickland, Gary L.	\$520.26	Travel
720	Strickland, Gary L.	\$527.11	Travel
721	Advantage Office Products	\$60.74	Office Supplies
722	Touchtone Communications	\$6.47	Monthly Service
723	Advantage Office Products	\$221.94	Forms
724	AT & T	\$63.18	Monthly Service
725	Aquathin Heartland	\$17.00	Water
726	Southwest Printing	\$108.05	Envelopes
727	Touchtone Communications	\$3.95	Monthly Service
728	CODA	\$200.00	Registration Fee
729	Bugmaster Inc.	\$75.00	Monthly Service
730	Cintas Corporation #628	\$59.60	Monthly Service
731	Altus Power	\$3,910.54	Monthly Service
732	AT & T	\$1,467.18	Monthly Service
733	Centerpoint Energy	\$953.03	Monthly Service
734	Graystone Media Group	\$28.60	Advertisement
735	USDA - APHIS- WILDLIFE SERVICE	\$2,400.00	Rodent Traps/Bait
736	Southwest Area Economic Dev. Corp.	\$6,000.00	Membership Dues
737	Kay Electric	\$28.57	Part(s)
738	Locke Wholesale Electric Supply	\$101.99	Part(s)
739	Cable One	\$63.75	Monthly Service
740	Cable One	\$63.75	Monthly Service
741	Cable One	\$63.75	Monthly Service
742	Graystone Media Group	\$488.40	Commissioners Proceedings
743	Touchtone Communications	\$3.08	Monthly Service
744	U.S. Post Office	\$350.00	Postage
Highway Cash			
690	Altus Power	\$62.05	Monthly Service
691	Public Service Co. Of Oklahoma	\$205.91	Monthly Service
692	Okla. Dept. Of Transportation	\$2,452.38	Lease Payment
693	Okla. Dept. Of Transportation	\$2,575.00	Lease Payment
694	Okla. Dept. Of Transportation	\$2,881.55	Lease Payment
695	O Reilly Automotive	\$198.85	Parts / Supplies
696	U S Cellular	\$184.12	Monthly Service
697	Centerpoint Energy	\$83.39	Monthly Service
698	Okla. Dept. Of Transportation	\$2,575.00	Lease Payment
699	Okla. Dept. Of Transportation	\$2,414.06	Lease Payment
700	Okla. Dept. Of Transportation	\$2,521.35	Lease Payment
701	Okla. Dept. Of Transportation	\$2,237.03	Lease Payment
702	Humphreys Coop - Tipton	\$16,292.12	Fuel
703	Direct Discount Tire	\$205.00	Shop Supplies
704	Public Service Co. Of Oklahoma	\$49.19	Monthly Service
705	Town Of Eldorado	\$456.15	Monthly Service
706	Town Of Olustee	\$36.19	Monthly Service
707	Lonestar Truck Group	\$791.51	Parts/Repair
708	Summit Truck Group	\$588.83	Part(s)
709	Okla. Dept. Of Transportation	\$2,452.38	Lease Payment
710	Okla. Dept. Of Transportation	\$2,521.35	Lease Payment
711	Okla. Dept. Of Transportation	\$1,325.22	Lease Payment

712	Okla. Dept. Of Transportation	\$1,034.62	Lease Payment
713	Okla. Dept. Of Transportation	\$2,173.42	Lease Payment
714	Wal-Mart	\$840.00	Safety Awards
715	Atwoods Distributing LP	\$460.00	Safety Awards
716	Graystone Media Group	\$23.20	Advertisement
Jackson County Sales Tax Revolving Fund			
282	Southwest Chemical & Restaurant Supply	\$1,857.74	Cleaning/Maintenance Supplies
283	Superior Fire Alarm	\$945.00	Repair
284	Centerpoint Energy	\$1,068.18	Monthly Service
285	Altus Power	\$5,754.42	Monthly Service
Sheriff Contract Prisoners			
120	Clinic Pharmacy	\$1,629.10	Prescriptions for Inmate
121	Wal-Mart	\$879.18	Food for Inmates
122	Bugmaster Inc.	\$120.00	Pest Control
123	Okla. Dept. Of Public Safety	\$350.00	OLETS User Fee
Sheriff Service Fees			
140	Jackson County Memorial Hospital	\$1,890.00	Medical Attention Of Inmates
141	Cargill, Dr. Jonathan D.	\$65.00	Psychological Testing
142	Johnny Roberts Motors Inc.	\$65.18	Auto Repair
143	Southwest Technology Center	\$35.00	Exam
Sheriffs Commissary Fund			
63	Janus Supply Company	\$500.08	Supplies
64	Hagar Restaurant Service Inc.	\$53.03	Part(s)

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

Item No. 20: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.

The next meeting is set for Monday, January 7, 2019 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:58 a.m. on Friday, December 28, 2018.