

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Kirk Butler; Vice-Chairman, Marty Clinton; Jackson County Assessor, Lisa Roberson; County Treasurer, Renee Howard; County Sheriff, Roger LeVick; District #3 Candidate, Rhett Johnson; Altus High School Representative, Debbie Cox (left at 9:14 a.m., item #8); Altus High School Athletic Director, Todd Ware (arrived at 9:08 a.m., item #6 and left at 9:14a.m., item #8); Altus Times Reporter, Katrina Goforth; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a regular meeting held on Monday, October 3, 2016 at 9:00 a.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: SEPTEMBER 2016 MONTHLY REPORT & RECONCILEMENT FOR ASSESSOR'S OFFICE, TREASURER'S OFFICE, HEALTH DEPARTMENT, SHERIFF'S DEPARTMENT, DISTRICT ATTORNEY'S OFFICE, ELECTION OFFICE, COUNTY CLERK'S OFFICE, AND CASE BALANCE SUMMARY REPORT & RECONCILEMENT FOR COURT CLERK'S OFFICE. A Motion was made by Clinton, seconded by Butler to approve the following reports for the month of September 2016:

• Assessor's Office	\$157.00
• Treasurer's Office	\$3,623.18
• Health Department	\$2,902.21
• Sheriff's Department	\$13,552.55
• District Attorney's Office	\$18,952.49
• Election Office	\$4,981.44
• County Clerk's Office	\$16,983.00
• Court Clerk's Office	\$117,120.60

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 4: OFFICERS REPORTS. County Treasurer, Renee Howard presented the County Sales Tax Report for the month of August, 2016 received October 7, 2016 in the amount of \$123,785.25 resulting in a total of \$7,806.23 more from last month, and the Use Tax Report for the month of August, 2016 received October 7, 2016 in the amount of \$7,191.33 resulting in a total of \$253.06 less from last month. Clinton stated that District #1 will finish up with the road south of Martha on October 12, 2016. County Treasurer, Renee Howard stated she attended the town meeting in Hollis on Thursday, October 6, 2016. Howard stated that State Auditor, Gary Jones also attended and offered any help that was needed. Howard stated the main topic of discussion was towards the City of Hollis. County Assessor, Lisa Roberson stated that the Assessor's Fall Conference would be held this week but her office would not be attending. County Clerk, Robin Booker stated that she delivered the budgets to the State Auditor's Office on Friday, October 7, 2016.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. A Motion was made by Clinton, seconded by Butler to approve one (1) blanket purchase orders for the Highway Department, one (1) blanket purchase order for the Drug Court, as follows:

• Robbie C. Kerr Living Trust	\$1,500.00
• Redwood Toxicology	\$500.00

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON COMMISSIONERS' PROCEEDINGS FOR THE MONTH OF SEPTEMBER 2016. A Motion was made by Clinton, seconded by Butler to approve publication of the Commissioners' Proceedings for the month of September 2016.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON REQUEST TO USE COURTHOUSE GROUNDS FOR ALTUS HIGH SCHOOL HOMECOMING PEP RALLY ON OCTOBER 21, 2016. Altus High School Representative, Debbie Cox stated that the Altus High School pep rally will be October 21, 2016. Cox stated that the parade will go from the high school down Broadway to the Courthouse. Altus High is asking for permission for the use of the north parking lot for the floats and vehicle parking. Altus High School Athletic Director, Todd Ware stated that if possible they would like the use of the outer parking area. Butler stated that the outer parking area would be the City of Altus. Ware stated that the parade will

start at 2:00 p.m. and last until about 3:30 p.m. A Motion was made by Clinton, seconded by Butler to allow the use of the north parking lot for the Altus High School homecoming parade.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON DESIGNATION OF PRIMARY INSURANCE COORDINATOR AND ALTERNATE FOR JACKSON COUNTY. A Motion was made by Clinton, seconded by Butler on designation of Gail Allen as primary Insurance Coordinator and Randi Graham as alternate Insurance Coordinator for Jackson County effective October 11, 2016.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION ON SUBSCRIPTION AGREEMENT RELATING TO THE DISABILITY BENEFIT OPTION THROUGH AMERICAN FIDELITY ASSURANCE COMPANY. A Motion was made by Clinton, seconded by Butler on approval of Signature Page for Disability Trust Agreement/ Subscription Agreement for coverage issued by American Fidelity Assurance Company.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON TEXASLIFE INSURANCE COMPANY VOLUNTARY PAYROLL DEDUCTION EMPLOYER AGREEMENT AS PART OF SECTION 125 PLAN PROVIDED BY AMERICAN FIDELITY ASSURANCE COMPANY. A Motion was made by Clinton, seconded by Butler on approval of Texaslife Insurance Company Voluntary Payroll Deduction Employer Agreement as part of Section 125 plan approved by American Fidelity Assurance Company.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2016-2017

Payments by Fund

Approved

From: 10/11/2016 to: 10/11/2016

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Clerk Lien Fee			
11	Guerra, Simona	\$44.60	Meal Reimbursement
12	Booker, Robin R	\$336.76	Travel and Meals
County Clerk Preservation Fee			
21	OSU- CTP	\$125.00	Registration Fee
22	Lee Office Machines Repair Inc.	\$172.25	Copier Usage
County Health Department			
94	Southwest Fire Sales	\$50.00	Fire & Security Inspection
95	Quill	\$316.82	Supplies
96	Sanofi Pasteur	\$131.41	Vaccinations
97	Glaxosmithkline Pharmaceuticals	\$400.10	Hep B Vaccines
98	AT & T	\$60.00	Monthly Service
99	AT & T	\$262.21	Monthly Service
100	S & S Promotions Inc	\$507.67	Banner
101	Verizon	\$59.04	Monthly Service
102	Medivista Media	\$79.00	Subscription
103	Verizon	\$238.02	Monthly Service
General			
364	Salmon, Halee	\$295.38	Travel
365	Strickland, Gary L.	\$1,083.24	Travel Reimbursement
366	Holiday Inn Express	\$89.00	Lodging
367	OSU- CTP	\$125.00	Registration Fee
368	Secretary Of State	\$10.00	Notary Bond
369	Lee Office Equipment	\$35.15	Copier Usage
370	Aquathin Heartland	\$17.00	Water
371	Cable One	\$89.20	Monthly Service

372	Jackson County Dist. 2	\$31.05	Fuel
373	Quill	\$563.95	Office Supplies
374	AT & T	\$186.73	Monthly Service
375	Jackson County Dist. 2	\$35.19	Fuel
376	LandMark GSI	\$1,400.00	Software
Highway Cash			
413	Haskell Lemon Construction	\$2,644.29	Proline
414	O Reilly Automotive	\$964.37	Parts / Supplies
415	Atwoods	\$97.34	Parts / Supplies
416	Western Equipment	\$379.46	Parts / Supplies
417	Allied Lab, Inc.	\$62.00	Drug Testing
418	Western Equipment	\$1,220.77	Repair
419	Pulltarps Manufacturing	\$186.23	Tarp
420	C.L. Boyd	\$2,694.30	Grader Blades
421	Southwest Oklahoma Internet	\$29.95	Monthly Service
422	Jackson County Water	\$30.00	Monthly Service
423	Okla. Dept of Transportation	\$2,207.14	Lease Payment
424	Okla. Dept of Transportation	\$2,207.14	Lease Payment
425	Okla. Dept of Transportation	\$2,452.38	Lease Payment
426	Okla. Dept of Transportation	\$2,575.00	Lease Payment
427	Okla. Dept of Transportation	\$2,062.45	Lease Payment
428	O Reilly Automotive	\$378.97	Parts / Supplies
429	Western Equipment	\$187.98	Parts / Supplies
430	Kirby's Wrecker & Service Station	\$351.00	Parts / Supplies
431	Lawton Communications	\$190.00	Installation
432	Rent City	\$121.43	Part(s)
433	Haskell Lemon Construction	\$2,652.66	Proline
434	The Railroad Yard Inc.	\$14,603.91	Pipe
435	Warren Cat	\$4,799.28	Repair
436	Dillons 66 Service Station	\$35.00	Repair
437	Southwest Oklahoma Internet	\$49.95	Monthly Service
438	Fox Building Supply	\$19.98	Supplies
439	Altus Power	\$202.65	Monthly Service
440	Altus Power	\$47.77	Monthly Service
441	Okla. Dept of Transportation	\$2,575.00	Lease Payment
442	Okla. Dept of Transportation	\$2,414.06	Lease Payment
443	Okla. Dept of Transportation	\$1,042.26	Lease Payment
444	Okla. Dept of Transportation	\$2,237.03	Lease Payment
445	Security State Bank	\$1,702.88	Lease Payment
446	Security State Bank	\$1,702.88	Lease Payment
447	O Reilly Automotive	\$302.48	Parts / Supplies
448	Western Equipment	\$102.31	Parts / Supplies
449	Atwoods	\$178.48	Parts / Supplies
450	Eldorado Supply Co	\$53.70	Parts / Supplies
451	Dolese Bros. Co.	\$1,308.20	Patching Material
452	Ergon Asphalt and Emulsions	\$288.89	CRS-2
453	Hercules Tire Sales Inc.	\$444.60	Tire(s)
454	Town Of Eldorado	\$256.03	Monthly Service
455	Okla. Natural Gas	\$98.47	Monthly Service
456	Okla. Dept of Transportation	\$2,452.38	Lease Payment
457	Okla. Dept of Transportation	\$1,325.22	Lease Payment
458	Okla. Dept of Transportation	\$2,173.42	Lease Payment
459	Security State Bank	\$1,749.61	Lease Payment
460	Security State Bank	\$1,708.61	Lease Payment
461	Premier Truck Group	\$148.96	Repair
462	Altus Power	\$39.03	Monthly Service
Hwy CBRI-105			
9	Dolese Bros. Co.	\$10,225.49	3/8 #2 Cover
Sheriff Contract Prisoners			
89	US Foodservice	\$5,656.84	Food for Inmates

90	HAC INC.	\$938.40	Food for Inmates
91	Earthgrains Baking Co INC.	\$720.00	Bread for Inmates
92	Southwest Chemical & Restaurant Supply	\$649.00	Janitorial Supplies
93	Bugmaster Inc.	\$120.00	Pest Control
94	Secretary Of State	\$35.00	Notary Application
95	Lee Office Machines Repair Inc.	\$109.18	Copier Usage
96	Cable One	\$372.24	Monthly Service
97	Okla. Dept. Of Public Safety	\$350.00	Olets User Fee
Sheriff Service Fees			
67	Fox Building Supply	\$67.56	Merchandise/Supplies
68	Locke Wholesale Electric Supply	\$170.93	Merchandise/Supplies
69	Finish Line Fleet Dept 50	\$2,248.78	Fuel
Sheriffs Commissary Fund			
34	Mid-State Services	\$2,333.72	Commissary Sales Service
35	South Central Industries	\$556.32	Toilet Paper
36	Bob Barker Company Inc	\$467.52	Merchandise/Supplies
37	Oklahoma Tax Commission (Sales Tax)	\$534.06	Sales Tax

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Monday, October 17, 2016 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:33 a.m. on Friday, October 7, 2016.