

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Marty Clinton; Vice-Chairman, Rhet Johnson; Member, Kirk Butler; County Treasurer, Renee Howard; County Under-Sheriff, Stacy Randolph; Safety Director, Eric Mowbray; 4-D Safety Representatives, Carl & Lorriane Drum; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman Marty Clinton.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Johnson, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on, December 11, 2017 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE**

**Item No. 4: OFFICERS REPORTS.** County Treasurer, Renee Howard presented the Board with the County Tobacco Tax Report for the month of October, 2017 received December 12, 2017 totaling \$1,330.13 resulting in a total of \$149.42 less from the previous month. Howard stated that taxes are due by December 31<sup>st</sup> in full or 1<sup>st</sup> half. Commissioner District #2, Kirk Butler stated that SCR 210 should be open by the end of the week. Chairman Clinton stated that Racetrack Road (ECR 159) is back open. Clinton stated that the representatives from 4-D Safety were out in front of the Courthouse for anyone that would like to go out and visit with them.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Butler, seconded by Johnson to approve one (1) blanket purchase order for Courthouse as follows:

- James Lane Air Conditioning & Plumbing \$3,000.00

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF REPRESENTATIVE TO SERVE ON THE ALTUS/ SOUTHWEST AREA ECONOMIC DEVELOPMENT CORPORATION (EDC) EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2018.** A Motion was made by Butler, seconded by Johnson, that Marty Clinton be appointed to serve as representative on the Altus/ Southwest Area Economic Development Corporation (EDC) effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF REPRESENTATIVE TO SERVE ON THE SOUTHWEST OKLAHOMA RURAL TRANSPORTATION PLANNING ORGANIZATION (SORTPO) EFFECTIVE JANUARY 1, 2018- DECEMBER 31, 2018.** A Motion was made by Johnson, seconded by Clinton, that Kirk Butler be appointed to serve as representative on the Southwest Oklahoma Rural Transportation Planning Organization (SORTPO) effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF REPRESENTATIVE TO SERVE ON THE CIRCUIT ENGINEERING DISTRICT #7 BOARD EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2018.** A Motion was made by Johnson, seconded by Clinton, that Kirk Butler be appointed to serve as representative on the Circuit Engineering District #7 Board effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF REPRESENTATIVE TO SERVE ON THE SOUTHWEST RURAL DEVELOPMENT BOARD EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2018.** A Motion was made by Butler, seconded by Clinton, that Rhet Johnson be appointed to serve as representative on the Southwest Rural Development Board effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF REPRESENTATIVE TO SERVE ON THE SOUTHWEST OKLAHOMA COMMUNITY ACTION GROUP, INC., BOARD EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2020.** A Motion was made by Clinton, seconded by Butler, that Rhet Johnson be appointed to serve as representative on the Southwest Oklahoma Community Action Group, Inc., effective January 1, 2018 – December 31, 2020.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF MARTY CLINTON TO SERVE AS EX-OFFICIO MEMBER OF THE METROPOLITAN AREA PLANNING COMMISSION EFFECTIVE JANUARY 1, 2018 – DECEMBER 31, 2018.** A Motion was made by Johnson, seconded by Butler, that Marty Clinton be appointed to serve as ex-officio member of the Metropolitan Area Planning Commission effective January 1, 2018 – December 31, 2018.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON STATE OF OKLAHOMA, DEPARTMENT OF TRANSPORTATION PROJECT MAINTENANCE, FINANCING, & RIGHT-OF-WAY AGREEMENT BETWEEN BOARD OF COUNTY COMMISSIONERS OF JACKSON COUNTY AND OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR BRIDGE AND APPROACHES OVER BITTER CREEK, 3.0 MILES SOUTH AND 2.9 MILES WEST OF JUNCTION US 62/283 IN ALTUS (ECR 167 & SCR 201.1), PROJECT NO.: J3-1149(004)CI; DISTRICT #2.** Commissioner District #2 Commissioner, Kirk Butler stated this is a **fracture critical bridge**. A Motion was made by Johnson, seconded by Butler on Resolution 2017-34 on State of Oklahoma, Department of Transportation Project Maintenance, Financing, & right-of-Way Agreement between Board of County Commissioners of Jackson County and Oklahoma Department of Transportation for bridge and approaches over Bitter Creek, 3.0 miles south and 2.9 miles west of Junction US 62/283 in Altus (ECR 167 & SCR 201.1), Project No.: J3-1149(004)CI; District #2.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON PROGRAMMING RESOLUTION FOR BRIDGE AND APPROACHES OVER BITTER CREEK, 3.0 MILES SOUTH AND 2.9 MILES WEST OF JUNCTION US 62/283 IN ALTUS (ECR 167 & SCR 201.1), PROJECT NO.: J3-1149(004) CI; DISTRICT #2.** A Motion was made by Butler, seconded by Johnson on Programming Resolution 2017-35 for bridge and approaches over Bitter Creek, 3.0 miles south and 2.9 miles west of Junction US 62/283 in Altus (ECR 167 & SCR 201.1), Project No.: J3-1149(004)CI; District #2.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS/ PAYROLL.** A Motion was made by Johnson, seconded by Butler to approve the following claims/payroll for payment: Fiscal Year: 2017-2018      **Payments**  
by Fund      Approved

From: 12/18/2017 to: 12/18/2017

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Health Department</b>			
195	Pitney Bowes	\$308.79	Postage
196	Touchtone Communications	\$174.25	Monthly Service
<b>General</b>			
592	Imprimatur Press	\$772.50	Book(s)
593	Touchtone Communications	\$3.66	Monthly Service
594	AT & T	\$1.26	Monthly Service
595	Standley Systems	\$147.70	Copier Lease
596	Capri Storage	\$638.00	Storage Unit Rental
597	Touchtone Communications	\$9.77	Monthly Service
598	AT & T	\$1.26	Monthly Service
599	Touchtone Communications	\$4.47	Monthly Service
600	Cintas Corporation #628	\$49.26	Monthly Service
601	AT & T	\$1,438.94	Monthly Service
602	Centerpoint Energy	\$553.83	Monthly Service
603	AED Superstore	\$47.81	Batteries
604	Advantage Office Products	\$183.86	Supplies
605	James & Lane Air & Plumbing	\$2,237.93	Repair
606	Touchtone Communications	\$3.66	Monthly Service
<b>Highway Cash</b>			
693	T& G Construction	\$867.53	HMCL
694	Caffey, Zac	\$187.09	Repair
695	Southern Tire Mart Llc	\$730.00	Tire(s)
696	Direct Discount Tire	\$945.66	Tire(s)



621	English, Kirstie M	\$2,051.15	Payroll
622	Allen, Lonna Gail	\$1,703.66	Payroll
623	Booker, Robin R	\$2,304.59	Payroll
624	Graham, Randi R	\$1,896.90	Payroll
625	Guerra, Simona	\$1,821.69	Payroll
626	Sunday, Jennifer D	\$2,014.86	Payroll
627	Booker, Robin R	\$369.40	Payroll
628	Altom, Anne	\$1,753.06	Payroll
629	Roberson, Lisa M	\$2,479.80	Payroll
630	Roberson, Lisa M	\$461.75	Payroll
631	Elkins, Sonya L	\$1,847.17	Payroll
632	Stepanovich, Rhonda J	\$1,955.92	Payroll
633	Swailles, Tina M	\$2,010.82	Payroll
634	Stepanovich, Rhonda J	\$348.57	Payroll
635	Alcorta, Michael	\$750.11	Payroll
636	Osborn, Donald K	\$1,984.92	Payroll
637	Clinton, Marty	\$2,088.86	Payroll
638	Clinton, Marty R	\$547.02	Payroll
639	Howard, Linda	\$1,614.92	Payroll
640	Wilson, Jennifer L	\$1,767.26	Payroll
641	Bryant, Terri	\$1,777.27	Payroll
642	Duggins, Paul	\$2,045.04	Payroll
643	Thornton, Billie D.	\$1,883.45	Payroll
644	Aflac	\$168.48	Payroll
645	American Fidelity Assurance	\$389.16	Payroll
646	American Fidelity Assurance Company	\$875.82	Payroll
647	Colonial Life Insurance	\$31.20	Payroll
648	Jackson County Treasurer	\$15,594.98	Payroll
649	Jackson County Treasurer	\$1,667.00	Payroll
650	Liberty National Life Insurance Company	\$124.13	Payroll
651	O.P.E.R.S.	\$14,207.17	Payroll
652	Okla. State & Edu. Emp. Group Ins.	\$16,420.40	Payroll
653	Texas Child Support	\$708.00	Payroll
654	Texas Life Insurance Company	\$46.50	Payroll

#### Highway Cash

713	Abbott, Jerry	\$1,701.41	Payroll
714	Duval, Robert	\$2,130.19	Payroll
715	Graumann, Brandon S	\$2,127.07	Payroll
716	Lehrman, Gregory	\$2,095.17	Payroll
717	Martinez, Ramiro	\$1,851.38	Payroll
718	Martinez, Raul	\$1,964.04	Payroll
719	Morris, Nicholas	\$2,090.25	Payroll
720	Waldroop, Aaron Todd	\$1,792.62	Payroll
721	Alcorta, Michael	\$585.89	Payroll
722	Burrow, Billy R	\$2,039.47	Payroll
723	Butler, Kirk	\$2,269.47	Payroll
724	McElwee, Braden	\$1,827.64	Payroll
725	Palmer, Leroy	\$2,062.63	Payroll
726	Richardson, Craig L.	\$1,831.82	Payroll
727	Roberts, Elda L	\$2,040.60	Payroll
728	Tucker, Robert G	\$1,826.71	Payroll
729	Villarreal, Sostenes O	\$1,671.31	Payroll
730	Watson, Donald	\$2,004.17	Payroll
731	Basaldua, Esequiel M	\$1,912.13	Payroll
732	Bryant, Brady	\$1,934.40	Payroll
733	Dehtan, Buddy D	\$1,695.29	Payroll
734	Johnson, Jared Rhet	\$2,684.48	Payroll
735	Kitchen, Jeremy Robert	\$1,803.06	Payroll
736	Linares, Christopher J	\$1,825.25	Payroll
737	Rall, Melvin	\$1,819.64	Payroll

738	Springer, Eric S	\$1,940.17	Payroll
739	Summers, Edward	\$2,389.70	Payroll
740	Cain, Merl Wayne	\$1,627.34	Payroll
741	Leveille, Christine M	\$1,780.78	Payroll
742	Butler, Kirk	\$554.10	Payroll
743	Johnson, Jared Rhet	\$554.10	Payroll
744	American Fidelity Assurance	\$443.50	Payroll
745	American Fidelity Assurance Company	\$476.65	Payroll
746	Colonial Life Insurance	\$70.79	Payroll
747	Hartford Insurance	\$50.00	Payroll
748	Jackson County Treasurer	\$16,361.30	Payroll
749	Jackson County Treasurer	\$1,523.00	Payroll
750	Liberty National Life Insurance Company	\$85.00	Payroll
751	O.P.E.R.S.	\$14,832.34	Payroll
752	Okl. State & Edu. Emp. Group Ins.	\$18,394.78	Payroll

**Jackson County Sales Tax Revolving Fund**

204	Brian, Stephen	\$2,145.24	Payroll
205	Bridges III, Ulysees	\$2,103.58	Payroll
206	Callins, Rosalyn E.	\$1,668.26	Payroll
207	Carnes, Paula M	\$1,914.07	Payroll
208	Carter, Cynthia A	\$2,027.39	Payroll
209	Dodd, Hyejung Kim	\$1,882.26	Payroll
210	Downs, Sandra	\$1,898.19	Payroll
211	Elkins, Diana M	\$2,115.99	Payroll
212	Garrett, Galen R	\$1,970.80	Payroll
213	Gonzales, Abel	\$1,931.11	Payroll
214	Gosnell, Ryne D	\$1,804.69	Payroll
215	Hancock, Frederick	\$2,456.37	Payroll
216	Harris, DeAnte	\$1,834.92	Payroll
217	Horn, Rebecca	\$1,939.21	Payroll
218	Juarez, Frank	\$2,100.68	Payroll
219	Latham, Anita	\$1,836.54	Payroll
220	Martinez, Mitchell	\$1,827.64	Payroll
221	McGrath, Rachel	\$2,034.29	Payroll
222	McMahon, Dennis	\$1,716.39	Payroll
223	Nasluchacz, Dominick	\$1,859.44	Payroll
224	Rapp, Casey	\$1,741.11	Payroll
225	Ray, William J	\$1,943.01	Payroll
226	Redden, Kade M	\$1,859.44	Payroll
227	Rogers, Jerry Lynn	\$1,934.80	Payroll
228	Stobaugh, Jeffrey W	\$1,957.47	Payroll
229	Stoker, Delana	\$1,853.17	Payroll
230	Stone, Estella T	\$2,011.51	Payroll
231	Thomas, Crystal M	\$2,089.35	Payroll
232	Turner, Michael E	\$1,814.42	Payroll
233	American Fidelity Assurance	\$266.90	Payroll
234	American Fidelity Assurance Company	\$133.33	Payroll
235	Jackson County Treasurer	\$17,375.27	Payroll
236	Jackson County Treasurer	\$1,856.00	Payroll
237	Liberty National Life Insurance Company	\$83.28	Payroll
238	O.P.E.R.S.	\$14,606.06	Payroll
239	Okl. State & Edu. Emp. Group Ins.	\$14,549.50	Payroll
240	Texas Life Insurance Company	\$37.50	Payroll

**Resale**

46	Holmes, Maria G	\$1,764.89	Payroll
47	Varney, Regina E	\$1,946.33	Payroll
48	American Fidelity Assurance	\$84.60	Payroll
49	Jackson County Treasurer	\$1,045.68	Payroll
50	Jackson County Treasurer	\$137.00	Payroll
51	Liberty National Life Insurance Company	\$34.26	Payroll

52	O.P.E.R.S.	\$987.58	Payroll
53	Okla. State & Edu. Emp. Group Ins.	\$1,264.73	Payroll
<b>Sheriff Contract Prisoners</b>			
136	McMahon, Richard C.	\$2,051.61	Payroll
137	Sharp, Ronald	\$1,788.30	Payroll
138	Southall, David A	\$1,080.11	Payroll
139	American Fidelity Assurance	\$67.60	Payroll
140	American Fidelity Assurance Company	\$50.00	Payroll
141	Jackson County Treasurer	\$1,381.59	Payroll
142	Jackson County Treasurer	\$113.00	Payroll
143	Liberty National Life Insurance Company	\$36.69	Payroll
144	O.P.E.R.S.	\$1,271.60	Payroll
145	Okla. State & Edu. Emp. Group Ins.	\$1,270.29	Payroll
<b>Sheriff Service Fees</b>			
100	Barnes, Patricia A	\$1,313.99	Payroll
101	Hall, Scott	\$2,037.24	Payroll
102	Jackson County Treasurer	\$1,076.01	Payroll
103	Jackson County Treasurer	\$57.00	Payroll
104	O.P.E.R.S.	\$1,022.05	Payroll
105	Okla. State & Edu. Emp. Group Ins.	\$1,971.51	Payroll
<b>Sheriffs Commissary Fund</b>			
72	Pulley, Terrie A	\$1,929.12	Payroll
73	Jackson County Treasurer	\$679.51	Payroll
74	Jackson County Treasurer	\$85.00	Payroll
75	O.P.E.R.S.	\$528.28	Payroll
76	Okla. State & Edu. Emp. Group Ins.	\$615.84	Payroll
77	Pre-Paid Legal Services Inc.	\$15.95	Payroll

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

**Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Butler, seconded by Johnson to adjourn.

**THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.**

The next meeting is set for Friday, December 29, 2017 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

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Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the regular meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:58 a.m. on Friday, December 15, 2017.