

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Chairman, Kirk Butler; Vice-Chairman, Marty Clinton; County Treasurer, Renee Howard (arrived at 9:00 a.m., item #2); County Assessor, Lisa Roberson; County Sheriff, Roger LeVick (arrived at 9:00 a.m., item #2); District #3 Commissioner Candidates, Buddy Dehtan and Rhett Johnson; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on Monday, October 31, 2016 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: OCTOBER 2016 MONTHLY REPORT & RECONCILEMENT FOR ASSESSOR’S OFFICE, TREASURER’S OFFICE, HEALTH DEPARTMENT, SHERIFF’S DEPARTMENT, DISTRICT ATTORNEY’S OFFICE, ELECTION OFFICE, COUNTY CLERK’S OFFICE AND CASE BALANCE SUMMARY REPORT & RECONCILEMENT FOR COURT CLERK’S OFFICE. A Motion was made by Clinton, seconded by Butler to approve the following reports for the month of September 2016:

• Assessor’s Office	\$90.00
• Treasurer’s Office	\$8,600.17
• Health Department	\$32,890.51
• Sheriff’s Department	\$13,407.50
• District Attorney’s Office	\$14,922.26
• Election Office	\$347.20
• County Clerk’s Office	\$12,687.00
• Court Clerk’s Office	\$115,355.72

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. Chairman Butler wanted to remind Officers of the Thanksgiving Dinner to be held in the Assessor’s Office on Monday, November 21st from 11:00 a.m. – 2:00 p.m. Butler stated that the Employee Handbook discussion will be Wednesday, November 16th at 8:30 a.m. Butler stated that Dale Frech with ACCO will be attending. Sheriff, Roger LeVick stated that Undersheriff, Stacy Randolph will be attending the handbook training due to LeVick being out of town. Chairman Butler stated that Monday, November 14th at 8:00 a.m. the swearing in of the new District #3 Commissioner will take place in the large courtroom. Butler went on to say that mandatory training for the new Commissioner will be at the ACCO building in Oklahoma City on December 5-7, 2016. Commissioner Clinton stated that work on Racetrack Road will begin today, November 7th from Highway 283 – ECR 206/ 159. County Assessor, Lisa Roberson stated that her office gave County Treasurer, Renee Howard the Tax Roll Abstract to begin sending out taxes due.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler on approval of one (1) blanket purchase order for the Health Department as follows:

• Walmart	\$100.00
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THE VOTE: Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL APPROPRIATIONS FOR THE MONTH OF OCTOBER 2016. A Motion was made by Clinton, seconded by Butler to approve the supplemental appropriations for the month of October 2016 as follows:

• County Assessor Fees Revolving Fund	\$90.00
• Sheriff Service Fee	\$1,288.79

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON COMMISSIONERS’ PROCEEDINGS FOR THE MONTH OF OCTOBER 2016. A Motion was made by Clinton, seconded by Butler to approve publication of the Commissioners’ Proceedings for the month of October 2016.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON ADVERTISEMENT FOR BIDS FOR THE CONSTRUCTION OF 50' STEEL BEAM BRIDGE WITH CONCRETE DECK ACROSS TRIBUTARY OF BITTER CREEK STR. NO. 33N2030E1540007;

DISTRICT #1. District #1 Commissioner, Marty Clinton stated that the Bitter Creek Project is a FEMA Project that is ½ mile south of Victory Cemetery on 203. A Motion was made by Clinton, seconded by Butler on Advertisement for Bids for the construction of 50' steel beam bridge with concrete deck across tributary of Bitter Creek STR. No. 33N2030E1540007 for District #1.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2016-2017

Payments by Fund

Approved From: 11/7/2016 to: 11/7/2016

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Clerk Preservation Fee			
31	Holiday Inn Express	\$182.00	Lodging
32	Guerra, Simona	\$149.74	Travel Reimbursement
County Health Department			
129	Turner, Tara	\$323.28	TSET Travel
130	Turner, Tara	\$18.90	TSET Travel
131	Cleveland, Victoria	\$76.25	TSET Travel
132	Cleveland, Victoria	\$305.20	TSET Travel
133	Wal-Mart	\$88.05	Supplies
134	Verizon	\$237.81	Monthly Service
135	AT & T	\$357.71	Monthly Service
136	Verizon	\$59.04	Monthly Service
137	Quill	\$418.22	Ink Cartridge(s)
138	Privett Sales	\$60.00	Supplies
139	Privett Sales	\$375.00	Supplies
140	Medivista Media	\$79.00	Subscription
141	Jackson County Treasurer	\$5,577.42	Revaluation
142	A Maytag Home Appliance	\$878.95	Refridgerator
General			
463	Salmon, Halee	\$582.52	Travel
464	Dollins, Jennifer	\$40.99	Travel
465	Hollis Plumbing Inc.	\$339.25	Repair
466	Locke Wholesale Electric Supply	\$114.64	Filter(s)
467	Advantage Office Products	\$33.99	Stamp(s)
468	Lee Office Machines Repair Inc.	\$8.66	Copier Usage
469	Aquathin Heartland	\$25.50	Water
470	Bugmaster Inc.	\$75.00	Pest Control
471	Bugmaster Inc.	\$90.00	Termite Control
472	Jackson County Dist. 2	\$34.36	Fuel
473	WYNDHAM GARDEN HOTEL	\$556.72	Lodging and Meals
474	Advantage Office Products	\$105.95	Office Supplies
475	LandMark GSI	\$1,400.00	Software License
476	Jackson County Dist. 2	\$32.15	Fuel
477	PikePass Customer Service Center	\$6.10	Pikepass
Highway Cash			
541	O Reilly Automotive	\$219.04	Parts / Supplies
542	Atwoods	\$115.42	Parts / Supplies
543	Western Equipment	\$80.85	Parts / Supplies
544	Haskell Lemon Construction	\$2,570.02	Proline
545	Jackson County Water	\$30.00	Monthly Service
546	Kirby's Wrecker & Service Station	\$154.00	Parts / Supplies
547	Western Equipment	\$192.95	Parts / Supplies

548	O Reilly Automotive	\$171.39	Parts / Supplies
549	Robbie C. Kerr Living Trust	\$1,890.00	Clay
550	C.L. Boyd	\$210.55	Grader Parts
551	Williams, Wendy	\$231.00	Clay
552	Braker, Jimmy	\$231.00	Clay
553	Eldorado Supply Co	\$10.45	Parts / Supplies
554	Atwoods	\$199.62	Parts / Supplies
555	Western Equipment	\$383.82	Parts / Supplies
556	O Reilly Automotive	\$61.53	Parts / Supplies
557	Lonestar Truck Group	\$45.30	Part(s)
558	Fox Building Supply	\$28.44	Part(s)
559	Town Of Eldorado	\$212.93	Monthly Service
560	Hooper Auto Parts	\$231.45	Supplies
561	Petroleum Mkt. Equip. Co. Inc.	\$1,126.52	Annual Inspection
562	Lonestar Truck Group	\$25.23	Part(s)
563	4-D Safety	\$75.00	Safety Equipment
564	Altus Power	\$39.03	Monthly Service

Sheriff Contract Prisoners

121	Acorn Food Services, Inc	\$144.00	Meals
122	Les Lambert Heat & Air	\$7,350.00	Air Conditioner
123	US Foodsservice	\$5,958.87	Food for Inmates
124	HAC INC.	\$1,126.82	Food for Inmates
125	Earthgrains Baking Co INC.	\$720.00	Bread for Inmates
126	Bugmaster Inc.	\$120.00	Monthly Service
127	Jackson County EMS	\$105.00	CPR Training

Sheriff Service Fees

86	Prodigy Solutions Inc.	\$1,677.00	CALLING CARDS
87	Prodigy Solutions Inc.	\$1,677.00	Supplies
88	Finish Line Fleet Dept 50	\$2,351.91	Fuel
89	Calvins Automotive	\$4,500.00	Auto Repair
90	Travis Septic Service	\$850.00	Grease Trap Cleaning

Sheriffs Commissary Fund

47	Mid-State Services	\$2,212.96	Commissary Sales Service
48	Oklahoma Tax Commission (Sales Tax)	\$682.01	Sales Tax
49	Janus Supply Company	\$356.33	Kitchen Supplies

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Monday, November 14, 2016 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:35 a.m. on Friday, November 4, 2016.

