

The County Commissioners met in a Special Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Chairman, Marty Clinton; Vice-Chairman, Rhet Johnson; Member, Kirk Butler; County Treasurer, Renee Howard; County Assessor, Lisa Roberson; County Sheriff, Roger LeVick; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Marty Clinton.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Butler, seconded by Johnson to approve the minutes of the last meeting(s); a special meeting held on, August 30, 2017 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

THE VOTE: Clinton, abstain; Johnson, yes; and Butler, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: None

Item No. 4: OFFICERS REPORTS. County Treasurer, Renee Howard stated that her office will be closed on Tuesday, September 12th to allow her office to attend Kellpro Treasurers School.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. There were none at this time.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL APPROPRIATIONS FOR THE MONTH OF AUGUST 2017. A Motion was made by Johnson, seconded by Butler to approve the supplemental appropriations for the month of August 2017 as follows:

- County Assessor Fees Revolving Fund \$420.00
- Drug Court \$777.00
- Sheriff Service Fee \$2,587.50
- Sheriff Contract Prisoners \$45,527.00

THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Butler, seconded by Johnson to approve the following claims for payment: Fiscal Year: 2017-2018 Payments by Fund
Approved

From: 9/5/2017 to: 9/5/2017

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Clerk Lien Fee			
2	Guerra, Simona	\$114.85	Travel Expenses
County Health Department			
66	Altus Power	\$1,724.25	Monthly Service
67	AT & T	\$368.19	Monthly Service
68	THE MEADOWS	\$300.00	Paper Shredding
69	Privett Sales	\$201.38	Office Supplies
70	Southwest Fire Sales	\$50.00	Inspection
71	Moonlight Maintenance & Supply LLC	\$97.50	Paper Towels
72	Moore Medical	\$253.57	Supplies
Emergency Management Preparedness Grant			
4	Altus A1 Car Care	\$94.95	Detailing
General			
224	Advantage Office Products	\$62.95	Office Supplies
225	Hollis Plumbing Inc.	\$95.00	Repair
226	Graham, Randi R	\$116.48	Travel Expenses
227	Aquathin Heartland	\$17.00	Water
228	Advantage Office Products	\$258.57	Office Supplies
229	Aquathin Heartland	\$25.50	Water

230	Bugmaster Inc.	\$75.00	Pest Control
231	Altus Power	\$4,147.33	Monthly Service
232	Helena Chemical	\$132.00	Chemicals
233	Civitas Media / Altus Times	\$302.85	Commissioners Proceedings
234	Western Plains Youth & Family	\$1,276.00	Juvenile Detention
235	Zee Medical Services Co.	\$166.80	Medical Supplies
236	James & Lane Mechanical	\$775.50	Service Call
237	AT & T	\$194.91	Monthly Service
238	Thornton, Billie D.	\$37.56	Meals
Highway Cash			
242	Planters Coop Station	\$501.79	Propane
243	Bank Of America	\$30.00	Parts / Supplies
244	C.L. Boyd	\$799.34	Repair
245	Locke Wholesale Electric Supply	\$66.49	Supplies
246	Butler, Kirk	\$56.71	Travel Reimbursement
247	C.L. Boyd	\$353.43	Parts/Repair
248	Bank of America	\$1,361.90	Traffic Cones
249	Bank of America	\$138.10	Part(s)
250	Bank of America	\$6,380.00	Part(s)
251	Bank of America	\$83.39	Part(s)
252	Bank of America	\$23.92	Fencing Supplies
253	Bank of America	\$207.74	Tool(s)
254	Bank of America	\$138.10	Part(s)
255	Bank of America	\$403.60	Part(s)
256	Bank of America	\$17.21	Part(s)
Hwy CBRI-105			
8	M & B Contracting	\$11,202.60	Recycled Concrete
Jackson County Sales Tax Revolving Fund			
73	Altus Power	\$7,542.10	Monthly Service
74	Les Lambert Heat & Air	\$142.08	A/C Repairs
Sheriff Contract Prisoners			
49	Clinic Pharmacy	\$1,246.63	Prescriptions For Inmate
50	Bugmaster Inc.	\$120.00	Monthly Service
51	Cargill, Dr. Jonathan D.	\$65.00	Psychological Testing
52	GARRETT, GALEN R	\$12.00	Reimbursement
53	Stitchin Shop	\$144.00	ALTERATIONS
Sheriff Service Fees			
33	Amsco Steel	\$50.00	Materials
34	Window Tints Of Altus	\$200.00	Window Tinting
35	Amsco Steel	\$500.00	Materials
Sheriffs Commissary Fund			
24	Janus Supply Company	\$348.73	Kitchen Supplies

THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION WITH ALL COUNTY-ELECTED OFFICIALS ON RISK ASSESSMENT AND MONITORING. Chairman Clinton stated that any requested updates to the website be submitted to Chris by September 15th. Clinton stated that individuals have mentioned that the Courthouse is falling apart & there is tension between the offices and the employees and asked if anyone had anything they wanted to address. Sheriff Roger Levick discussed that an Assistant Jail Administrator who was formerly employed by Tillman County has been hired to work the 2nd shift which allows Levick a supervisor on each shift. Kirk Butler asked for any input to items such as dress code section of Personnel Policy being updated with a draft to be ready for elected officers' review by the next risk assessment meeting. Butler stated that this will allow the Commissioners additional time to work on policies & procedures. No action was taken at this time.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Butler, seconded by Johnson to adjourn.

THE VOTE: Clinton, yes; Johnson, yes; and Butler, yes.

The next meeting is set for Monday, September 11, 2017 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the special meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:45 a.m. on Thursday, August 31, 2017.