

The County Commissioners met in a Special Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Rhet Johnson; Member, Kirk Butler; Member, Marty Clinton; County Treasurer, Renee Howard; County Assessor, Lisa Roberson; County Sheriff, Roger LeVick; Court Clerk 1<sup>st</sup> Deputy, Tina Swailes; Commissioner's Administrative Assistant, Debbie New; Altus Times Reporter, Katrina Goforth (arrived at 9:06 a.m., item #4); and County Clerk, Robin Booker.

**AGENDA:**

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman, Rhet Johnson.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Butler, seconded by Johnson to approve the minutes of the last meeting, a regular meeting held on Monday, November 5, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, abstain.**

**Item #3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: OCTOBER 2018 MONTHLY REPORTS AND RECONCILEMENT FOR THE JACKSON COUNTY COURT CLERK'S OFFICE, JACKSON COUNTY TREASURER'S OFFICE, OSU EXTENSION OFFICE, AND THE DISTRICT ATTORNEY'S OFFICE.** A Motion was made by Clinton, seconded by Butler on the following reports for the month of October 2018:

• Court Clerk's Office	\$120,536.22
• Treasurer's office	\$10,953.39
• OSU Extension Office	\$2,564.89
• District Attorney's Office	\$16,056.29

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 4: OFFICERS REPORTS.** Sheriff LeVick stated the updated Drug and Alcohol Policy recently signed by employees needs to be looked at more in depth due to the fact of the new Marijuana Bill passed. Commissioners suggested sending the policy and new Legislation to Dale Frech at ACCO. Chairman Johnson stated there was a typo on items # 14 & 15 on the Agenda.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Butler, seconded by Clinton to approve eight (8) blanket purchase orders for the Highway Department as follows:

• C.L. Boyd	\$1,500.00
• Asphalt & Fuel Supply	\$50,000.00
• Smith's Firestone	\$500.00
• Napa Auto Parts	\$500.00
• Hooper Auto Parts	\$700.00
• Wendy Williams	\$1,200.00
• Jimmy Braker	\$1,200.00
• T & G Construction, Inc.	\$20,000.00

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON PUBLICATION OF COMMISSIONERS PROCEEDINGS FOR THE MONTH OF OCTOBER 2018.** A Motion was made by Butler, seconded by Clinton on Publication of Commissioners Proceedings for the month of October 2018.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 7: DISCUSSION AND POSSIBLE ACTION ON MAINTENANCE ISSUES IN THE COURTROOMS.** Chairman Johnson stated that the jury box in the small courtroom is separating. Johnson stated he has visited with Court Clerk, Rhonda Stepanovich on a timeline of when the work could be done. Court Clerk 1<sup>st</sup> Deputy, Tina Swailes stated any help would be appreciated. Swailes stated there are also several tiles that need replacing. A Motion was made by Butler, seconded by Clinton to authorize Chairman Johnson to have estimates taken for the repairs.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes**

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON COOPERATIVE EXTENSION SERVICES AGREEMENT BETWEEN OKLAHOMA STATE UNIVERSITY ACTING FOR AND ON BEHALF OF IT'S COOPERATIVE EXTENSION SERVICES AND THE**

**UNITED STATES DEPARTMENT OF AGRICULTURE AND THE JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS FOR PERIOD BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019.** OSU Extension Director, Gary Strickland was not present. No Action Taken

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO AN AGREEMENT BETWEEN THE JACKSON COUNTY BOARD OF COMMISSIONERS AND MICKEY GUNKEL TO REMOVE SAND AND GRAVEL AT 1 NORTH 23 WEST SECTION 29 AND 1 NORTH 23 WEST NORTH ½ OF SOUTHEAST ¼ SECTION 23.** A Motion was made by Butler, seconded by Clinton to enter into an Agreement between the Jackson County Board of Commissioners and Mickey Gunkel to remove Sand and Gravel at 1 North, 23 West, Section 29 and 1 North, 23 West, ½ North of Southeast ¼ of Section 23; District #3 District #3.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 10: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE JACKSON COUNTY BOARD OF COMMISSIONERS AND JERRY MARQUART TO ENTER PROPERTY AT NE ¼ SECTION 6 IN 22W FOR THE PURPOSE OF CLEANING OUT WATERWAY.** A Motion was made by Clinton, seconded by Butler to enter into Memorandum of Agreement between the Jackson County Board of Commissioners and Jerry Marquart to enter property at Northeast ¼, Section 6, Township 22 West for the purpose of cleaning out waterway; District #3.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 11: CONSIDERATION AND POSSIBLE ACTION TO INTERVIEW APPLICANTS FOR SAFETY DIRECTOR POSITION STARTING NOVEMBER 14, 2018.** Chairman of the Board, Rhet Johnson stated the Commissioners will begin the process of interviewing applicants for the position of Safety Director beginning November 14, 2018. No Action Taken.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.** A Motion was made by Butler, seconded by Clinton to approve the following claims for payment as follows: Fiscal Year: 2018-2019 Payments by Fund  
Approved

From: 11/13/2018 to: 11/13/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Clerk Lien Fee</b>			
4	Mid-West Printing	\$951.26	Recording Paper
5	U.S. Post Office	\$600.00	Stamp(s)
<b>County Clerk Preservation Fee</b>			
29	U.S. Post Office	\$200.00	Stamp(s)
<b>County Health Department</b>			
146	Graystone Media Group	\$189.20	Publication
147	Verizon	\$59.04	Monthly Service
148	Verizon	\$133.86	Monthly Service
149	Cleveland, Victoria	\$99.64	TSET Travel
150	Privett Sales	\$873.00	Equipment
151	Robinson, Perry	\$65.00	Plumbing Repairs
152	Medivista Media	\$79.00	Subscription
153	Wal-Mart	\$69.16	Supplies
154	Advantage Office Products	\$149.90	Office Supplies
<b>Emergency Management Preparedness Grant</b>			
6	Verizon	\$80.02	Monthly Service
<b>General</b>			
481	Salmon, Halee	\$436.70	Travel
482	Standley Systems	\$159.62	Copier Lease
483	Booker, Robin R	\$156.60	Travel
484	U.S. Post Office	\$200.00	Stamp(s)
485	Standley Systems	\$315.92	Copier Lease
486	Quill	\$184.94	Office Supplies
487	James & Lane Air & Plumbing	\$1,120.00	Quarterly Service
488	Graystone Media Group	\$41.85	Hiring Notice
489	Cable One	\$88.69	Monthly Service
490	Standley Systems	\$32.20	Copier Lease

491	Thornton, Billie D.	\$28.60	Travel Reimbursement
492	Duggins, Paul	\$15.62	Travel Reimbursement
493	Roberson, Lisa M	\$31.38	Meals
494	Randall-Reilly	\$280.00	Subscription
495	Standley Systems	\$171.28	Copier Lease
<b>Highway Cash</b>			
476	Southwest Oklahoma Internet	\$29.95	Monthly Service
477	Jackson County Water	\$36.85	Monthly Service
478	Okla. Dept. Of Transportation	\$2,452.38	Lease Payment
479	Okla. Dept. Of Transportation	\$2,575.00	Lease Payment
480	Okla. Dept. Of Transportation	\$2,881.55	Lease Payment
481	Okla. Dept. Of Transportation	\$1,134.78	Lease Payment
482	Okla. Dept. Of Transportation	\$2,062.45	Lease Payment
483	Southwest Oklahoma Internet	\$49.95	Monthly Service
484	Altus Power	\$45.53	Monthly Service
485	Altus Power	\$209.46	Monthly Service
486	Okla. Dept. Of Transportation	\$2,575.00	Lease Payment
487	Okla. Dept. Of Transportation	\$2,414.06	Lease Payment
488	Okla. Dept. Of Transportation	\$2,521.35	Lease Payment
489	Okla. Dept. Of Transportation	\$1,876.07	Lease Payment
490	Okla. Dept. Of Transportation	\$2,237.03	Lease Payment
491	Prosperity Bank	\$2,376.19	Lease Payment
492	Butler, Kirk	\$188.77	Travel Reimbursement
493	Petroleum Mkt. Equip. Co. Inc.	\$1,942.00	Test Lines / Leak Detectors
494	Locke Wholesale Electric Supply	\$285.94	Shop Supplies
495	Okla. Natural Gas	\$136.29	Monthly Service
496	Okla. Dept. Of Transportation	\$2,452.38	Lease Payment
497	Okla. Dept. Of Transportation	\$2,521.35	Lease Payment
498	Okla. Dept. Of Transportation	\$1,325.22	Lease Payment
499	Okla. Dept. Of Transportation	\$1,034.62	Lease Payment
500	Okla. Dept. Of Transportation	\$2,173.42	Lease Payment
501	Prosperity Bank	\$2,423.36	Lease Payment
502	Mangum Brick	\$14,500.00	Truck
503	Altus Power	\$37.11	Monthly Service
504	Bank of America	\$535.13	Tarp
<b>Jackson County Sales Tax Revolving Fund</b>			
167	Johnson Control Fire Protection LP	\$603.09	Repair
<b>Mortgage Cert. Fee</b>			
3	Standley Systems	\$277.76	Copier Lease
<b>Sheriff Contract Prisoners</b>			
89	Cable One	\$394.66	Monthly Service
90	Standley Systems	\$467.68	Copier Lease
91	Bank Of America	\$1,799.00	Tool(s)
<b>Sheriff Service Fees</b>			
82	Fox Building Supply	\$189.99	Merchandise/Supplies
83	Finish Line Fleet Dept 50	\$3,783.68	Fuel
84	Window Tints Of Altus	\$360.00	Tinting Of Windows
85	Custom Graphics	\$302.00	Uniform Shirts
86	Gall s Inc.	\$337.98	Flashlight
87	Southwest Printing	\$35.00	Forms
88	Digi Security	\$1,175.00	Service On Equipment
<b>Sheriffs Commissary Fund</b>			
39	Sysco	\$274.54	Kitchen Supplies
40	American Fire Protection Group	\$336.00	Inspection

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 17: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Clinton, seconded by Butler to adjourn.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

The next meeting is set for Monday, November 19, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

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Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:55 a.m. on Friday, November 9, 2018.