

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Rhet Johnson; Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Assessor, Lisa Roberson; County Treasurer, Renee Howard; Jackson County Sheriff, Roger LeVick (arrived at 9:01 a.m., Item 4); Safety Director, Erik Mowbray (left at 9:07, Item 8); Volunteer Deputy Safety Director, Bryan Burson (left at 9:07, Item 8); Altus Times Reporter, Katrina Goforth; and County Clerk's 1<sup>st</sup> Deputy, Jennifer Sunday.

AGENDA:

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman Rhet Johnson.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on, May 7, 2018 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: APRIL 2018 MONTHLY REPORT & RECONCILEMENT FOR OSU EXTENSION OFFICE.** A Motion was made by Butler, seconded by Clinton to approve the following reports for April 2018 as follows:

- OSU Extension Office \$10,239.61

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 4: OFFICERS REPORTS.** County Treasurer Renee Howard presented Board with the County Sales Tax Report for March, 2018 in the amount of \$121,292.92 resulting in a total of \$9,726.66 more than last month; the Use Tax Report for March, 2018 in the amount of \$9,019.25 resulting in a total of \$2,538.18 more than last month; and the Tobacco Tax Report for March, 2018 in the amount of \$1,811.62 resulting in a total of \$311.47 more than last month. County Clerk's 1<sup>st</sup> Deputy Jennifer Sunday presented all county officers present with an Interoffice Memo from County Clerk, Robin Booker regarding budget estimates for F/Y 2018-2019, accrued liability and compensated absences, and Inventory Summaries. Chairman Rhet Johnson reminded officers to start preparing Designations of Receiving and Requisitioning Officers, contract renewals, and other documents needing to be approved for the new Fiscal Year.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Clinton, seconded by Butler to approve one (1) blanket purchase order for Highway CBRI-105 as follows:

- APAC \$5,000.00

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON PUBLICATION OF COMMISSIONERS' PROCEEDINGS FOR THE MONTH OF APRIL 2018.** A Motion was made by Clinton seconded by Butler on Publication of Commissioners' Proceedings for the month of April 2018.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON DISCUSSION OF PLACING VENDING MACHINE(S) IN COURTHOUSE, BRYAN BURSON.** Bryan Burson explained that he has been researching options for vending machines to be placed on the 2<sup>nd</sup> floor of the Courthouse. He has found a combination snack and soda machine that would be very energy efficient. This machine would take payment in the form of coins, dollars, or credit/debit cards. It has the capability of producing daily reports for tracking sales and inventory. It would be no cost to the county. The selection available would include 9 bottled drinks and 30 snacks. Mr. Burson stated he would be responsible for the machine and would be willing to survey the employees to get an idea of what drinks and snacks would be best to include. A Motion was made by Butler, seconded by Clinton to approve the placement of a vending machine in the Courthouse by Bryan Burson.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON RE-APPOINTMENT OF TIM HARDWICK TO THE EMERGENCY MEDICAL SERVICES (EMS) DISTRICT OF JACKSON COUNTY BOARD BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2023.** A Motion was made by Butler, seconded by Clinton to approve re-appointment of Tim Hardwick to the Emergency Medical Services (EMS) District of Jackson County Board beginning July 1, 2018 and ending June 30, 2023.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON EXECUTION OF DOCUMENTS PERTAINING TO LEASE PURCHASE OF ONE (1) JOHN DEERE 672GP MOTOR GRADER PURCHASED THROUGH OKLAHOMA SW192 STATEWIDE CONTRACT FROM CL BOYD COMPANY, INC., INCLUDING BUT NOT LIMITED TO: APPLICATION FOR EXTENDED WARRANTY, JOHN DEERE CUSTOMER PURCHASE ORDER, LEASE PURCHASE AGREEMENT BETWEEN BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND CL BOYD COMPANY, INC., EXHIBIT "A" ASSIGNMENT TO PROSPERITY BANK, EQUIPMENT RETURN AND GUARANTEED TRADE-IN AGREEMENT, AND JD LINK SUBSCRIPTION; DISTRICT #2.** A Motion was made by Butler, seconded by Clinton to approve execution of documents pertaining to lease purchase of one (1) John Deere 672 GP Motor Grader purchased through Oklahoma SW192 Statewide Contract from CL Boyd Company, Inc., including but not limited to: Application for Extended Warranty, John Deere Customer Purchase Order, Lease Purchase Agreement between Board of County Commissioners of Jackson County and CL Boyd Company, Inc., Exhibit "A" Assignment to Prosperity Bank, Equipment Return and Guaranteed Trade-In Agreement, and JD Link Subscription; District #2.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON EXECUTION OF DOCUMENTS PERTAINING TO LEASE PURCHASE OF ONE (1) JOHN DEERE 672GP MOTOR GRADER PURCHASED THROUGH OKLAHOMA SW192 STATEWIDE CONTRACT FROM CL BOYD COMPANY, INC., INCLUDING BUT NOT LIMITED TO: APPLICATION FOR EXTENDED WARRANTY, JOHN DEERE CUSTOMER PURCHASE ORDER, LEASE PURCHASE AGREEMENT BETWEEN BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND CL BOYD COMPANY, INC. EXHIBIT "A" ASSIGNMENT TO PROSPERITY BANK, EQUIPMENT RETURN AND GUARANTEED TRADE-IN AGREEMENT, AND JD LINK SUBSCRIPTION; DISTRICT #3.** A Motion was made by Clinton, seconded by Butler to approve execution of documents pertaining to lease purchase of one (1) John Deere 672 GP Motor Grader purchased through Oklahoma SW192 Statewide Contract from CL Boyd Company, Inc., including but not limited to: Application for Extended Warranty, John Deere Customer Purchase Order, Lease Purchase Agreement between Board of County Commissioners of Jackson County and CL Boyd Company, Inc., Exhibit "A" Assignment to Prosperity Bank, Equipment Return and Guaranteed Trade-In Agreement, and JD Link Subscription; District #3.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.** A Motion was made by Butler, seconded by Clinton to approve the following claims for payment:

Fiscal Year: 2017-2018

**Payments by Fund**

Approved

From: 5/14/2018  
To: 5/14/2018

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Health Department</b>			
342	Turner, Tara	\$129.72	TSET Travel
343	Cleveland, Victoria	\$87.89	TSET Travel
344	Verizon	\$59.04	Monthly Service
345	Verizon	\$134.30	Monthly Service
346	Advantage Office Products	\$176.88	Office Supplies
347	Quill	\$43.48	TSET Supplies
348	Wal-Mart	\$21.64	Supplies
<b>FEMA DR 4222</b>			
16	Farmers Supply	\$10,293.55	3/4 " Crusher Run
17	Dolese Bros. Co.	\$6,058.55	3/4 " Crusher Run
<b>General</b>			
1119	Renaissance Tulsa Hotel & Convention Cente	\$465.00	Lodging
1120	Salmon, Halee	\$379.75	Travel
1121	Standley Systems	\$159.62	Copier Lease
1122	Sunday, Jennifer D	\$262.74	Travel And Meals
1123	Allen, Lonna Gail	\$39.10	Meal Reimbursement
1124	Clinton, Marty	\$150.42	Travel Reimbursement
1125	Cable One	\$81.08	Monthly Service
1126	Oklahoma Texas Telecommunications	\$1,250.00	System Upgrade
1127	Clinton, Marty R	\$157.42	Travel
1128	Jackson County Dist. 2	\$56.19	Fuel
<b>Highway Cash</b>			
1322	Okla. Dept Of Transportation	\$2,207.14	Lease Payment
1323	Okla. Dept Of Transportation	\$2,452.38	Lease Payment
1324	Okla. Dept Of Transportation	\$2,575.00	Lease Payment
1325	Okla. Dept Of Transportation	\$1,134.78	Lease Payment
1326	Okla. Dept Of Transportation	\$2,062.45	Lease Payment

1327	Okla. Dept Of Transportation	\$2,881.55	Lease Payment
1328	Wilmes Superstore	\$362.12	Repair
1329	Summit Truck Group	\$1,884.66	Repair
1330	Bruckner Truck Sales Inc.	\$172.30	Part(s)
1331	CED #7	\$220.00	Sign(s)
1332	Jameson, Kyle	\$1,715.00	Parts And Labor
1333	A-1 Glass & Mirror	\$50.00	Mirror(s)
1334	C.L. Boyd	\$1,702.88	Lease Payment
1335	Okla. Dept Of Transportation	\$2,575.00	Lease Payment
1336	Okla. Dept Of Transportation	\$2,414.06	Lease Payment
1337	Okla. Dept Of Transportation	\$1,876.07	Lease Payment
1338	Okla. Dept Of Transportation	\$2,237.03	Lease Payment
1339	Williams, Wendy	\$132.00	Clay
1340	Braker, Jimmy	\$132.00	Clay
1341	Dub Ross Company	\$2,633.40	Pipe
1342	Okla. Natural Gas	\$215.02	Monthly Service
1343	Advantage Office Products	\$5.99	Paper
1344	Okla. Dept Of Transportation	\$2,452.38	Lease Payment
1345	Okla. Dept Of Transportation	\$1,325.22	Lease Payment
1346	Okla. Dept Of Transportation	\$1,034.62	Lease Payment
1347	C.L. Boyd	\$1,749.61	Lease Payment
1348	Okla. Dept Of Transportation	\$2,173.42	Lease Payment
1349	Big State Grinding & Casting Repair Inc.	\$151.73	Parts And Labor
1350	Altus Power	\$37.31	Monthly Service
<b>Jackson County Sales Tax Revolving Fund</b>			
405	Supplyworks	\$115.26	Supplies
406	Southwest Rural Electric	\$49.40	Monthly Service
<b>Sheriff Contract Prisoners</b>			
248	Advantage Office Products	\$533.89	Office Supplies
249	Cable One	\$394.66	Monthly Service
<b>Sheriff Service Fees</b>			
186	Wilmes Superstore	\$393.07	Repair
187	Fox Building Supply	\$177.44	Merchandise/Supplies
188	Blair Tire & Feed	\$15.00	Tire Repair

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

**Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Butler, seconded by Clinton to adjourn.

**THE VOTE: Johnson, yes; Butler, yes; and Clinton, yes.**

The next meeting is set for Monday, May 21, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

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Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 3:32 p.m. on Thursday, May 10, 2018.