

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Treasurer, Renee Howard; Jackson County Sheriff, Roger LeVick (arrived at 9:03 a.m., item #6); Jackson County Emergency Management/ Safety Director, Eric Mowbray; Survival Flight Representatives, David Hollis, Misty Garrison and Cole Register; Air Evac Representatives, T.J. Saxon and Christy Lovelace; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

Absent: Rhet Johnson

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Vice-Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to table the minutes.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: MAY 2018 MONTHLY REPORT & RECONCILEMENT FOR ASSESSOR’S OFFICE, SHERIFF’S DEPARTMENT, HEALTH DEPARTMENT, AND COUNTY CLERK’S OFFICE. A Motion was made by Clinton, seconded by Butler to approve the following reports for May 2018 as follows:

- Assessor’s Office \$406.00
- Sheriff’s Department \$18,658.50
- Health Department \$12,601.39
- County Clerk’s Office \$15,734.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. County Treasurer, Renee Howard wanted to remind the Board that her yearly Resale for unpaid taxes is going to be Monday, June 11, 2018. County Clerk, Robin Booker stated the County Clerk’s Office will be closed June 6-7, 2018 to allow her employees to attend the Annual County Clerk School in Norman.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. There were none at this time.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL APPROPRIATIONS FOR THE MONTH OF MAY 2018. A Motion was made by Clinton, seconded by Butler to approve the Supplemental Appropriations for the month of May 2018 as follows:

- Sheriff Service Fee \$900.00
- Highway Department \$22.00
- County Assessor Fee Revolving Fund \$406.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION & POSSIBLE ACTION ON PRESENTATION OF SERVICE/MEMBERSHIP PACKAGE(S) BY REPRESENTATIVE(S) OF AIR EVAC LIFETEAM. Air Evac Representative, Christy Lovelace stated Air Evac will be designating the next few weeks to allow employees to sign up for a membership. Lovelace stated the membership will include all members of the household at a cost of \$85.00 per year or \$65.00 per year if the county is a member of the Altus Chamber of Commerce. Lovelace stated there are currently over 320 locations across 38 states, over 3 million members and members have no out-of-pocket expenses if flown. A Motion was made by Clinton, seconded by Butler to take item under advisement.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON PRESENTATION OF SERVICE/MEMBERSHIP PACKAGE(S) OF REPRESENTATIVE(S) OF SURVIVAL FLIGHT. Survival Flight Representative, Misty Garrison stated membership will be \$40.00 for all members of the household. Garrison stated Altus was fortunate enough to have 2 air flights available in Altus. Garrison stated Jackson County Memorial Hospital contacted the company to come to Altus due to Survival Flight currently being located in Lawton and it was working well there. Garrison stated the coverage area is the same as Air Evac and was able to transport a 3rd person if needed. Representative David Hollis stated he encourages an individual to do both due to the possibility of one (1) of the flights not being available. Hollis stated air flight not only transfers patients but also assist is searches County Commissioner, Marty Clinton stated he appreciates both of the air flights being located in Altus and feels it’s very beneficial to Altus & Southwest Oklahoma. A Motion was made by Clinton, seconded by Butler to take this item under advisement.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT BETWEEN CANADIAN COUNTY JUVENILE DETENTION & JACKSON COUNTY FOR SERVICES AT CANADIAN COUNTY JUVENILE DETENTION CENTER AT A RATE OF \$36.00/DAY/CHILD EFFECTIVE JULY 1, 2018 THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Butler on approval of Contract between Canadian County Juvenile Detention & Jackson County for services at Canadian County Juvenile Detention Center at a rate of \$36.00/day/child effective July 1, 2018 through June 30, 2019.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON EMERGENCY AND TRANSPORTATION REVOLVING (ETR) FUND PROGRAM BRIDGE APPLICATION TO REPLACE BRIDGE OVER TURKEY CREEK, EXISTING NBI #08400, LOCATION #33N1980E1650008, 1.0 MI. W. AND 1.8 MI. S. OF JCT. SH 6 SOUTH & US 283 TO MATCH STP FUNDS WITH ETR FUNDS, SCHEDULED FOR OCTOBER 2018 ODOT LETTING. A Motion was made by Clinton, seconded by Butler on approval of Emergency and Transportation Revolving Fund (ETR) Fund Program Bridge Application to replace bridge over Turkey Creek, Existing NBI #08400, Location #33N1980E1650008, 1.0 Mi. W. and 1.8 Mi. S. of Jct. SH 6 South & US 283 to match STP Funds with ETR Funds, scheduled for October 2018 ODOT Letting.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT AGREEMENT, EMERGENCY AND TRANSPORTATION REVOLVING, ETR FUND BETWEEN JACKSON COUNTY BOARD OF COMMISSIONERS AND OKLAHOMA COOPERATIVE CIRCUIT ENGINEERING DISTRICTS BOARD RELATING TO PLAN OF PROPOSED COUNTY BRIDGE, PROJECT #STP-233D(037)CI, LOCATION NO. 33N1980E1650008, IN THE AMOUNT OF \$180,000.00; DISTRICT #3. A Motion was made by Clinton, seconded by Butler on approval of Contract Agreement, Emergency and Transportation Revolving, ETR Fund between Jackson County Board of Commissioners and Oklahoma Cooperative Circuit Engineering Board relating to Plan of Proposed County Bridge, Project #STP-233D(037)CI, Location No. 33N1980E1650008, in the amount of \$180,000.00; District #3.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF REQUISITIONING OFFICERS FOR THE COUNTY CLERK'S OFFICE FOR FY 2018-2019. A Motion was made by Clinton, seconded by Butler to approve the Designation of Jennifer Sunday and Gail Allen as Requisitioning Officers for the County Clerk's office for FY 2018-2019.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF RECEIVING OFFICERS FOR THE COUNTY CLERK'S OFFICE FOR FY 2018-2019. A Motion was made by Clinton, seconded by Butler to appoint Simona Guerra and Randi Graham as Receiving Officers for the County Clerk's Office for FY 2018-2019.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2017-2018 Payments by Fund

Approved

From: 6/4/2018 to: 6/4/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
360	Gluck, Cara	\$351.00	Travel
361	Embassy Suites Hotel & Conference Center	\$186.00	TSET Travel
362	Cleveland, Victoria	\$264.38	TSET Travel
363	SW OK Community Action Group	\$20.00	Transit Rides
364	Bugmaster Inc.	\$67.00	Monthly Service
365	Altus Power	\$1,069.64	Monthly Service
366	Smith, Craig	\$860.00	Janitorial Service
367	Rural Health Assoc. Of OK	\$165.00	Registration Fee
368	Privett Sales	\$470.96	Office Supplies
369	Dans Heating & Air	\$97.29	A/C Repairs
370	Wal-Mart	\$252.17	TSET Supplies
371	Quill	\$47.98	TSET Supplies
372	Wal-Mart	\$43.84	Supplies

373	AT & T	\$595.17	Monthly Service
FEMA DR 4222			
19	Southwestern State Sand Corp	\$2,069.01	Rock
General			
1212	Advantage Office Products	\$32.93	Office Supplies
1213	Aquathin Heartland	\$17.00	Water
1214	Southwest Printing	\$85.00	Deposit Books
1215	Altus Power	\$3,765.72	Monthly Service
1216	Comanche Co. Regional Juvenile Detention	\$4,360.00	Juvenile Detention
1217	Comanche Co. Regional Juvenile Detention	\$3,400.00	Juvenile Detention
1218	AT & T	\$210.55	Monthly Service
1219	Bank of America	\$51.80	Cleaning Supplies
1220	Bank of America	\$93.42	Safety Supplies
Highway Cash			
1417	Haskell Lemon Construction	\$2,624.41	Proline
1418	Smiths Firestone	\$743.56	Tire(s)
1419	CED #7	\$440.00	Sign(s)
1420	U S Cellular	\$79.85	Monthly Service
1421	Southern Tire Mart Llc	\$107.50	Tire(s)
1422	C.L. Boyd	\$44.43	Part(s)
1423	Direct Discount Tire	\$83.40	Tire(s)
1424	Haskell Lemon Construction	\$2,599.79	Proline
1425	C.L. Boyd	\$3,000.00	Grader
1426	M & B Contracting	\$1,865.70	Recycled Rock
1427	Glenn Oil Company	\$18,775.18	Fuel
1428	Bank of America	\$45.89	Key(s)
1429	Bank of America	\$33.40	Copy Paper
1430	Bank of America	\$303.39	Seat
1431	Bank of America	\$41.38	Lights
1432	Bank of America	\$12.99	Switch
1433	Bank of America	\$55.38	Part(s)
Hwy CBRI-105			
30	APAC - Central Inc.	\$4,109.40	HMCL

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Monday, June 11, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:55 a.m. on Friday, June 1, 2018.