

The County Commissioners met in a Regular Meeting at 9:00 a.m. in the County Commissioners' office. Those present were: Chairman, Kirk Butler; Vice-Chairman, Marty Clinton; County Treasurer, Renee Howard; County Assessor, Lisa Roberson; County Sheriff, Roger LeVick ; District #3 Commissioner Candidate, Buddy Dehtan; Standley Systems Representatives, Scarlett Frank and Greg Bilbrey; and County Clerk, Robin Booker.

AGENDA:

Item No. 1: CALL MEETING TO ORDER. The meeting was called to order by Chairman Kirk Butler.

Item No. 2: CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM LAST MEETING(S). A Motion was made by Clinton, seconded by Butler to approve the minutes of the last meeting(s); a special meeting held on Thursday, September 29, 2016 at 2:30 p.m., in the Commissioners' office of the Jackson County Courthouse.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 3: CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING REPORTS: NONE

Item No. 4: OFFICERS REPORTS. Commissioner District #1, Marty Clinton stated his district will be shooting oil south of Martha. Butler stated that the courthouse will be closed Monday, October 10th for Columbus Day.

Item No. 5: CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDERS. There were none at this time.

Item No. 6: CONSIDERATION AND POSSIBLE ACTION ON SUPPLEMENTAL APPROPRIATIONS FOR THE MONTH OF September, 2016. A Motion was made by Clinton, seconded by Butler to approve the supplemental appropriations for the month of September 2016 as follows:

- | | |
|---------------------------------------|------------|
| • County General (VIF-2) | \$400.00 |
| • County Assessor Fees Revolving Fund | \$157.00 |
| • Sheriff Service Fee | \$1,947.50 |

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 7: CONSIDERATION AND POSSIBLE ACTION ON FINDINGS AND RECOMMENDATIONS OF COUNTY- WIDE PRINTER COST EFFICIENCY ANALYSIS PRESENTED BY REPRESENTATIVE(S) OF STANDLEY SYSTEMS. Standley Systems Representative, Scarlett Frank introduced herself and turned the floor over to Representative Greg Bilbrey. Bilbrey stated that for a 2 week period in August a count & cost analysis was conducted on the copiers throughout the courthouse and Sheriff's Department. Bilbrey went on to state that the current copiers would go from a count of 44 down to 12. Bilbrey stated that Standley will monitor the toner and if toner is running low a replacement will be sent directly to the office. Bilbrey stated that what they needed next is for the Board to agree for Standley to move forward on further studies and the biggest savings is for all the offices to participate. A Motion was made by Clinton, seconded by Butler to have Standley Systems to proceed to the next step.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 8: CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION TO PARTICIPATE IN THE COUNTY ROAD MACHINERY AND EQUIPMENT REVOLVING FUND OF THE DEPARTMENT OF TRANSPORTATION FOR FY 2017. Upon the recommendation of Clinton to apply for graders for Districts 1,2 & 3, A Motion was made by Clinton, seconded by Butler on approval of Resolution 2016-69 to participate in the County Road Machinery and Equipment Revolving Fund of the Department of Transportation for FY 2017.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 9: CONSIDERATION AND POSSIBLE ACTION OF SECTION 125 DOCUMENT COMPLETION REQUEST FORM FURNISHED BY AMERICAN FIDELITY ASSURANCE COMPANY FOR PREPARATION OF SECTION 125 PLAN DOCUMENT. A Motion was made by Clinton, seconded by Butler on approval of Section 125 Document Completion Request Form furnished by American Fidelity Assurance Company for preparation of Section 125 Plan Document.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 10: CONSIDERATION AND POSSIBLE ACTION ON TRUST SUBSCRIPTION AGREEMENT AND APPLICATION FOR MEDICAL EXPENSE REIMBURSEMENT COVERAGE ISSUED BY AMERICAN FIDELITY ASSURANCE COMPANY. A Motion was made by Clinton, Seconded by Butler on approval of Trust Subscription Agreement and Application for Medical Expense Reimbursement Coverage issued by American Fidelity Assurance Company.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 11: CONSIDERATION AND POSSIBLE ACTION ON FLEXIBLE SPENDING ACCOUNT AGREEMENT AS A BENEFIT OPTION UNDER THE SECTION 125 FLEXIBLE BENEFIT PLAN OFFERED BY AMERICAN FIDELITY ASSURANCE COMPANY. A Motion was made by Clinton, seconded by Butler on Flexible Spending Account Agreement as a benefit option under Section 125 Flexible Benefit Plan offered by American Fidelity Assurance Company.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 12: CONSIDERATION AND POSSIBLE ACTION ON EMPLOYER AGREEMENT RELATING TO HEALTH FLEXIBLE SPENDING ACCOUNT DEBIT CARD THROUGH AMERICAN FIDELITY ASSURANCE COMPANY. A Motion was made by Clinton, seconded by Butler on approval on Employer Agreement relating to Health Flexible Spending Account Debit Card through American Fidelity Assurance Company.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 13: CONSIDERATION AND POSSIBLE ACTION ON PROPOSED COUNTY BUDGET FOR FISCAL YEAR 2016-2017. A Motion was made by Clinton, seconded by Butler on approval of County Budget for FY 2016-2017.

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 14: CONSIDERATION AND POSSIBLE ACTION ON NEW BUSINESS. There was none at this time.

Item No. 15: CONSIDERATION AND POSSIBLE ACTION ON CLAIMS. A Motion was made by Clinton, seconded by Butler to approve the following claims for payment: Fiscal Year: 2016-2017

Payments by Fund

Approved

From: 10/3/2016 to: 10/3/2016

<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Purpose</u>
County Clerk Lien Fee			
9	Graham, Randi R	\$173.05	Travel and Meals
10	Guerra, Simona	\$44.78	Travel and Meals
County Clerk Preservation Fee			
19	Allen, Lonna Gail	\$154.88	Travel and Meals
20	OSU- CTP	\$375.00	Registration Fee
County Health Department			
80	Sheraton Hotel	\$198.00	T- Set Travel
81	Sheraton Hotel	\$198.00	T- Set Travel
82	Cleveland, Victoria	\$102.00	TSET Travel
83	Cleveland, Victoria	\$41.04	TSET Travel
84	Turner, Tara	\$416.29	TSET Travel
85	Turner, Tara	\$21.60	TSET Travel
86	Wal-Mart	\$271.04	Supplies
87	Southwest Transit	\$50.00	Transit Rides
88	NCED Conference Center & Hotel	\$198.00	Travel
89	Sanofi Pasteur	\$131.41	TB Tests
90	Quill	\$1,435.69	Supplies
91	Altus Power	\$1,966.62	Monthly Service
92	Standley Systems	\$497.40	Copier Lease
93	Standley Systems	\$718.86	Copier Lease
General			
352	Holmes, Maria G	\$34.36	Travel Expenses
353	OSU- CTP	\$75.00	Registration Fee
354	Booker, Robin R	\$213.19	Travel Reimbursement
355	OSU- CTP	\$75.00	Registration Fee
356	Aquathin Heartland	\$12.75	Water
357	Cintas Corporation #628	\$49.26	Auto Flush Service
358	Okl. Dept of Labor	\$100.00	Inspection
359	Advantage Office Products	\$181.88	Supplies
360	Moonlight Maintenance & Supply LLC	\$549.68	Janitorial Supplies
361	Janus Supply Company	\$587.55	Janitorial Supplies
362	Altus Power	\$4,374.93	Monthly Service
363	Civitas Media LLC	\$714.15	Estimate of Needs
Highway Cash			
396	Altus Oil & Feed LLC	\$35.53	Solvent

397	Smiths Firestone	\$10.00	Tire Repair
398	Clinton, Marty R	\$150.74	Travel Reimbursement
399	Wilmes Superstore	\$654.27	Part(s)
400	Fox Building Supply	\$1.88	Part(s)
401	Locke Wholesale Electric Supply	\$5.14	Supplies
402	Braker, Jimmy	\$88.00	Clay
403	Williams, Wendy	\$88.00	Clay
404	C.L. Boyd	\$778.24	Part(s)
405	Ergon Asphalt and Emulsions	\$294.97	CRS-2
406	Amsco Steel	\$65.00	Shop Supplies
407	Town Of Olustee	\$47.56	Monthly Service
408	AT & T	\$218.93	Monthly Service
409	NAPA Auto Parts	\$139.00	Supplies
410	O Reilly Automotive	\$13.23	Filter(s)
411	Bank of America	\$4,930.00	Bits
412	Bank of America	\$500.00	Grease Pump
Sheriff Contract Prisoners			
86	Southwest Printing	\$70.00	Forms
87	Altus Power	\$7,390.95	Monthly Service
88	A Maytag Home Appliance	\$455.86	Repair
Sheriff Service Fees			
65	Smiths Firestone	\$130.00	Tires/Maintenance on Vehicles
66	Reynolds, Arlin	\$56.00	Reimbursement
Sheriffs Commissary Fund			
33	Janus Supply Company	\$274.90	Kitchen Supplies

THE VOTE: Butler, yes; and Clinton, yes.

Item No. 16: CONSIDERATION AND POSSIBLE ACTION ON ADJOURNMENT. A Motion was made by Clinton, seconded by Butler to adjourn.

THE VOTE: Butler, yes; and Clinton, yes.

The next meeting is set for Tuesday, October 11, 2016 at 9:00 a. m. in the Commissioners' office of the Jackson County Courthouse.

ATTEST:

Robin Booker, County Clerk

Chairman of Board of County Commissioners

Notice of the meeting was given by posting the required notification on the Information Center of the Jackson County Courthouse at 8:39 a.m. on Friday, September 30, 2016.