

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners’ office. Those present were: Chairman, Kirk Butler; Vice-Chairman, Marty Clinton; County Treasurer, Renee Howard; County Sheriff, Roger LeVick; County Assessor, Lisa Roberson; County Commissioner District #3 Candidates, Rhett Johnson and Buddy Dehtan; OSU Extension Director, Gary Strickland (arrived at 9:03 a.m., item #6); Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

**Item No. 1: CALL MEETING TO ORDER.** The meeting was called to order by Chairman Kirk Butler.

**Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S).** A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on Tuesday, October 11, 2016 at 9:00 a.m., in the Commissioners’ office of the Jackson County Courthouse.

**THE VOTE: Butler, yes; and Clinton, yes.**

**Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE**

**Item No. 4: OFFICERS REPORTS.** County Treasurer, Renee Howard, presented the Board with the Tobacco Tax Report for the month of August, 2016 received October 11, 2016 in the amount of \$1,324.23 resulting in a total of \$174.87 less from last month. Butler reminded the Officers that the north parking lot would be blocked off Friday at noon for the Altus High School Homecoming pep rally. Butler asked if there were any plans on the annual Thanksgiving Dinner, at which time County Assessor, Lisa Roberson answered that it would be held in her office on Monday, November 21, 2016.

**Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS.** A Motion was made by Clinton, seconded by Butler to approve two (2) blanket purchase orders for the Highway Department, as follows:

- Asphalt & Fuel Supply \$40,000.00
- T & G Construction, Inc. \$5,000.00

**THE VOTE: Butler, yes; and Clinton, yes.**

**Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF FIRST DEPUTY FOR OFFICE OF JACKSON COUNTY CLERK EFFECTIVE OCTOBER 1, 2016.** A Motion was made by Clinton, seconded by Butler on designation of Jennifer Sunday to act as 1<sup>st</sup> Deputy for the County Clerk’s Office effective October 1, 2016.

**The Vote: Butler, yes; and Clinton, yes.**

**Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS.** There was none at this time.

**Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.** Butler asked County Sheriff, Roger LeVick about a claim to Council on Law Enforcement Education and Training (CLEET) which showed an invoice was billed to the County to pay for meals in advance to allow a Deputy to attend training. LeVick stated it was something new that was required by CLEET. Butler asked if not used would it be reimbursed back to the county at which time LeVick stated yes. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2016-2017

Payments by Fund Approved

From: 10/17/2016 to: 10/17/2016

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
<b>County Clerk Preservation Fee</b>			
23	Allen, Lonna Gail	\$120.96	Travel and Meals
<b>County Health Department</b>			
104	Aloft Tulsa	\$373.80	Lodging
105	George Bros. Termite/Pest Control	\$60.00	Pest Control
106	SURVEY MONKEY.COM LLC	\$300.00	Subscription
107	Moonlight Maintenance & Supply LLC	\$107.90	Supplies
108	Altus Lock & Key	\$28.00	Key(s)
109	Advantage Office Products	\$112.88	Office Supplies
<b>General</b>			
377	Booker, Robin R	\$155.14	Travel

378	Canon Financial Services	\$113.55	Copier Lease
379	American Elevator Company	\$531.11	Quarterly Elevator Service
380	Comanche County Regional	\$800.00	Juvenile Detention
381	Civitas Media LLC	\$451.80	Commissioners Proceedings
382	Zee Medical Services Co.	\$86.35	Medical Supplies
383	Centerpoint Energy	\$74.60	Monthly Service
384	U.S. Post Office	\$648.00	Stamp(s)
385	Leaf Capital Funding LLC	\$1,800.00	Copier Lease
<b>Highway Cash</b>			
463	Amsco Steel	\$7.50	Supplies
464	Amsco Steel	\$22.00	Part(s)
465	Amsco Steel	\$65.00	Supplies
466	O Reilly Automotive	\$307.17	Batteries
467	OKLAHOMA TAX COMMISSION	\$45.50	Tag & Registration
468	Amsco Steel	\$19.80	Supplies
469	Wilmes Superstore	\$47.69	Part(s)
470	G. W. Van Keppel Co.	\$104.52	Part(s)
<b>Judicial Drug Court</b>			
22	District Attorney's Office	\$378.00	Travel Reimbursement
23	District Attorney's Office	\$137.25	Travel Reimbursement
24	Redwood Biotech	\$1,635.00	Drug Testing
25	Verizon	\$91.38	Monthly Service
<b>Sheriff Contract Prisoners</b>			
98	Canon Financial Services	\$198.94	Copier Lease
99	Southwest Rural Electric	\$52.43	Monthly Service
100	Cargill, Dr. Jonathan D.	\$65.00	Psychological Testing
101	Advantage Office Products	\$43.97	Office Supplies
102	Advantage Office Products	\$753.29	Office Supplies
<b>Sheriff Service Fees</b>			
70	Council on Law Enforcement	\$1,062.00	Meals
71	Centerpoint Energy	\$433.93	Tire(s)
<b>Warren FD 16-JK-16010</b>			
3	Hopper, Doyle	\$127.91	Part(s)

**THE VOTE: Butler, yes; and Clinton, yes.**

**Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT.** A Motion was made by Clinton, seconded by Butler to adjourn.

**THE VOTE: Butler, yes; and Clinton, yes.**

The next meeting is set for Monday, October 24, 2016 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

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Robin Booker, County Clerk

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Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:33 a.m. on Friday, October 14, 2016.