

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Kirk Butler; Vice-Chairman, Marty Clinton; County Treasurer, Renee Howard; County Sheriff, Roger LeVick; County Assessor, Lisa Roberson; Court Clerk, Rhonda Stepanovich; County Commissioner District #3 Candidate, Rhett Johnson; Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on Monday, October 17, 2016 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE

Item No. 4: OFFICERS REPORTS. County Treasurer, Renee Howard presented the quarterly report from Bancfirst for the Jackson County Facilities Authority. Howard stated that she received a refund check in the amount of \$20.51 for the Facilities Authority on the Sales Tax Revolving Fund to be deposited to that account. Howard presented a proposal from Lee Office Equipment on a copier for the Treasurer's Office. Chairman Butler is researching the possibility of having a working group meeting with elected officers to update County policies. He is waiting for guidance from the state auditor's office on holding a meeting. Court Clerk, Rhonda Stepanovich stated that Judge Darby requested that the phone system on the 3rd floor be updated. Stepanovich stated that Bull Watkins is in the process of doing the phone updates.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve two (2) blanket purchase orders for the Highway Department, two (2) blanket purchase orders for the Health Department, and one (1) blanket purchase order for the Assessor's Office, as follows:

- Asphalt & Fuel Supply \$12,500.00
- Haskell Lemon Construction Co. \$3,000.00
- Walmart \$100.00
- Walmart \$300.00
- Aquathin Heartland \$17.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON CONTRACT WITH THE BUGMASTER FOR PEST CONTROL MAINTENANCE OF THE COURTHOUSE FOR FY 2016-2017 IN THE AMOUNT OF \$75/ MONTH. A Motion was made by Clinton, seconded by Butler on approval of pest control maintenance rendered by Bugmaster, Inc., for Jackson County Courthouse in the amount of \$75.00/ month.

The Vote: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2016-2017

Payments by Fund

Approved

From: 10/24/2016 to: 10/24/2016

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Health Department			
110	Holiday Inn Express	\$199.68	Lodging
111	Wal-Mart	\$112.27	T- Set Supplies
112	SW OK Community Action Group	\$34.00	Transit Rides
113	Wal-Mart	\$161.84	Supplies
114	Centerpoint Energy	\$25.13	Monthly Service
115	A-1 Glass & Mirror	\$195.00	Repair

116	Privett Sales	\$149.00	Ink Cartridge(s)
117	Jaymar Plumbing	\$258.00	Repair
118	Privett Sales	\$149.00	Toner Cartridges
119	Touchtone Communications	\$187.08	Monthly Service
Expo Center			
9	Centerpoint Energy	\$28.94	Monthly Service
General			
386	Touchtone Communications	\$4.27	Monthly Service
387	AT & T	\$4.40	Monthly Service
388	Canon Financial Services	\$149.80	Copier Lease
389	Touchtone Communications	\$25.04	Monthly Service
390	Touchtone Communications	\$11.57	Monthly Service
391	AT & T	\$4.40	Monthly Service
392	Touchtone Communications	\$3.61	Monthly Service
393	Southwest Printing	\$180.00	Office Supplies
394	Cintas Corporation #628	\$49.26	Auto Flush Service
395	AT & T	\$1,257.27	Monthly Service
396	Les Lambert Heat & Air	\$80.00	Repair
397	Les Lambert Heat & Air	\$80.00	Repair
398	Barton, Scott	\$750.00	Repair
399	Touchtone Communications	\$4.89	Monthly Service
400	Duggins, Paul	\$46.57	Meal Reimbursement
401	Roberson, Lisa M	\$41.82	Meal Reimbursement
402	Bryant, Terri	\$26.86	Meal Reimbursement
Highway Cash			
471	Asphalt & Fuel Supply	\$32,925.24	Road Material
472	Altus Power	\$62.05	Monthly Service
473	Direct Discount Tire	\$319.66	Tire(s)
474	Smiths Firestone	\$298.98	Tire(s)
475	Public Service Co. Of Oklahoma	\$225.24	Monthly Service
476	Clinton, Marty	\$149.04	Travel Reimbursement
477	Robbie C. Kerr Living Trust	\$525.00	Clay
478	U S Cellular	\$78.07	Monthly Service
479	Haskell Lemon Construction	\$2,868.36	Proline
480	Dillions 66 Service Station	\$20.00	Tire Repair
481	AT & T	\$58.89	Monthly Service
482	Centerpoint Energy	\$31.81	Monthly Service
483	Glenn Oil Company	\$13,329.09	Fuel
484	KSM Exchange LLC	\$71.79	Part(s)
485	Haskell Lemon Construction	\$2,475.00	Proline
486	Public Service Co. Of Oklahoma	\$41.20	Monthly Service
487	Touchtone Communications	\$17.52	Monthly Service
488	AT & T	\$118.29	Monthly Service
489	Holiday Inn	\$178.00	Lodging
Sheriff Contract Prisoners			
103	Wal-Mart	\$827.74	Food for Inmates
104	US Prisoner Transport	\$738.15	Transport of Inmate
105	Touchtone Communications	\$50.06	Monthly Service
Sheriff Service Fees			
72	Wal-Mart	\$370.08	Merchandise/Supplies
73	Jackson County Memorial Hospital	\$2,025.00	Medical Attention Of Inmates
74	Wilmes Superstore	\$376.54	Auto Repair
Sheriffs Commissary Fund			
38	Wal-Mart	\$161.68	Commissary Merchandise

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Monday, October 31, 2016 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:43 a.m. on Friday, October 21, 2016.