

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Chairman, Marty Clinton; Vice- Chairman, Rhet Johnson; Member, Kirk Butler; County Assessor, Lisa Roberson; County Sheriff, Roger LeVick; County Election Board Secretary, Jennifer Wilson; Altus Times Reporter, Katrina Goforth (arrived at 9:01 a.m., item #4); and County Clerk, Robin Booker.

AGENDA:

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman Marty Clinton.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Butler, seconded by Johnson to approve the minutes of the last meeting(s); a regular meeting held on Monday, December 18, 2017 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: OCTOBER AND NOVEMBER 2017 MONTHLY REPORTS & RECONCILEMENT FOR DISTRICT ATTORNEY’S OFFICE.** A motion was made by Johnson, seconded by Butler on approval of October and November 2017 Monthly Reports & Reconcilement for District Attorney’s Office as follows:

- District Attorney’s Office (October 2017) \$15,472.03
- District Attorney’s Office (November 2017) \$16,819.52

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 4: OFFICERS REPORTS.** Commissioner District #2 stated CR 210 is open except for sod on the east side of the road. County Clerk, Robin Booker stated the State Auditor & Inspector emailed the new mileage reimbursement rates that will go into effect January 1, 2018 at the rate of 54.5 cents per mile. Booker stated that all Healthchoice members will be receiving a welcome packet this week from our new claims administrator, Healthscope. Booker stated the packet will include a new ID card for the member/ dependents, along with info on where the member can view their explanation of benefits. Booker wanted to remind all employees that Healthchoice and OPERS both have a beneficiary form that need to be updated. Employees can contact the County Clerk’s Office if they are not sure of whom they have listed as beneficiaries. Chairman Clinton stated that the funeral of Bill Snodgrass will be at 11:00 today.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Johnson, seconded by Butler to approve one (1) blanket purchase order for the County Clerk’s Office, two (2) blanket purchase orders for the Courthouse, two (2) blanket purchase orders for the Safety Director, thirteen (13) blanket purchase orders for the Highway Department, and sixteen (16) blanket purchase orders for the Sheriff’s Department as follows:

- Aquathin Heartland \$25.00
- Jackson County District #2 \$100.00
- Allied Lab, Inc \$100.00
- Advantage Office Products \$500.00
- Aquathin Heartland \$75.00
- O’Reilly Automotive Stores, Inc. \$1,500.00
- Western Equipment \$2,000.00
- Kirby’s Wrecker & Service Station \$1,500.00
- Dillion’s Service Station \$300.00
- Fox Building Supply \$700.00
- Amsco Steel \$500.00
- Western Equipment \$2,000.00
- O’Reilly Automotive Stores, Inc. \$500.00
- Hooper Auto Parts \$700.00
- Atwoods/ Altus \$750.00
- Amsco Steel \$500.00
- Allied Lab, Inc. \$800.00
- Dolese Bros. \$5,000.00
- Walmart Community \$5,000.00
- US Food Service \$7,500.00
- United Supermarkets \$2,500.00
- Clinic Pharmacy \$2,500.00
- Earthgrains Baking Co., Inc. \$1,000.00
- Advantage Office Products \$1,500.00
- Bugmaster, Inc. \$120.00
- Finish Line Fleet Department \$5,000.00

- Jackson County Memorial Hospital \$3,000.00
- Smith's Firestone \$2,500.00
- Fox Building Supply \$1,500.00
- Wilmes Superstore \$3,000.00
- John Deere Financial (Atwoods) \$500.00
- Southwest Chemical Company \$3,000.00
- Janus Supply \$1,500.00
- Prodigy Solutions, Inc. \$10,000.00

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON APPROPRIATIONS FOR THE MONTH OF DECEMBER 2017.** A Motion was made by Butler, seconded by Johnson to approve the monthly appropriations for the month of December 2017 as follows:

- T County Highway (A) \$190,761.30
- T County Highway (B) \$196.13
- T County Highway (C) \$749.67
- Highway CBRI 105 \$22,102.54
- Highway CBRI 103 \$19.94
- County General (A) \$1,144.19
- Law Library \$7,935.17
- County Treasurer Resale \$43.69
- County Health Department \$78.10
- Sales Tax Revolving Fund \$38.25
- Sheriff Contract Prisoners \$3,812.39
- Sheriff Service Fee \$18,365.89
- County Clerk Lien Fee \$190.00
- County Clerk Preservation Fee \$1,890.00
- Mortgage Certification Fees \$257.42
- Drug Court (A) \$9,268.50
- S1701-3 SD#3458 \$100,000.00
- FEMA 4222-1 \$7,824.85
- Alcoholic Beverage Tax \$13,867.61

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON CIRCUIT ENGINEERING DISTRICT AUCTION POLICIES FOR 2018.** A Motion was made by Johnson, seconded by Butler on approval of Circuit Engineering District Auction Policies for 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION TO SET JACKSON COUNTY FAIR BOARD FILING PERIOD AND ELECTION DATE TIME.** A Motion was made by Butler, seconded by Johnson to approve Resolution 2017-36, to set the filing period for the Jackson County Fair Board Election to commence Tuesday, January 16, 2018, at 8:00 a.m. and continue through Monday, January 22, 2018, at 4:00 p.m., and to set the date and time of the Election for Tuesday, February 13, 2018, at the office of the County Clerk in the Jackson County Courthouse to be held from 8:30 a.m. to 3:30 p.m.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION DECLARING EQUIPMENT SURPLUS; (2) STIHL POLE SAWS (D330-0029 & D330-0030); (2) REDMAX CHAINSAWS (D330-0038 & D330-0039); DISTRICT #1.** A Motion was made by Johnson, seconded by Butler to approve Resolution 2017-37 Declaring Equipment Surplus; (2) Stihl Pole Saws (D330-29 & D330-0030); (2) Redmax Chainsaws (D330-0038 & D330-0039); District #1.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON ADDENDUM TO INSTALLATION PERMIT APPROVED OCTOBER 16, 2017 BETWEEN JACKSON COUNTY AND DOBSON TECHNOLOGIES; DISTRICT #1.** A Motion was made by Butler, seconded by Johnson on approval of Addendum to Installation Permit approved on October 16, 2017 between Jackson County and Dobson Technologies that on Tuesday, December 19, 2017, Jackson County met with inspector of Dobson Technologies at location of fiber optic cable installed by CD Brown Construction, Inc., to discuss that installation

practices were not completed in accordance with Item #1 of Installation Permit, dated and approved October 16, 2017. Fiber optic cable was installed at bottom of ditch area and not at the proper depth. Parties agree Jackson County shall not be liable or responsible for any damages or destruction to the said practices caused by its equipment or employees.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 11: OPEN BIDS WITH POSSIBLE ACTION ON 1 ½" RECYCLED, LIMESTONE SURGE.** Two (2) bids were received as follows:

- Martin Marietta Materials, 1404 SW 89<sup>th</sup> Street, Oklahoma City, OK 73159 No Bid
- M & B Contracting, 510 E. Broadway, Altus, OK 73521 \$11.50 per ton

A Motion was made by Johnson, seconded by Butler to accept the bid from M & B contracting in the amount of \$11.50 per ton.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 12: OPEN BIDS WITH POSSIBLE ACTION ON PRINTING AND DELIVERING OF DIGITAL BALLOTS FOR ALL ELECTIONS DURING THE 12-MONTH PERIOD BEGINNING JANUARY 1, 2018 – DECEMBER 31, 2018.** Two (2) bids were received as follows:

- Royal Printing Company, Inc., 1830 Northwest 4<sup>th</sup> Dr., Oklahoma City, Ok 73106
- Mid-West Printing Company, P.O. Box 650, Sapulpa, Ok 74067

Upon the recommendation of Election board Secretary, Jennifer Wilson, A Motion was made by Butler, seconded by Johnson to accept the lowest bid from Mid-West Printing.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No.13: OPEN BIDS WITH POSSIBLE ACTION ON ROAD, BRIDGE MATERIALS AND TIRES FOR PERIOD BEGINNING JANUARY 1, 2018 AND ENDING JUNE 30, 2018.** A Motion was made by Butler, seconded by Johnson to take the following bids on road, bridge materials and tires under advisement:

- APAC-Central P.O. Box 580670, Tulsa, OK 74158
- Ergon Asphalt & Emulsions 9301 SW Koch St., Lawton, OK 73505
- The Railroad Yard 5915 S. Perkins, Stillwater, OK 74074-8245
- Altus Ready Mix P.O. Box 1128, Altus, OK 73522
- Hokett Asphalt Products, Inc. P.O. Box 461, Blair, OK 73526
- C.L. Boyd P.O. Box 26427, Oklahoma City, OK 73126
- Dub Ross P.O. Box 270066/ 6300 Melrose Lane, Oklahoma City, OK 73137
- Dolese Brothers 20 N.W. 13<sup>th</sup> Street, Oklahoma City, OK 73101-0677
- Direct Discount Tires 601 S. Main, Stillwater, OK 74074
- Southern Tire Mart 810 E. Scott, Wichita Falls, TX 76301
- T & W Tire 1018 SE 1<sup>st</sup>, Lawton, OK 73501
- Martin Marietta Materials 1404 SW 89<sup>th</sup> Street, Oklahoma City, OK 73159
- Caswell P.O. Box 1886, Elk City, OK 73648
- Logan County Asphalt 2905 Commerce Blvd., Guthrie, Ok 73044
- Sunbelt Equipment & Supply 103147 S Hwy 18, Meeker, OK 74855
- Goodyear Commercial Tire 1201 Sheppard Access Road, Wichita Falls, TX 76306
- Coastal Energy Corp. 1 Coastal Drive, Willow Springs, MO 65793
- CED 7 P.O. Box 337, Clinton, OK 73601
- Crafc, Inc. 6165 W. Detroit St., Chandler, AZ 85226
- Haskell Lemon Construction Co. P.O. Box 75608, Oklahoma City, OK 73147
- Asphalt Fuel & Supply 4200 E. Skelly Dr., Suite 600, Tulsa, OK 74135
- Vance Brothers 5201 Brighton, Kansas City, MO 64130
- Wilson Culverts P.O. Box 940, Elkhart, TX 75839

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.** A Motion was made by Butler, seconded by Johnson

to approve the following claims for payment: Fiscal Year: 2017-2018

Payments by Fund

Approved

From: 12/29/2017 to: 12/29/2017

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Health Department</b>			
197	Okla. State Dept. Of Health	\$38,276.94	Salaries
198	Cleveland, Victoria	\$11.28	TSET Travel
199	SW OK Community Action Group	\$20.00	Transit Rides
200	Privett Sales	\$35.00	Office Supplies
201	Altus Lock & Key	\$85.00	Service Call
202	Advantage Office Products	\$43.96	Cleaning Supplies
203	Moonlight Maintenance & Supply LLC	\$124.33	Supplies
<b>Expo Center</b>			
11	Altus Power	\$616.20	Monthly Service
12	Centerpoint Energy	\$27.97	Monthly Service
<b>General</b>			
662	Advantage Office Products	\$526.94	Supplies
663	Touchtone Communications	\$23.45	Monthly Service
664	AT & T	\$50.99	Monthly Service
665	Aquathin Heartland	\$17.00	Water
666	CODA	\$300.00	Registration Fee
667	CODA	\$200.00	Registration Fee
668	Reyes Electric	\$150.00	Repair
669	Eastern OK Youth Services	\$569.16	Juvenile Detention
670	Wal-Mart	\$155.44	Supplies
671	Wyndham Hotel	\$89.00	Lodging
672	Quill	\$76.52	Office Supplies
673	AT & T	\$195.07	Monthly Service
674	Hilton Garden Inn	\$273.00	Lodging & Incidentals
675	Thornton, Billie D.	\$52.05	Meals
676	OSU/CLGT/ATAP	\$375.00	Training
<b>Highway Cash</b>			
753	Altus Power	\$62.05	Monthly Service
754	Public Service Co. Of Oklahoma	\$231.96	Monthly Service
755	Haskell Lemon Construction	\$2,630.69	Proline
756	Hooper Auto Parts	\$96.32	Part(s)
757	U S Cellular	\$79.85	Monthly Service
758	AT & T	\$55.05	Monthly Service
759	Centerpoint Energy	\$58.18	Monthly Service
760	Direct Discount Tire	\$526.29	Tire(s)
761	A-1 Locksmith	\$130.00	Padlock
762	A-1 Glass & Mirror	\$30.00	Glass
763	4-D Safety	\$58.00	Safety Glasses
764	AT & T	\$343.74	Monthly Service
765	Public Service Co. Of Oklahoma	\$80.61	Monthly Service
766	Texas General Supply	\$431.98	Supplies
767	AT & T	\$112.62	Monthly Service
768	Consolidated Bearing & Supply	\$466.19	Part(s)
769	Touchtone Communications	\$15.18	Monthly Service
770	Bank Of America	\$51.34	Part(s)
<b>Jackson County Sales Tax Revolving Fund</b>			
241	Southwest Chemical & Restaurant Supply	\$516.00	Cleaning Supplies
242	Altus Power	\$6,676.84	Monthly Service
<b>Sheriff Contract Prisoners</b>			
146	Wal-Mart	\$829.27	Food for Inmates
147	Advantage Office Products	\$91.80	Office Supplies
148	Bugmaster Inc.	\$120.00	Pest Control

149	Okla. Dept. Of Public Safety	\$350.00	OLETS User Fee
<b>Sheriff Service Fees</b>			
106	John Deere Financial	\$307.78	Merchandise/Supplies
107	4-D Safety	\$218.40	Safety Equipment
108	O Reilly Automotive	\$14.46	Part(s)
109	Howard, Bron	\$487.50	Reimbursement
<b>Sheriffs Commissary Fund</b>			
78	Hagar Restaurant Service Inc.	\$514.81	Repair
79	Janus Supply Company	\$353.38	Supplies

**Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING COUNTY TREASURER RENEE HOWARD TO APPORTION EARNED INTEREST TO DESIGNATED ACCOUNTS JANUARY 1, 2018 – JUNE 30, 2018.** A Motion was made by Butler, seconded by Johnson on Resolution 2018-1 authorizing County Treasurer, Renee Howard to apportion earned interest to designated accounts January 1, 2018 – June 30, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 17: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION APPOINTING COMMISSIONER TO SERVE AS CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2018.** A Motion was made by Butler, seconded by Clinton on Resolution 2018-2 appointing Rhet Johnson to serve as Chairman of the Board of County Commissioners effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 18: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION APPOINTING COMMISSIONER TO SERVE AS VICE-CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2018.** A Motion was made by Johnson, seconded by Clinton on Resolution 2018-3 appointing Kirk Butler to serve as Vice-Chairman of the Board of County Commissioners effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 19: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Johnson, seconded by Butler to adjourn.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

The next meeting, a regular meeting is set for Monday, January 8, 2018 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

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Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:14 a.m. on Thursday, December 28, 2017.