

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Rhet Johnson; Member, Marty Clinton; County Treasurer, Renee Howard; County Sheriff, Roger LeVick; Jackson County Health Department Representative, Karen Testerman; Jackson County Election Board Secretary, Jennifer Wilson; OSU Extension Director, Gary Strickland; OSU Extension Office Secretary, Haley Salmon; Jackson County Public Finance Authority Member, Glen Winters; Altus Times Reporter, Katrina Goforth; and County Clerk's 2nd Deputy, Gail Allen.

Absent: Kirk Butler

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Rhet Johnson.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Johnson to approve the minutes of the last meeting(s) as follows; a regular meeting held on, May 21, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS. None

Item No. 4: OFFICERS REPORTS. Jackson County Election Board Secretary, Jennifer Wilson stated her office will be closed Monday, June 4th. County Clerk's 2nd Deputy, Gail Allen stated the County Clerk's Office will be closed June 6-7, 2018 to allow employees to attend County Clerk School in Norman.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. There were none at this time.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT BETWEEN JACKSON COUNTY HEALTH DEPARTMENT AND BUGMASTER FOR PEST CONTROL SERVICES BEGINNING JULY 1, 2018 THROUGH JUNE 30, 2019, AT A MONTHLY COST OF \$67.00. A Motion was made by Clinton, seconded by Johnson on approval of Contract between Jackson County Health Department and Bugmaster for pest control services beginning July 1, 2018 through June 30, 2019 at a monthly cost of \$67.00.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL AGREEMENT BETWEEN SOUTHWEST OKLAHOMA COMMUNITY ACTION GROUP, INC., AND JACKSON COUNTY HEALTH DEPARTMENT FOR THE PURPOSE OF PROVIDING TRANSPORTATION FOR HEALTH SERVICES AT \$2.00 PER TRIP WITHIN ALTUS CITY LIMITS AND \$.575 PER MILE FOR JACKSON COUNTY CITIES OF BLAIR, ELDORADO, OLUSTEE, MARTHA, ELMER AND HEADRICK, EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Johnson on approval of Supplemental Agreement between Southwest Oklahoma Community Action Group, Inc., and Jackson County Health Department for the purpose of providing transportation for health services at \$2.00 per trip within Altus city limits and \$.575 per mile for Jackson County Cities of Blair, Eldorado, Olustee, Martha, Elmer and Headrick, effective July 1, 2018, through June 30, 2019.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON AGREEMENT BETWEEN THE JACKSON COUNTY HEALTH DEPARTMENT AND JACKSON COUNTY MEMORIAL HOSPITAL TO PROVIDE X-RAY SERVICES FOR THE COUNTY HEALTH DEPARTMENT FOR THE SCREENING, DIAGNOSIS, AND FOR MONITORING OF TUBERCULOSIS, EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Johnson on approval of Agreement between the Jackson County Health Department and Jackson County Memorial Hospital to provide x-ray services for the county health department for the screening, diagnosis, and for monitoring of tuberculosis, effective July 1, 2018, through June 30, 2019.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT BETWEEN JACKSON COUNTY HEALTH DEPARTMENT AND FILE THIRTEEN FOR SHREDDING AND DOCUMENT DESTRUCTION SERVICES EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Johnson on approval of Contract between Jackson County Health Department and File Thirteen for shredding and document destruction services effective July 1, 2018, through June 30, 2019 for 2 bins at a cost of \$50.00 with the option of adding more bins if needed at a cost of \$10.00 each.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF REQUISITIONING OFFICERS FOR THE JACKSON COUNTY ELECTION BOARD EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Johnson to approve the designation of Jennifer Wilson and Jennifer Sunday to act as Requisitioning Officers for the Jackson County Election Board effective July 1, 2018.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF RECEIVING OFFICERS FOR THE JACKSON COUNTY ELECTION BOARD EFFECTIVE JULY 1, 2018, THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Johnson to approve the designation Linda Howard and Randi Graham to act as Receiving Officers for the Jackson County Election Board effective July 1, 2018.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT BETWEEN BUGMASTER AND JACKSON COUNTY FOR PEST CONTROL MAINTENANCE OF THE COURTHOUSE FOR FY 2018-2019 IN THE AMOUNT OF \$75/ MONTH. A Motion was made by Clinton, seconded by Johnson on approval of Contract between Bugmaster and Jackson County for pest control maintenance of the courthouse for FY 2018-2019 in the amount of \$75/ month.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON STANDLEY SYSTEMS MANAGED PRINT SERVICES AGREEMENT RENEWAL OPTION FOR FY 2018-2019. A Motion was made by Clinton, seconded by Johnson on approval of Standley Systems Managed Print Services Agreement Renewal Option for FY 2018-2019.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON CABLE ONE BUSINESS SERVICES AGREEMENT RENEWAL OPTION FOR FY 2018-2019. A Motion was made by Clinton, seconded by Johnson on approval of Cable One Business Services Agreement Renewal Option for FY 2018-2019.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT FOR CLAY REMOVAL AT \$.50/ CUBIC YARD FROM THE SOUTHWEST ¼ OF SECTION 33, TOWNSHIP 1 SOUTH, RANGE 23 WIM BETWEEN JIMMY BRAKER AND WENDY WILLIAMS AND JACKSON COUNTY DISTRICT #3 FOR FY 2018-2019. A Motion was made by Clinton, seconded by Johnson on Contract for clay removal at \$.50/ cubic yard from the Southwest ¼ of Section 33, Township 1 South, Range 23 WIM between Jimmy Braker and Wendy Williams and Jackson County District #3 for FY 2018-2019.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON KELLPRO SOFTWARE AND SERVICE AGREEMENT BETWEEN KELLPRO, INC., AND JACKSON COUNTY TREASURER'S OFFICE EFFECTIVE JULY 1, 2018 THROUGH JUNE 30, 2019. A Motion was made by Clinton, seconded by Johnson on approval of Kellpro Software and Service Agreement between Kellpro, Inc., and Jackson County Treasurer's office effective July 1, 2018 through June 30, 2019 in the amount of \$15,227.00.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 17: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION OF JACKSON COUNTY BOARD OF COMMISSIONERS TO DIRECT COUNTY TREASURER, RENEE HOWARD TO REIMBURSE THE COUNTY ELECTION BOARD'S PERSONAL SERVICES GENERAL FUND ACCOUNT PURSUANT TO TITLE 62, SECTION 335 OF THE OKLAHOMA STATUTES FOR FY 2018-2019. A Motion was made by Clinton, seconded by Johnson on Resolution 2018-48 approving the Jackson County Board of Commissioners to direct County Treasurer, Renee Howard to reimburse the County Election Board's Personal Services General Fund Account pursuant to Title 62, Section 335 of the Oklahoma Statutes for FY 2018-2019.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 18: CONSIDERATION AND POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS WITHIN THE GENERAL FUND OF THE JACKSON COUNTY OSU EXTENSION ACCOUNT FROM MAINTENANCE & OPERATIONS TO TRAVEL IN THE AMOUNT OF \$1,025.00. a Motion was made by Clinton, seconded by Johnson on approval of Transfer of Appropriations within the General Fund of the Jackson County OSU Extension Account from Maintenance & Operations to Travel in the amount of \$1,025.00.

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 19: CONSIDERATION AND POSSIBLE ACTION ON ITEMS RELATED TO EXPO CENTER REPAIRS, INSURANCE CLAIM, ETC., AND POSSIBLE PLAN OF ACTION. Discussion about the architecture's plans & possible repair options such as foaming and also use of recycled tin was discussed. No Action taken at this time.

Item No. 20: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 21: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS/ PAYROLL. A Motion was made by Clinton, seconded by Johnson to approve the following claims/ payroll for payment: Fiscal Year: 2017-2018 **Payments by Fund**
 Approved

From: 5/29/2018 to: 5/29/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
357	Centerpoint Energy	\$95.91	Monthly Service
358	U.S. Post Office	\$100.00	Stamp(s)
359	Wal-Mart	\$25.37	Janitorial Supplies
Expo Center			
22	Altus Power	\$574.14	Monthly Service
General			
1145	Touchtone Communications	\$4.14	Monthly Service
1146	Strickland, Gary L.	\$515.68	Travel
1147	Strickland, Gary L.	\$511.64	Travel
1148	Touchtone Communications	\$17.51	Monthly Service
1149	Advantage Office Products	\$13.99	Envelopes
1150	Touchtone Communications	\$8.09	Monthly Service
1151	Touchtone Communications	\$5.47	Monthly Service
1152	Cable One	\$63.75	Monthly Service
1153	Cable One	\$63.75	Monthly Service
1154	Cable One	\$63.75	Monthly Service
1155	Touchtone Communications	\$4.53	Monthly Service
Highway Cash			
1368	Altus Power	\$62.05	Monthly Service
1369	AT & T	\$243.18	Monthly Service
1370	Public Service Co. Of Oklahoma	\$55.07	Monthly Service
1371	Town of Olustee	\$33.79	Monthly Service
1372	APAC - Central Inc.	\$1,786.05	HMCL
1373	Aquathin Heartland	\$13.00	Water
1374	Touchtone Communications	\$18.66	Monthly Service
Jackson County Sales Tax Revolving Fund			
409	Superior Fire Alarm	\$1,100.00	Annual Inspection
Sheriff Contract Prisoners			
254	Sysco	\$3,633.28	Food for Inmates
255	Okla. Dept. Of Public Safety	\$350.00	OLETS User Fee
256	Stobaugh, Jeffrey W	\$3.75	Reimbursement
Sheriff Service Fees			
191	John Deere Financial	\$68.37	Merchandise/Supplies
192	Wal-Mart	\$499.53	Merchandise/Supplies
193	Carrot-Top Industries	\$446.38	Flag(s)

Fiscal Year: 2017-2018

Payments by Fund

Approved

From: 5/31/2018 to: 5/31/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
Court Fund Payroll			
131	Briscoe, Teresa L	\$631.98	Payroll
132	Jackson County Treasurer	\$108.66	Payroll
133	Bailey, Kendall J	\$1,761.60	Payroll
134	Cook, Rosetta	\$1,756.34	Payroll
135	Ramirez, Joanna	\$1,787.86	Payroll
136	Shaw, Emilie M	\$1,732.94	Payroll
137	Aflac	\$137.54	Payroll
138	American Fidelity Assurance	\$13.50	Payroll
139	Jackson County Treasurer	\$2,035.80	Payroll

140	Jackson County Treasurer	\$195.00	Payroll
141	O.P.E.R.S.	\$1,421.43	Payroll
142	Okla. State & Edu. Emp. Group Ins.	\$1,993.06	Payroll
General			
1156	Austin, Lori Lynn	\$1,659.49	Payroll
1157	American Fidelity Assurance	\$23.24	Payroll
1158	American Fidelity Assurance Company	\$212.50	Payroll
1159	Jackson County Treasurer	\$355.64	Payroll
1160	Jackson County Treasurer	\$14.00	Payroll
1161	O.P.E.R.S.	\$542.75	Payroll
1162	Okla. State & Edu. Emp. Group Ins.	\$708.76	Payroll
1163	LeVick, Roger C	\$2,415.66	Payroll
1164	Randolph, Stacy P	\$2,145.30	Payroll
1165	Ratzlaff, Dennis E	\$1,798.83	Payroll
1166	Southall, David A	\$1,969.96	Payroll
1167	Starkey, Ryland	\$1,242.86	Payroll
1168	Thomas, Crystal M	\$2,077.49	Payroll
1169	Turner, Michael E	\$1,877.13	Payroll
1170	Fleming, Robin E	\$1,884.81	Payroll
1171	Howard, Brenda Renee	\$2,307.37	Payroll
1172	Howard, Brenda Renee	\$369.40	Payroll
1173	English, Kirstie M	\$2,040.99	Payroll
1174	Allen, Lonna Gail	\$1,736.78	Payroll
1175	Booker, Robin R	\$2,315.88	Payroll
1176	Graham, Randi R	\$1,922.73	Payroll
1177	Guerra, Simona	\$1,854.75	Payroll
1178	Sunday, Jennifer D	\$2,031.15	Payroll
1179	Booker, Robin R	\$369.40	Payroll
1180	Altom, Anne	\$1,759.87	Payroll
1181	Roberson, Lisa M	\$2,524.37	Payroll
1182	Roberson, Lisa M	\$461.75	Payroll
1183	Stepanovich, Rhonda J	\$2,102.53	Payroll
1184	Swailles, Tina M	\$2,019.50	Payroll
1185	Tutten, Ali Jo	\$1,250.87	Payroll
1186	Stepanovich, Rhonda J	\$360.23	Payroll
1187	Alcorta, Michael	\$1,096.23	Payroll
1188	Osborn, Donald K	\$2,001.98	Payroll
1189	Johnson, Jared Rhet	\$2,723.51	Payroll
1190	Johnson, Jared Rhet	\$554.10	Payroll
1191	Mowbray, Erik A	\$2,157.48	Payroll
1192	Howard, Linda	\$1,443.59	Payroll
1193	Wilson, Jennifer L	\$1,808.05	Payroll
1194	Bryant, Terri	\$1,788.05	Payroll
1195	Duggins, Paul	\$2,097.49	Payroll
1196	Thornton, Billie D.	\$1,883.65	Payroll
1197	Aflac	\$168.48	Payroll
1198	American Fidelity Assurance	\$576.78	Payroll
1199	American Fidelity Assurance Company	\$765.07	Payroll
1200	Jackson County Treasurer	\$16,602.88	Payroll
1201	Jackson County Treasurer	\$1,883.00	Payroll
1202	Liberty National Life Insurance Company	\$45.76	Payroll
1203	O.P.E.R.S.	\$15,733.13	Payroll
1204	Okla. State & Edu. Emp. Group Ins.	\$19,131.16	Payroll
1205	Texas Child Support	\$708.00	Payroll
1206	Texas Life Insurance Company	\$100.60	Payroll
Highway Cash			
1375	Abbott, Jerry	\$1,757.43	Payroll
1376	Beauchamp, Phillip Wayne	\$1,772.01	Payroll
1377	Clinton, Marty	\$2,158.64	Payroll
1378	Duval, Robert	\$2,166.42	Payroll

1379	Graumann, Brandon S	\$1,987.15	Payroll
1380	Lehrman, Gregory	\$2,103.41	Payroll
1381	Martinez, Ramiro	\$2,055.16	Payroll
1382	Martinez, Raul	\$1,950.52	Payroll
1383	Morris, Nicholas	\$2,110.22	Payroll
1384	Waldroop, Aaron Todd	\$1,789.98	Payroll
1385	Alcorta, Michael	\$521.85	Payroll
1386	Burrow, Billy R	\$2,100.58	Payroll
1387	Butler, Kirk	\$2,312.80	Payroll
1388	Fixico, Anthony G	\$1,047.85	Payroll
1389	Lollis, Brandon	\$1,149.77	Payroll
1390	McElwee, Braden	\$1,885.07	Payroll
1391	Palmer, Leroy	\$2,087.63	Payroll
1392	Richardson, Craig L.	\$1,888.31	Payroll
1393	Roberts, Elda L	\$2,065.60	Payroll
1394	Tucker, Robert G	\$1,716.70	Payroll
1395	Villarreal, Sostenes O	\$1,685.96	Payroll
1396	Watson, Donald	\$2,041.26	Payroll
1397	Basaldua, Esequiel M	\$1,810.56	Payroll
1398	Bryant, Brady	\$1,861.87	Payroll
1399	Dehtan, Buddy D	\$1,625.70	Payroll
1400	Kitchen, Jeremy Robert	\$1,889.05	Payroll
1401	Linares, Christopher J	\$1,887.23	Payroll
1402	Rall, Melvin	\$2,019.33	Payroll
1403	Springer, Eric S	\$1,967.41	Payroll
1404	Summers, Edward	\$2,389.60	Payroll
1405	Leveille, Christine M	\$1,878.30	Payroll
1406	Clinton, Marty R	\$554.10	Payroll
1407	Butler, Kirk	\$554.10	Payroll
1408	American Fidelity Assurance	\$697.36	Payroll
1409	American Fidelity Assurance Company	\$500.81	Payroll
1410	Colonial Life Insurance	\$70.79	Payroll
1411	Hartford Insurance	\$50.00	Payroll
1412	Jackson County Treasurer	\$16,280.73	Payroll
1413	Jackson County Treasurer	\$1,681.00	Payroll
1414	Liberty National Life Insurance Company	\$85.00	Payroll
1415	O.P.E.R.S.	\$14,148.22	Payroll
1416	Okla. State & Edu. Emp. Group Ins.	\$17,797.64	Payroll

Jackson County Sales Tax Revolving Fund

410	Bridges III, Ulysees	\$2,148.32	Payroll
411	Callins, Rosalyn E.	\$1,893.65	Payroll
412	Carnes, Paula M	\$1,966.45	Payroll
413	Carter, Cynthia A	\$2,045.49	Payroll
414	DiMarco, April Kinsley	\$1,950.20	Payroll
415	Dodd, Hyejung Kim	\$1,908.33	Payroll
416	Elkins, Diana M	\$2,093.93	Payroll
417	Garrett, Galen R	\$1,999.59	Payroll
418	Gonzales, Abel	\$1,963.50	Payroll
419	Gosnell, Ryne D	\$1,862.73	Payroll
420	Harris, DeAnte	\$1,891.53	Payroll
421	Horn, Rebecca	\$2,112.74	Payroll
422	Juarez, Frank	\$2,100.78	Payroll
423	Latham, Anita	\$1,897.09	Payroll
424	McGrath, Rachel	\$2,210.49	Payroll
425	McMahon, Dennis	\$1,915.47	Payroll
426	Nasluchacz, Dominick	\$1,920.95	Payroll
427	Ray, William J	\$1,951.09	Payroll
428	Redden, Kade M	\$1,920.95	Payroll
429	Rogers, Elizabeth	\$1,920.95	Payroll
430	Rogers, Jerry Lynn	\$1,882.86	Payroll

431	Staggs, Colby	\$1,966.45	Payroll
432	Stobaugh, Jeffrey W	\$1,984.71	Payroll
433	Stoker, Delana	\$1,914.52	Payroll
434	Stone, Estella T	\$1,993.01	Payroll
435	American Fidelity Assurance	\$314.16	Payroll
436	American Fidelity Assurance Company	\$116.66	Payroll
437	Jackson County Treasurer	\$14,336.34	Payroll
438	Jackson County Treasurer	\$1,730.00	Payroll
439	Liberty National Life Insurance Company	\$43.09	Payroll
440	O.P.E.R.S.	\$12,313.43	Payroll
441	Okla. State & Edu. Emp. Group Ins.	\$12,183.34	Payroll
442	Texas Life Insurance Company	\$37.50	Payroll
Resale			
85	Holmes, Maria G	\$1,787.80	Payroll
86	Varney, Regina E	\$1,916.78	Payroll
87	American Fidelity Assurance	\$172.75	Payroll
88	Jackson County Treasurer	\$1,004.62	Payroll
89	Jackson County Treasurer	\$140.00	Payroll
90	O.P.E.R.S.	\$987.58	Payroll
91	Okla. State & Edu. Emp. Group Ins.	\$1,305.76	Payroll
Sheriff Contract Prisoners			
257	McMahon, Richard C.	\$2,072.25	Payroll
258	Sharp, Ronald	\$1,813.05	Payroll
259	American Fidelity Assurance	\$67.60	Payroll
260	American Fidelity Assurance Company	\$100.00	Payroll
261	Jackson County Treasurer	\$1,091.56	Payroll
262	Jackson County Treasurer	\$109.00	Payroll
263	Liberty National Life Insurance Company	\$36.69	Payroll
264	O.P.E.R.S.	\$1,036.56	Payroll
265	Okla. State & Edu. Emp. Group Ins.	\$1,325.34	Payroll
Sheriff Service Fees			
194	Barnes, Patricia A	\$1,314.01	Payroll
195	Hall, Scott	\$2,076.81	Payroll
196	Jackson County Treasurer	\$1,006.04	Payroll
197	Jackson County Treasurer	\$56.00	Payroll
198	O.P.E.R.S.	\$1,022.05	Payroll
199	Okla. State & Edu. Emp. Group Ins.	\$2,048.38	Payroll
Sheriffs Commissary Fund			
123	Pulley, Terrie A	\$1,962.39	Payroll
124	Jackson County Treasurer	\$623.63	Payroll
125	Jackson County Treasurer	\$85.00	Payroll
126	O.P.E.R.S.	\$528.28	Payroll
127	Okla. State & Edu. Emp. Group Ins.	\$662.10	Payroll
128	Pre-Paid Legal Services Inc.	\$15.95	Payroll

THE VOTE: Johnson, yes; and Clinton, yes.

Item No. 22: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Johnson to adjourn.

THE VOTE: Johnson, yes; and Clinton, yes.

The next meeting is set for Thursday, May 31, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:36 a.m. on Friday, May 25, 2018.