

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Chairman, Kirk Butler; Vice-Chairman, Marty Clinton; County Treasurer, Renee Howard; County Sheriff, Roger LeVick; County Assessor, Lisa Roberson; Court Clerk, Rhonda Stepanovich; OSU Extension Services Director, Gary Strickland (arrived at 9:04 a.m., item #5); County Commissioner District #3 Candidate, Buddy Dehtan; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on Monday, October 24, 2016 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE

Item No. 4: OFFICERS REPORTS. County Assessor presented the notice of the Thanksgiving Dinner to be held in the Assessor’s Office on Monday, November 21st from 11:00 a.m. – 2:00 p.m. Chairman Butler stated the Commissioners will hold a special meeting Wednesday, November 16 at 8:30 a.m., for roundtable discussion with Officers to update the Employee Personnel Policy Handbook.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve one (1) blanket purchase orders for the County Clerk’s Office, one (1) blanket purchase order for the Courthouse, one (1) blanket purchase order for the Drug Court, thirteen (13) blanket purchase orders for the highway Department, and twelve (12) blanket purchase orders for the Sheriff’s Department as follows:

- Aquathin Heartland \$25.00
- Aquathin Heartland \$75.00
- Redwood Toxicology \$500.00
- Robbie C. Kerr Living Trust \$1,500.00
- Western Equipment \$2,000.00
- Atwoods/ Altus \$750.00
- O’Reilly Automotive Stores, Inc. \$1,500.00
- Western Equipment \$2,000.00
- O’Reilly Automotive Stores, Inc. \$500.00
- Kirby’s Wrecker & Service Station \$800.00
- O’Reilly Automotive Stores, Inc. \$500.00
- Western Equipment \$2,000.00
- Atwoods/ Altus \$750.00
- Eldorado Supply Co. \$1,000.00
- Jimmy Braker \$1,200.00
- Wendy Williams \$1,200.00
- Walmart Community \$5,000.00
- US Food Service \$7,500.00
- United Supermarkets \$2,500.00
- Clinic Pharmacy \$2,500.00
- Earthgrains Baking Co., Inc. \$1,000.00
- VISA (Red River Federal Credit Union) \$1,500.00
- Finish Line Fleet Department \$5,000.00
- Jackson County Memorial Hospital \$3,000.00
- Smith’s Firestone \$1,500.00
- Walmart Community \$2,000.00
- Walmart Community \$5,000.00
- Mid-States Services, Inc. \$5,000.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON APPROPRIATIONS FOR THE MONTH OF OCTOBER 2016.

- County Health Department \$72.44
- County Treasurer Resale Property \$36.71

- Law Library \$1,287.49
- Sales Tax Revolving Fund \$23.88
- Sheriff Service Fee \$18,989.88
- Sheriff Contract Prisoners \$11,153.28
- Sheriff Commissary Fund \$36,000.00
- Highway CBRI 105 \$16,267.53
- Highway CBRI 103 \$16.96
- T County Highway(A) \$210,421.82
- T County Highway(B) \$194.41
- T County Highway(C) \$54.60
- County General \$5,016.97
- Drug Court (A) \$7,675.00
- Mortgage Certification Fees \$260.44
- County Clerk Lien Fee \$152.00
- County Clerk Preservation Fee \$1,710.00
- Expo Center \$542.22
- F.E.M.A. 4222-2 \$26,478.27
- Alcoholic Beverage Tax \$9,272.26

The Vote: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON COOPERATIVE EXTENSION SERVICES AGREEMENT BETWEEN OKLAHOMA STATE UNIVERSITY ACTING FOR AND ON BEHALF OF ITS COOPERATIVE EXTENSION SERVICE AND THE UNITED STATES DEPARTMENT OF AGRICULTURE AND THE BOARD OF COUNTY COMMISSIONERS FOR PERIOD JULY 1, 2016 – JUNE 30, 2017. A Motion was made by Clinton, seconded by Butler on approval of Cooperative Extension Services Agreement Between The Oklahoma State University Acting For And On Behalf Of Its Cooperative Extension Service And The United States Department Of Agriculture And The Board of County Commissioners Of Jackson County for period July 1, 2016 through June 30, 2017.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment with the exception of purchase order 861: Fiscal Year: 2016-2017

Payments by Fund Approved

From: 10/31/2016 to: 10/31/2016

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Clerk Preservation Fee			
29	Booker, Robin R	\$149.74	Travel
30	OSU- CTP	\$125.00	Registration Fee
County Health Department			
120	Okla. State Dept. Of Health	\$38,333.33	Salaries
121	Holiday Inn Express	\$182.00	TSET Travel
122	Public Health Foundation	\$355.00	Encyclopedia
123	Altus Power	\$1,753.02	Monthly Service
124	CIA	\$140.45	Supplies
125	Quill	\$315.10	Supplies
126	Southwest Printing	\$87.00	TSET Supplies
127	Moonlight Maintenance & Supply LLC	\$193.05	Supplies
128	Moonlight Maintenance & Supply LLC	\$22.90	Supplies
General			
452	Locke Wholesale Electric Supply	\$47.69	Filter(s)
453	Martins Building & Plumbing	\$119.80	Light Bulbs
454	Aquathin Heartland	\$17.00	Water
455	Aquathin Heartland	\$17.00	Water
456	Bugmaster Inc.	\$75.00	Pest Control
457	Bugmaster Inc.	\$75.00	Monthly Service
458	Bugmaster Inc.	\$75.00	Pest Control
459	ALTUS KIWANIS CLUB	\$100.00	Flag(s)
460	Altus Power	\$4,685.93	Monthly Service
461	Martins Building & Plumbing	\$231.13	Janitorial Supplies
462	Bank Of America	\$94.00	Stamp(s)

Highway Cash

533	CED #7	\$52.00	Sign(s)
534	Blair Tire & Feed	\$165.00	Tire Repair
535	Young Electric	\$696.40	Heater(s)
536	NAPA Auto Parts	\$29.99	Part(s)
537	Town Of Olustee	\$52.54	Monthly Service
538	AT & T	\$218.87	Monthly Service
539	Bank of America	\$50.00	Part(s)
540	Bank of America	\$21.88	Accessories

Jackson County Sales Tax Revolving Fund

121	Southwest Chemical & Restaurant Supply	\$1,106.80	Cleaning Supplies
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Judicial Drug Court

26	District Attorney's Office	\$8,411.78	Salary Reimbursement
27	District Attorney's Office	\$1,344.31	Motor Pool Vehicle
28	Redwood Toxicology	\$82.75	LAB TESTING CONFIRMATION
29	Quill	\$130.72	Office Supplies
30	Redwood Biotech	\$1,655.00	Drug Testing Supplies
31	Call2test	\$118.00	Drug Testing
32	United Supermarkets	\$835.70	Gift Cards

Sheriff Contract Prisoners

117	Clinic Pharmacy	\$2,029.86	Prescriptions For Inmate
118	Bob Barker Company Inc	\$2,348.67	Hygiene Supplies
119	U S Post Office	\$376.00	Stamp(s)
120	Altus Power	\$7,694.70	Monthly Service

Sheriff Service Fees

84	John Deere Financial	\$25.47	Merchandise/Supplies
85	Visa	\$163.82	Travel

Sheriffs Commissary Fund

45	Les Lambert Heat & Air	\$596.00	Repair
46	Les Lambert Heat & Air	\$268.77	Repair

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Monday, November 7, 2016 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:41 a.m. on Friday, October 28, 2016.