

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Vice-Chairman, Kirk Butler; Member, Marty Clinton; County Assessor, Lisa Roberson (9:03 a.m., item #6); County Treasurer, Renee Howard; Jackson County Sheriff, Roger LeVick (arrived 9:01 a.m., item #5); OSU Extension Director, Gary Strickland (arrived 9:03 a.m., item #6); Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

Absent: Rhet Johnson

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Vice-Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on, April 30, 2018 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: APRIL 2018 MONTHLY REPORT & RECONCILEMENT FOR ASSESSOR’S OFFICE, TREASURER’S OFFICE, SHERIFF’S DEPARTMENT, HEALTH DEPARTMENT, DISTRICT ATTORNEY’S OFFICE, COUNTY CLERK’S OFFICE, ELECTION OFFICE, AND CASE BALANCE SUMMARY REPORT & RECONCILEMENT FOR COURT CLERK’S OFFICE. A Motion was made by Clinton, seconded by Butler to approve the following reports for April 2018 as follows:

- Assessor’s Office \$70.00
- Treasurer’s Office \$3,918.56
- Sheriff’s Department \$16,491.25
- Health Department \$34,053.02
- District Attorney’s Office \$20,437.83
- County Clerk’s Office \$21,082.25
- Election Office \$2,100.00
- Court Clerk’s Office \$141,271.49

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. There were none at this time.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve one (1) blanket purchase order for the Assessor’s Office, one (1) blanket purchase order for the Highway Department and one (1) blanket purchase order for the Safety Director as follows:

- Dillion’s Service Station \$300.00
- Aquathin Heartland \$17.00
- Jackson County District #2 \$100.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL APPROPRIATIONS FOR THE MONTH OF APRIL 2018. A Motion was made by Butler, seconded by Clinton to approve the Supplemental Appropriations for the month of April 2018 as follows:

- Sheriff Service Fee \$1,675.00
- Drug Court \$557.00
- Highway Department \$386.00
- County Assessor Fee Revolving Fund \$70.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON FRACTURE CRITICAL BRIDGE INSPECTION REPORTS PREPARED BY CIRCUIT ENGINEERING DISTRICT (CED) #7 AND TO EXECUTE ANY DOCUMENTS PERTAINING TO SUCH. A Motion was made by Clinton, seconded by Butler on approval of Fracture Critical Bridge Inspection Reports prepared by Circuit Engineering District (CED) #7 and to execute any documents pertaining to such.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2017-2018 **Payments by Fund Approved**

From: 5/7/2018 to: 5/7/2018

| <u>Warrant No.</u> | <u>Vendor Name</u> | <u>Amount</u> | <u>Purpose</u> |
|--|-----------------------------------|---------------|-------------------------|
| County Health Department | | | |
| 336 | Medivista Media | \$79.00 | Subscription |
| 337 | AT & T | \$6.17 | Monthly Service |
| 338 | Bugmaster Inc. | \$67.00 | Pest Control |
| 339 | Altus Power | \$1,114.36 | Monthly Service |
| 340 | Wal-Mart | \$39.86 | Supplies |
| 341 | Wal-Mart | \$17.70 | Supplies |
| Emergency Management Preparedness Grant | | | |
| 32 | Verizon | \$220.02 | Monthly Service |
| FEMA DR 4222 | | | |
| 11 | T& G Construction | \$2,698.70 | Mudrock |
| 12 | Southwestern State Sand Corp | \$4,154.15 | Rock |
| 13 | Southwestern State Sand Corp | \$1,345.17 | Mudrock |
| 14 | Doane, Bennie | \$312.00 | Clay |
| 15 | Dolese Bros. Co. | \$11,648.74 | 3/4 " Crusher Run |
| General | | | |
| 1103 | Standley Systems | \$277.76 | Copier Lease |
| 1104 | Aquathin Heartland | \$21.25 | Water |
| 1105 | Altus Printing Co. | \$198.00 | Envelopes |
| 1106 | Frazer Bank | \$70.00 | Safe Deposit Box Rental |
| 1107 | Co. Clerks & Deputies Association | \$10.00 | Inserts |
| 1108 | Standley Systems | \$315.92 | Copier Lease |
| 1109 | Aquathin Heartland | \$17.00 | Water |
| 1110 | Quill | \$29.13 | Office Supplies |
| 1111 | Aquathin Heartland | \$12.75 | Water |
| 1112 | Advantage Office Products | \$250.97 | Office Supplies |
| 1113 | Bugmaster Inc. | \$75.00 | Pest Control |
| 1114 | Altus Power | \$4,035.69 | Monthly Service |
| 1115 | Jackson County Election Board | \$125.00 | Election Expenses |
| 1116 | Standley Systems | \$32.20 | Copier Lease |
| 1117 | Standley Systems | \$171.28 | Copier Lease |
| 1118 | Bank Of America | \$23.52 | Janitorial Supplies |
| Highway Cash | | | |
| 1285 | Amsco Steel | \$15.99 | Parts / Supplies |
| 1286 | Weldon Parts | \$2,338.90 | Parts/Repair |
| 1287 | Fox Building Supply | \$7.99 | Parts / Supplies |
| 1288 | O Reilly Automotive | \$421.64 | Parts / Supplies |
| 1289 | Atwoods Distributing LP | \$487.92 | Parts / Supplies |
| 1290 | Blair Tire & Feed | \$15.00 | Tire Repair |
| 1291 | Advantage Office Products | \$0.52 | Office Supplies |
| 1292 | Southwest Oklahoma Internet | \$29.95 | Monthly Service |
| 1293 | Jackson County Water | \$36.85 | Monthly Service |
| 1294 | Dillons 66 Service Station | \$10.00 | Parts / Supplies |
| 1295 | Atwoods Distributing LP | \$30.89 | Parts / Supplies |
| 1296 | Fox Building Supply | \$45.55 | Parts / Supplies |
| 1297 | NAPA Auto Parts | \$323.36 | Parts / Supplies |
| 1298 | Kirbys Wrecker & Service Station | \$1,145.50 | Parts / Supplies |
| 1299 | O Reilly Automotive | \$298.58 | Parts / Supplies |
| 1300 | Western Equipment | \$357.16 | Parts / Supplies |
| 1301 | C.L. Boyd | \$1,059.83 | Repair |
| 1302 | Amsco Steel | \$109.00 | Parts / Supplies |
| 1303 | Southwest Oklahoma Internet | \$49.95 | Monthly Service |
| 1304 | Altus Power | \$178.91 | Monthly Service |
| 1305 | Altus Power | \$46.08 | Monthly Service |

| | | | |
|------|-------------------------|------------|----------------------|
| 1306 | Butler, Kirk | \$57.77 | Travel Reimbursement |
| 1307 | Amsco Steel | \$55.00 | Parts / Supplies |
| 1308 | Western Equipment | \$127.20 | Parts / Supplies |
| 1309 | C.L. Boyd | \$196.28 | Part(s) |
| 1310 | Atwoods Distributing LP | \$325.20 | Parts / Supplies |
| 1311 | O Reilly Automotive | \$509.61 | Parts / Supplies |
| 1312 | C.L. Boyd | \$313.21 | Part(s) |
| 1313 | Hooper Auto Parts | \$99.92 | Parts / Supplies |
| 1314 | C.L. Boyd | \$553.90 | Part(s) |
| 1315 | Town Of Eldorado | \$344.28 | Monthly Service |
| 1316 | Standley Systems | \$88.29 | Copier Lease |
| 1317 | Bank of America | \$15.96 | Part(s) |
| 1318 | Bank of America | \$459.98 | Part(s) |
| 1319 | Bank of America | \$200.00 | Testing Supplies |
| 1320 | Bank of America | \$1,241.09 | Travel Reimbursement |
| 1321 | Bank of America | \$26.92 | Travel Reimbursement |

Jackson County Sales Tax Revolving Fund

| | | | |
|-----|-------------|------------|-----------------|
| 404 | Altus Power | \$6,162.46 | Monthly Service |
|-----|-------------|------------|-----------------|

Sheriff Contract Prisoners

| | | | |
|-----|------------------------------|------------|-------------------|
| 241 | Bugmaster Inc. | \$120.00 | Pest Control |
| 242 | Earthgrains Baking Co INC. | \$658.80 | Bread for Inmates |
| 243 | HAC INC. | \$1,093.62 | Food for Inmates |
| 244 | US Foods Inc | \$6,800.61 | Food for Inmates |
| 245 | Bob Barker Company Inc | \$1,688.18 | Hygiene Supplies |
| 246 | Okla. Dept. Of Public Safety | \$350.00 | OLETS User Fee |
| 247 | Standley Systems | \$467.68 | Copier Lease |

Sheriff Service Fees

| | | | |
|-----|---------------------------------|------------|-------------------------------|
| 180 | Locke Wholesale Electric Supply | \$215.95 | Merchandise/Supplies |
| 181 | Smiths Firestone | \$75.98 | Tires/Maintenance on Vehicles |
| 182 | Finish Line Fleet Dept. 50 | \$3,375.14 | Fuel |
| 183 | J & N Frame & Body | \$1,797.76 | Repair |
| 184 | Interstate Battery Center | \$53.70 | Batteries |
| 185 | Window Tints of Altus | \$180.00 | Window Tinting |

Sheriffs Commissary Fund

| | | | |
|-----|--------------------------|----------|------------------|
| 120 | Janus Supply Company | \$467.30 | Kitchen Supplies |
| 121 | South Central Industries | \$556.32 | Toilet Paper |

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Monday, May 14, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 1:51 p.m. on Thursday, May 3, 2018.

